

HILLSDALE COUNTY ROAD COMMISSION

June 12, 2025

MINUTES

Meeting was called to order by the Chair, Bob Godfrey, on Thursday, June 12, 2025, at 10:00 a.m. at the Road Commission Office.

Members Present: Bob Godfrey, Gary Leininger, Mike Parney, Mark Kline, and Kathy Schmitt.

Staff Present: Bob Griffis, Manager.
Kwinn Leva, Administrative Assistant.

Visitors Present: Fred Kraus.
Jody Yoder.

Pledge of Allegiance

APPROVAL OF AGENDA AND MINUTES

#25-079 Mark Kline moved, Kathy Schmitt supported, to approve the agenda for June 12, 2025 and the minutes for May 22, 2025.

Motion Carried.

CONFIRMATION OF ACCOUNTS PAYABLE AS AUTHORIZED FOR PAYMENT BY THE STAFF

#25-080 Mark Kline moved, Kathy Schmitt supported, to approve the following:

Bills in the amount of \$100,125.97 per Regular Accounts Payable Check Register dated May 22, 2025, authorized by the manager and clerk.

Motion Carried.

AMENDED PREVIOUS MOTION TO INCLUDE JUNE 12, 2025 ACCOUNTS PAYABLE

#25-081 Mark Kline moved, Gary Leininger seconded, to amend the previous motion to include bills in the amount of \$138,625.96 and electronic funds transfer in the amount of \$79,542.11 for a total of \$218,168.07 per Regular Accounts Payable Check Register dated June 12, 2025, as authorized by the manager and accounts payable clerk.

Motion Carried.

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CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF

#25-082 Gary Leininger moved, Mark Kline supported, to confirm the following:

Regular payroll in the amount of \$112,299.70 per Payroll Check Register dated June 5, 2025, as authorized by the manager and clerk.

Motion Carried.

TREASURER'S REPORT PRESENTED

The treasurer's report was presented by the clerk as follows:

Beginning Balance-Cash & Investments	\$ 2,495,504.98
Receipts	\$ 824,803.01
Disbursements	(\$ 430,593.74)
Ending Cash & Investments Balance	\$ 2,889,714.25
Less: Bonds in Escrow	(\$ 10,250.00)
CD Reserved for 2 trucks	(\$ 680,163.63)
Ending Available Fund Balance	\$ 2,199,300.62

Note: Outstanding Accounts Payable = \$ 1,429.00

As there were no questions or comments regarding the report, the chair declared the report to stand approved as read.

LIMITED PUBLIC COMMENT

At 10:09 A.M., the chair opened the meeting to limited public comment.

Fred Kraus discussed road conditions.

Jody Yoder discussed Territorial Road and Cellars Road.

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Manager's Comments

Seasonal laborers started Monday
All tree work is complete.
Scraping for brine is ¾ of the way complete.
Brine is complete through Cambria Township except for the lake lots.
Started limestone/gravel patching.
Territorial Road culvert replacement will start Monday.
Paver Patching will start Monday.
Mowing contractor is almost half done with the county.
Revisions for the Elm Road Bridge have been submitted and now waiting on EGLE.
Can only work under the Drain Commission's exemption with EGLE when the drain commission has an active project. Will work with EGLE on the Frontier Road south of Burt Road Culvert replacement.
Contractor is finishing the top course of Camden Road between Pittsford Road and Tripp Road today.
2025 Federal Aid Project's pre-construction meeting is scheduled for today.
Still working with Blaine on Cellars Road.
Pavement Marking Bids are currently out.
Discussed paver patch and chip and fog seal projects.
Attended the Camden Township meeting.
Camden Road will be cut 6/18/2025 for the Stump Drain project.
Discussed fuel system upgrade details.
Association declined the tentative agreement as presented.

APPROVE CEI FOR THE DESIGN AND ENGINEERING FOR THE BUCKEYE ROAD WEST OF BIRD LAKE ROAD CULVERT REPLACEMENT AND SOMERSET ROAD NORTH OF STEWART ROAD STRUCTURE REPLACEMENT

#25-083 Gary Leininger moved, Mark Kline supported, to approved CEI for the design and engineering for the Buckeye Road west of Bird Lake Road Culvert replacement and the Somerset Road north of Stewart Road Structure replacement.

Motion Carried.

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RESCIND MOTION #25-055

#25-084 Kathy Schmitt moved, Mark Kline supported, to rescind motion #25-055 to purchase a 2015 Ford Explorer.

Motion Carried.

MOTION TO PURCHASE A 2023 FORD EDGE SEL

#25-085 Gary Leininger moved, Mark Kline supported, to purchase a 2023 Ford Edge SEL for \$28,614.00 from Bell Automotive.

Motion Carried.

Old Business

Board discussed StoneCo and Bibbins Road.

Board discussed Territorial Road.

Board discussed Camden Road.

Board discussed road conditions and costs.

Board discussed MCRC SIP Annual Meeting.

Board discussed the Ransom Township Agreement.

Board discussed S. Hillsdale Road.

New Business

Signed Attest Page for the 2024 Annual Financial Report

The chair signed the attest page for the 2024 Annual Financial Report.

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APPROVE MDOT ENGINEERING REIMBURSEMENT FORM

#25-086 Gary Leininger moved, Mark Kline supported, to approve the MDOT Engineering Reimbursement Form.

Motion Carried.

Vote and Sign 2025 Board of Directors Ballot

The chair voted for the only individual running and signed the 2025 Board of Directors Ballot.

TOWNSHIP AGREEMENTS APPROVED

The following township agreements were presented for board approval:

<u>Township</u>	<u>Work Type</u>	<u>Est. Cost</u>	<u>Twp Share</u>
Ransom	Burt Road – Bird Lake/Tripp Paver Patch	\$ 53,250.00	\$ 38,250.00
Hillsdale	Lake Wilson Road – Bacon/Hallett Seal Coat/Fog Seal	\$ 18,600.00	\$ 13,500.00
Pittsford	Day Road – Waldron – US-12 Spot Pulverize/Paver Patch/Shoulder Gravel	\$ 56,125.00	\$ 39,125.00
Amboy	Crushed Stone 2,250T – Various Roads	\$ 66,712.50	\$ 26,212.50

#25-087 Mike Parney moved, Kathy Schmitt supported, that the township agreements, contingent on prioritization, be approved and signed.

Motion Carried.

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LIMITED PUBLIC COMMENT

At 11:27 A.M., the chair opened the meeting to limited public comment.

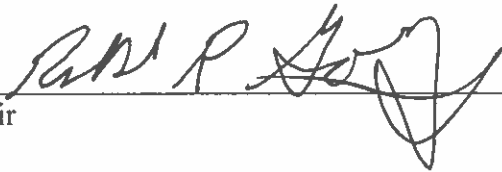
Jody Yoder discussed View Drive.

Fred Kraus discussed PASER ratings.

MEETING ADJOURNED 11:32 A.M.

#25-088 Mark Kline moved, and Gary Leininger seconded, to adjourn the meeting at 11:32 a.m.

Chair



Administrative Assistant

