

HILLSDALE COUNTY ROAD COMMISSION

September 25, 2025

MINUTES

Meeting was called to order by the Chair, Bob Godfrey, on Thursday, September 25, 2025, at 10:00 a.m. at the road commission office.

Members Present: Bob Godfrey, Gary Leininger, Mike Parney, Kathy Schmitt and Mark Kline.

Staff Present: Bob Griffis, Manager.
Katie Kirkpatch, Clerk.
Kwinn Leva, Administrative Assistant.

Visitors Present: Doug Ingles – Hillsdale County Commissioner.
Jim Hart.

Pledge of Allegiance

APPROVAL OF AGENDA

#25-127 Kathy Schmitt moved, Mark Kline supported, to approve the agenda, with two additions, for September 25, 2025.
Motion Carried.

APPROVAL OF MINUTES

#25-128 Mark Kline moved, Kathy Schmitt supported, to approve the minutes for September 11, 2025.
Motion Carried.

CONFIRMATION OF ACCOUNTS PAYABLE AS AUTHORIZED FOR PAYMENT BY THE STAFF

#25-129 Kathy Schmitt moved, Mark Kline supported, to approve the following:
Bills in the amount of \$527,126.36 per Regular Accounts Payable Register dated September 18, 2025, as authorized by the manager and clerk.
Motion Carried.

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CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF

#25-130 Gary Leininger moved, Mike Parney supported, to confirm the following:

Regular payroll in the amount of \$132,411.81 per Payroll Check Register dated September 25, 2025, as authorized by the clerk and payroll clerk.

Motion Carried.

TREASURER'S REPORT PRESENTED

The treasurer's report was presented by the clerk as follows:

Beginning Balance-Cash & Investments	\$ 2,581,540.52
Receipts	\$ 284,344.56
Disbursements	(\$ 659,538.17)
Ending Cash & Investments Balance	\$ 2,206,346.91
Less: Bonds in Escrow	(\$ 0.00)
CD Reserved for 2 trucks	(\$ 689,700.71)
Ending Available Fund Balance	\$ 1,516,646.20

Note: Outstanding Accounts Payable = \$ 944.85

As there were no questions or comments regarding the report, the chair declared the report to stand approved as read.

LIMITED PUBLIC COMMENT

At 10:08 A.M., the chair opened the meeting to limited public comment.

Jim Hart discussed trees on Moscow Road.

Doug Ingles discussed traffic counters at Lewis Emery Park.

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Manager's Comment

Will be installing traffic counters at Lewis Emery Park.

Attended the CRASIF Conference.

Hakes Road is done except hydroseeding.

Nichols Road ditch and de berm is almost complete.

Paving is down to Burt Road then primary patching on Camden, Lilac and Territorial.

All first and second applications of brine are complete.

Fayette Township has their third application of brine remaining.

Fog seal is about 85% done.

Brush spray has started this week in the northeast quadrant.

Elm Road Bridge demolition has started.

Meeting with CEI today about the Buckeye Road west of Bird Lake Road Culvert and Somerset Road north of Stewart Road Structure.

Albright Contractors completed repairs on Waldron Road north of Prattville Road and plan to start Burt Road east of Tuttle Road.

Signatures for Monte Carlo need validated, and work on the special assessment details.

Pavement Markings are done until fog seal is done.

Extreme Milling and Pulverizing is scheduled to complete the profile milling at the intersection of M-49 and US-12.

Extreme Milling and Pulverizing will be pulverizing Lake Pleasant Road between Tamarack and Squawfield, and Tamarack Road between Lake Pleasant and M-99.

Spoke with Drain Commissioner regarding the M-99 detour signs.

Ash-te-Wette Drive Encroachment Issues

Discussed encroachment issues on Ash-te-Wette Drive, Cambria Township. Manager will send a letter to the resident on Ash-te-Wette Drive, with the support of the board, regarding the concrete barrier in the road right of way advising it needs to be removed from the road right of way. Roll Call Vote: Yeas – Kathy Schmitt, Mark Kline, Mike Parney, Gary Leininger, Bob Godfrey.

Nays – None.

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New Business

Discussed December and January Meeting Dates.

Discussed Township Meeting dates and times. Township Meetings will be January 5 - 7, 2026, starting at 2:00pm with the last meeting starting at 7:00pm. May have meetings at 8:00pm or on Thursday if needed.

CLOSED SESSION RE: LABOR CONTRACT NEGOTIATIONS

#25-131 At 11:00 a.m., Kathy Schmitt moved, Gary Leininger seconded to go into closed session to conduct labor negotiations with the manager. Roll Call Vote: Yeas, Gary Leininger, Bob Godfrey, Mark Kline, Kathy Schmitt, Mike Parney. Nays, none.

Motion Carried.

RECONVENE REGULAR SESSION

#25-132 At 12:07 p.m. Kathy Schmitt moved, Mark Kline seconded, to reconvene regular session. Roll Call Vote: Yeas, Mike Parney, Kathy Schmitt, Gary Leining, Bob Godfrey, Mark Kline. Nays, none.

Motion Carried.

LIMITED PUBLIC COMMENT

At 12:10 P.M., the chair opened the meeting to limited public comment.

No comment.

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Meeting Adjourned 12:10 P.M.

As there was no further business, the chair declared the meeting adjourned at 12:10 p.m.


Chair


Clerk