

HILLSDALE COUNTY ROAD COMMISSION
October 27, 2022
MINUTES

Meeting was called to order by Chair Bob Godfrey on Thursday, October 27, 2022, at 10:05 a.m. at the road commission office.

Members present: Bob Godfrey, Mike Parney & Gary Leininger.

Staff present: Bob Griffis, Manager & Kathryn Kirkpatrick, Clerk.

Visitors present: Doug Ingles, County Commissioner.
Allan Andrews.
Doug Tripp.
Jack Mosley.
Howard Littin.
Norma Littin.
Nick Bentley.
Don Hobbs.
Annette Helmuth.

Agenda Approved

Having reviewed the agenda for this date, the chair requested 2 additions to the agenda. The chair declared the agenda to stand approved as revised.

Limited Public Comment

At 10:15 a.m., the chair opened the meeting to limited public comment.

Doug Ingles informed the board of process for appointing process the two new Road Commissioners. Applications will be available on the county website. Applications will be accepted November 1st, 2022 to December 15th, 2022. First round on January 3rd, 2023, the Board of County Commissioners will evaluate applications. Second round on January 10th, 2023, at the Board of Commissioners meeting, the commissioners will interview chosen applicants from round 1 and appoint the 2 new Road Commissioners.

Allen Andrews addressed the board regarding work being done on Wildwood Rd and Crawford Rd. and that the roads are looking great. Also had an update regarding Michigan Gas and will be meeting with their representative at next township meeting. Allen Andrews did express to Michigan Gas that the townships are not in charge of the roads and/or the right of way.

Doug Tripp addressed the board about brush not being trimmed back on Card Rd.

Jack Mosley addressed the board about permit regarding Ash Te Wette Drive.

Howard Littin addressed the board regarding contract or permit for Ash Te Wette Drive.

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Minutes Approved

Having reviewed the minutes of the October 13, 2022, regular meeting, there were no additions, deletions or corrections noted. The chair declared the minutes to stand approved as presented.

CONFIRMATION OF ACCOUNTS PAYABLE AS AUTHORIZED FOR PAYMENT BY THE STAFF

#22-142 Gary Leininger moved, Mike Parney seconded, to confirm the bills in the amount of \$360,477.34 per Accounts Payable Check Registers dated 10/20/2022 as authorized by the clerk and accounts payable clerk. Motion carried.

CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF

#22-143 Gary Leininger moved, Mike Parney seconded, to confirm the regular payroll in the amount of \$100,608.62 per Payroll Check Registers dated 10/27/2022, as authorized by manager and clerk. Motion carried.

Treasurer's Report Presented

The treasurer's report was presented by the clerk as follows:

Beginning Balance-Cash & Investments	\$2,494,050.44
Receipts	\$ 455,798.91
Disbursements	(\$ 461,085.96)
Ending Cash & Investments Balance	\$ 2,488,763.39
Less: Bonds in Escrow	(\$ 14,250.00)
CD reserved for 2 trucks	(\$ 604,155.52)
Ending Available Fund Balance	\$ 1,870,357.87

Note: Outstanding Accounts Payable = \$ 1,492.77

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As there were no questions or comments regarding the report, the chair declared the report to stand approved as read.

ICE CONTROL SAND BIDS APPROVED

At 10:30 a.m. bids were opened for MDOT 2NS Ice Control Sand. Three bids were received.

#22-144 Gary Leininger moved, Mike Parney seconded, to award the MDOT 2NS Ice Control Sand contract to Carr Bothers & Sons as primary source, with Larry Siegel & Sons and Stoneco of Michigan as secondary for the 2022-2023 season.

Carried. Copy of bid tabulation attached.

**APPROVAL SIGNING OF TERRITORIAL BRIDGE REPLACEMENT PROJECT
AUTHORIZATION OF COMPENSATION FORM**

#22-145 Gary Leininger moved, Mike Parney seconded, for interim manager, Larry Brown to sign the request form from Metro Consulting Associates regarding proposed easement and grading permit for the Territorial Road Bridge Replacement project. Carried.

Authorization to Hold Christmas Luncheon on December 16th For Employees and Retirees

The board has agreed to hold the Christmas Luncheon for employees and retirees on December 16, 2022 at truck barn.

CHRISTMAS HAMS FOR EMPLOYEES AND RETIREES

#22-146 Gary Leininger moved, Mike Parney seconded, that the Road Commission will not purchase hams for employees and retirees. The commissioners will personally cover the cost for hams for retirees that attend Christmas luncheon. Carried.

APPROVAL TO PURCHASE SAFETY JACKETS

#22-147 Gary Leininger moved, Mike Parney seconded, that the Road Commission purchase safety jackets for full time employees using a \$1,000.00 safety grant that was received from the CRA Conference and the Road Commission to pay the remaining balance. Carried.

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BRUSH AND WEED CONTROL CONTRACT EXTENSION – THE DALTONS – INC

#22-148 Gary Leininger moved, Mike Parney seconded, to approve and sign a contract extension with The Dalton's to extend their 2022 bid price through the 2023 season for brush and weed control. Carried.

Corrigan to a 1 year extension for dust control

After discussion the board agreed let the 2023 dust control for bid.

Discussion Followed on Various Subjects

Wildwood Rd. and Crawford Rd. are finished with de berm and ditching, crews are now working on Cronk Rd. and the onto Genesee Rd.

Manager Comments

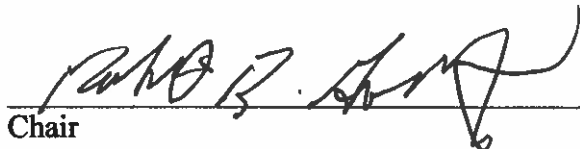
EAGLE would like a full width bank culvert at Mead Rd.
Camden Road project let on October 7, 2022, completion date June 23,2023.
Montgomery Rd project let on October 7, 2022, completion date June 28, 2023.
Informed board of new phone answering.
Suggested to update permit fee and policy.
HCRC done hauling millings from Jackson County project.
Suggested doing safety day twice a year.
Mechanic and Stock Room Clerk are ready to post. Working on getting safety director and truck driver posted.
Looking into purchasing a conex box to store signposts and signs to keep them out of the weather due to new sign machine needing more room.

Limited Public Comment

None.

Meeting Adjourned – 11:35 A.M.

As there was no further business, the chair declared the meeting adjourned at 11:35 A.M.


Chair


Clerk

Hillsdale County Road Commission

1919 Hudson Road

Hillsdale MI 49242

ITEM OF WORK	STONECO OF MICHIGAN			LARRY SIEGEL & SONS			CARR BROTHERS				
	UNIT PRICE BID DELIVERED	AMOUNT	UNIT PRICE BID County trucks haul	AMOUNT	UNIT PRICE DELIVERED	AMOUNT	4% increase if needed.	TONS	TONS	TONS	TONS
HILLSDALE GARAGE	\$	16.35 TONS		\$	7.00 Yards	\$	10.14	9.75	TONS	\$	10.14
CAMDEN GARAGE	\$	17.60 TONS		\$	7.00 Yards	\$	11.21	10.78	TONS	\$	11.21
JEROME GARAGE	\$	14.60 TONS		\$	7.00 Yards	\$	10.14	9.75	TONS	\$	10.14
LITCHFIELD GARAGE	\$	16.35 TONS		\$	7.00 Yards	\$	10.14	9.75	TONS	\$	10.14
WALDRON GARAGE	\$	18.10 TONS		\$	7.00 Yards	\$	11.21	10.78	TONS	\$	11.21
QUOTE EXPIRES			County will pick up no delivery					If road diesel rises to or above \$5.00/ gallon there will be a 4% increase.			
								30	D		
FOB PRICE PER TON	Moscow Pit	10.60	T					County Pick up	6.53		T

Bid Awarded to: Carr Brothers by the Board of County Road Commissioners on October 27, 2022