

HILLSDALE COUNTY ROAD COMMISSION

July 9, 2026

MINUTES

Meeting was called to order by the Chair, Robert Godfrey, on Thursday, July 9, 2026, at 10:00 a.m. at the Road Commission Office.

Members Present: Bob Godfrey, Mark Kline, Gary Leininger, Mike Parney and Kathy Schmitt.

Staff Present: Bob Griffis, Manager.
Katie Kirkpatrick, Clerk.
Kwinn Leva, Administrative Assistant.

Visitors Present: Ken Todd, Allen Township.
Wesley Wickham.

Pledge of Allegiance

APPROVAL OF AGENDA

#26-108 Mark Kline moved, Gary Leininger supported, to approve the agenda for July 9, 2026.

Motion Carried.

APPROVAL OF MINUTES

#26-109 Kathy Schmitt moved, Mark Kline supported, to approve the minutes for June 25, 2026, regular meeting.

Motion Carried.

CONFIRMATION OF ACCOUNTS PAYABLE AS AUTHORIZED FOR PAYMENT BY THE STAFF

#26-110 Kathy Schmitt moved, Mark Kline supported, to approve the following:

Bills in the amount of \$600,038.63 and electronic funds transfer in the amount of \$81,536.33 for the total of \$681,574.96 per Regular Accounts Payable Register dated July 9, 2026, as authorized by the assistant manager and clerk.

Motion Carried.

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CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF

#25-111 Mark Kline moved, Kathy Schmitt supported, to approve the following:

Regular payroll in the amount of \$151,181.54 per Payroll Check Register dated July 1, 2026, as authorized by the manager and clerk.

Motion Carried.

TREASURER'S REPORT PRESENTED

The treasurer's report was presented by the clerk as follows:

Beginning Balance-Cash & Investments	\$ 2,774,043.12
Receipts	\$ 810,417.12
Disbursements	(\$ 832,756.50)
Ending Cash & Investments Balance	\$ 2,751,703.74
Less: CD Reserved for 2 trucks	(\$ 709,954.77)
Ending Available Fund Balance	\$ 2,041,748.97

Note: Outstanding Accounts Payable = -\$509.85

As there were no questions or comments regarding the report, the chair declared the report to stand approved as read.

STANDING ORDER

LIMITED PUBLIC COMMENT

At 10:11 A.M., the chair opened the meeting to limited public comment.

Ken Todd discussed the time frame for scraping and brine in Allen Township, the condition of Glasgow Road, Weston Road, and the intersection of Cronk Road and Weston Road.

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Manager's Comments

Still cleaning up from the recent storm.

Drive and ditch are done on Lanphere Street, work on the berm will start Monday.

Received new contract for salt with Detroit Salt.

South East District Meeting will be 8/3/2026 in Ingham County and then 11/2/2026 in Jackson County.

Working with Amboy Township and Spectrum regarding issues that happened while Spectrum contractors were installing fiber.

Waiting to meet with EGLE for their recommendations for Waldron Road south of Hoxie Road Culvert, Woodbridge Road north of Montgomery Road Culvert, Union Road west of US-127 Culvert and Hartley Road west of Pittsford Road Culvert.

Submitted a Voluntary Transportation Preliminary Review Request with EGLE for the Moreland Road east of Jerome Road Culvert.

S. Hillsdale Road at Harmon Road will need open cut to install the tube.

2026 Spring Pavement Markings have been completed except for primary edge line and rumble strips.

Albright Contracting is working on bridge maintenance.

Had the 2026 Safety Project preconstruction meeting.

Preconstruction meeting for the 2026 Various Roads Project is scheduled for today.

Preconstruction meeting for the 2026 Small Urban Project is scheduled for tomorrow.

State crews have been mowing and cold patching. A buffer truck has been following the mowers.

Paving for local contracts has been completed, except for a small portion on Burt Road.

Sealcoating started July 7th.

Crack seal crew is working on Reading Road.

First cut of roadside mowing is complete.

Chop has started the list of trees.

Continuing gravel and limestone township contracts.

Continuing to scrape for brine.

Construction crew is currently working to replace the Carpenter Road tube.

Discussed dozing work at Lake Diane.

Discussed partial paving of roads.

Current MDOT contract expires the end of September.

Old Business

Board discussed multiple roads, right of way and tree issues throughout the county.

Board discussed fiber installation throughout the county.

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New Business

Board discussed Barker Road.

Board discussed changing the next meeting date.

APPROVE CONSTRUCTION ENGINEERING FOR MDOT SMALL URBAN PROJECT (30000-224064) & VARIOUS ROADS PROJECT (30000-216458)

- #26-112 Gary Leininger moved, Mike Parney supported, to approve Soil and Material Engineering Inc (SME), to do Construction Engineering for MDOT Small Urban Project (30000-224064) not to exceed \$35,930.00 & Various Roads Project (30000-216458) not to exceed \$96,300.00.

Motion Carried.

APPROVE PRIMORIS CONTRACTS

The following Primoris agreements were presented for board approval.

<u>Township</u>	<u>Work Type</u>	<u>Est. Cost</u>	<u>Primoris Share</u>
Primoris	Jonesville Rd – Rainey/Murphy Paver Patch/Shoulder Gravel	\$207,075.00	\$121,575.00
Primoris	Various Gravel Roads 11,250T 22A Gravel Wise Rd – Bean/Jonesville Genesee Rd – Rainey/Bunn Rainey Rd – Jonesville/Genesee Sand Lk Rd – Bean/US12 Bean Rd – Wise/Bunn Cronk Rd – Bean/Jonesville	\$405,000.00	\$180,000.00

- #26-113 Mike Parney moved, Kathy Schmitt supported, the Primoris agreements, contingent on prioritization, be approved and signed.

Motion Carried

LIMITED PUBLIC COMMENT

At 11:42 A.M., the chair opened the meeting to limited public comment.

Ken Todd discussed the Primoris Contract and the McConnell Drain.

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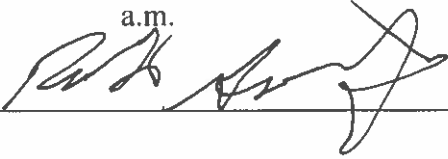
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MEETING ADJOURNED- 11:45 A.M

#26-114 Gary Leinginer moved, Mark Kline supported, to adjourn the meeting at 11:45
a.m.

Chair



Kurim Leva

Administrative Assistant