

HILLSDALE COUNTY ROAD COMMISSION

July 27, 2023

MINUTES

Meeting was called to order by Chair Bob Godfrey on Thursday, July 27, 2023, at 10:00 a.m. at the road commission office.

Members Present: Bob Godfrey, Mike Parney, and Mark Kline.

Members Absent: Kathy Schmitt (on speaker phone).
Gary Leininger.

Staff Present: Bob Griffis, Manager.
Kathryn Kirkpatrick, Clerk.

Visitors Present: Doug Ingles.
Annette Helmuth.
Penny Wingate.
Chris Wingate.
Amy Wenner.
Ron Sweinhager.

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

23-104 Mark Kline moved, Mike Parney supported, to approve the agenda for July 27, 2023 with 2 additions to the agenda. Motion Carried.

APPROVAL OF MINUTES

#23-105 Mike Parney moved, Mark Kline supported, to approve the minutes for July 13, 2023 for the regular meeting. Motion carried.

LIMITED PUBLIC COMMENT

At 10:05 a.m., the chair opened the meeting to limited public comment.

Chris Wingate addressed the board regarding road conditions on Doty Road by Huff Road.

Doug Ingles addressed the board regarding a bike path that Iosco County are able to construct with grant.

Ron Sweinhager addressed the board regarding mowing throughout the county.

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APPROVAL OF ACCOUNTS PAYABLE

#23-106 Mark Kline moved, Mike Parney supported, to approve the bills in the amount of \$259,413.48 and electronic funds transfer in the amount of \$ \$56,611.08 for the total of \$316,024.56 per Accounts Payable Check Register dated 7/27/2023. Motion Carried.

CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF

#23-107 Mike Parney moved, Mark Kline supported, to confirm the regular payroll in the amount of \$107,421.53 per Payroll Check Registers dated 7/20/2023 authorized by manager and clerk. Motion Carried.

TREASURER'S REPORT PRESENTED

The treasurer's report was presented by the clerk as follows:

Beginning Balance-Cash & Investments	\$4,597,645.94
Receipts	\$ 125,394.24
Disbursements	(\$ 423,446.09)
Ending Cash & Investments Balance	\$4,299,594.09
Less: Bonds in Escrow	(\$ 10,250.00)
CD Reserved for 2 trucks	(\$ 621,414.92)
Ending Available Fund Balance	\$ 3,667,929.17
Note: Outstanding Accounts Payable = \$9,876.76	

As there were no questions or comments regarding the report, the chair declared the report to stand approved as read.

MINERAL AGGREGATES

Mineral aggregate bids were opened at 10:15 on July 27, 2023. Six bids received; Shannon Excavating, Larry Siegal Excavating, Carr Brothers and Sons Gravel Excavating, Michigan Paving and Material, Gerkin Materials, and VanBrunt Trucking.

#23-108 Mike Parney moved, Mark Kline supported, to approve all bids and to use whichever is economically convenient for HCRC. Motion Carried. Copy of bid tabulation attached.

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2023, 2024, 2025 FINANCIAL AUDIT

#23-109 Mark Kline moved, Mike Parney supported, to award Rehmann Robson, LLC to do 2023 audit at \$19,000.00, 2024 at \$20,000.00 and 2025 at \$21,000.00. Motion carried.

2023 CRASIF Board of Trustees Election

The board has requested that the Manager cast the vote for CRASIF Board of Trustees.

TOWNSHIP AGREEMENTS APPROVED

The following township agreements were presented for board approval:

<u>Township</u>	<u>Work Type</u>	<u>Est. Cost</u>	<u>Twp. Share</u>
Somerset	Crush & Shape- Sauk Trail	\$303,300.00	\$181,980.00
	Seal Coat/Fog Seal:		
	N&S Bardley (Waldron/Waldron)	\$52,200.00	\$ 26,100.00
	Pinewood Dr (Baker/Oakwood Dr)	\$ 14,760.00	\$ 7,380.00
	Oakwood Dr (Pinewood Dr to end	\$ 32,760.00	\$ 16,380.00

#23-110 Mike Parney moved, Mark Kline seconded, that the township agreements be approved and signed. Motion carried.

Managers Comment

The first round of brine is complete.
Starting to chip seal next week.
Camden Rd and Montgomery Rd are complete.

LIMITED PUBLIC COMMENT

At 10:45 a.m., the chair opened the meeting to limited public comment.

Chris Wingate addressed the board regarding specific locations that could be maintained better.

Meeting Adjourned – 10:50 A.M.

As there was no further business, the chair declared the meeting adjourned at 10:50 A.M.


Chair


Clerk