

HILLSDALE COUNTY ROAD COMMISSION

May 22, 2025

MINUTES

Meeting was called to order by the Chair, Bob Godfrey, on Thursday, May 22, 2025, at 10:00 a.m. at the Road Commission Office.

Members Present: Bob Godfrey, Gary Leininger, Mike Parney, Mark Kline, and Kathy Schmitt.

Staff Present: Bob Griffis, Manager.
Kwinn Leva, Administrative Assistant.

Visitors Present: Austin Fisher.
Bradley Wilson.
Austin McBean.
Bill Petrie.
Jim Koers.
Deb Corbin.
Sue Butters.
Robert Baxter.
Matt Harger.
Kevin Simmons, Jensen Bridge & Supply.
Brian Caldwell, St, Regis.
Joe Jablonski.

Pledge of Allegiance

APPROVAL OF AGENDA

#25-066 Kathy Schmitt moved, Gary Leininger seconded, to approve the agenda for May 22, 2025.

Motion Carried.

APPROVAL OF MINUTES

#25-067 Kathy Schmitt moved, Mark Kline supported, to approve the minutes for May 8, 2025.

Motion Carried.

HILLSDALE COUNTY ROAD COMMISSION
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MINUTES

CONFIRMATION OF ACCOUNTS PAYABLE AS AUTHORIZED FOR PAYMENT BY THE STAFF

#25-068 Mark Kline moved, Gary Leininger seconded, to approve the following:

Bills in the amount of \$128,028.58 and electronic funds transfer in the amount of \$86,408.08 for a total of \$214,436.66 per Regular Accounts Payable Check Register dated May 15, 2025, as authorized by the manager and clerk.

Motion Carried.

CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF

#25-069 Gary Leininger moved, Kathy Schmitt supported, to confirm the following:

Regular payroll in the amount of \$121,221.58 per Payroll Check Register dated May 22, 2025, as authorized by the manager and clerk.

Motion Carried.

TREASURER'S REPORT PRESENTED

The treasurer's report was presented by the clerk as follows:

Beginning Balance-Cash & Investments	\$ 2,831,163.22
Receipts	\$ 0.00
Disbursements	(\$ 335,658.24)
Ending Cash & Investments Balance	\$ 2,495,504.98
Less: Bonds in Escrow	(\$ 10,250.00)
CD Reserved for 2 trucks	(\$ 677,819.50)
Ending Available Fund Balance	\$ 1,807,435.48

Note: Outstanding Accounts Payable = \$ -1,211.12

As there were no questions or comments regarding the report, the chair declared the report to stand approved as read.

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Standing Order

CORRUGATED STEEL PIPE BID AWARDED – JENSEN BRIDGE & SUPPLY

At 10:15 A.M., the bids were opened and read aloud for the corrugated steel pipe bid. Three bids were received.

#25-070 Mike Parney moved, Mark Kline supported, to award the bid for the corrugated steel pipe to Jensen Bridge & Supply. Carried. Copy of the bid tabulation attached.

ROADSIDE MOWING BID AWARDED – JOE JABLONSKI

At 10:30 A.M., the bids were opened and read aloud for the roadside mowing bid. Four bids were received.

#25-071 Mark Kline moved, Gary Leininger seconded, to award the bid for roadside mowing to J. Jablonski & Sons Inc., with Baxter Lawn & Snow as a backup. Carried. Copy of the bid tabulation attached.

TREE REMOVAL, TRIMMING, AND STUMP REMOVAL BID AWARDED – CHOP TREE

At 10:45 A.M., the bids were opened and read aloud for the tree removal, trimming, and stump removal bid. One bid was received.

#25-072 Mike Parney moved, Mark Kline supported, to award the bid for tree removal, trimming, and stump removal to Chop Tree. Carried. Copy of the bid tabulation attached.

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M-99 CONCRETE PAVEMENT REPAIR BID AWARDED – C&D HUGES, INC.

At 11:00A.M., the bids were opened and read aloud for the M-99 concrete pavement repair bid. One bid was received.

#25-073 Mike Parney moved, Kathy Schmitt supported, to award the bid for M-99 concrete pavement repair to C&D Huges, Inc and refer the bid to MDOT for confirmation of the approval. Carried. Copy of the bid tabulation attached.

RESOLUTION #25-004 FOR ABANDONMENT AND DISCONTINUANCE OF THE NORTHERNMOST 1200' OF BIBBINS ROAD LOCATED IN MOSCOW TOWNSHIP, HILLSDALE COUNTY, MICHIGAN

#25-074 Mark Kline moved, Mike Parney supported to approve Resolution 25-004 for Abandonment and Discontinuance of the Northernmost 1200' of Bibbins Road Located in Moscow Township, Hillsdale County, Michigan.

Yeas: Gary Leininger, Mike Parney, Mark Kline, Bob Godfrey.

Nays: Kathy Schmitt.

Motion Carried.

LIMITED PUBLIC COMMENT

At 10:08 A.M., the chair opened the meeting to limited public comment.

Jim Koers discussed contract negotiations.

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Manager's Comments

Finished some tree work, now pulling stumps.

We have scraped Camden, Reading, Allen, Litchfield, and Scipio Townships for brine.

Camden and Reading Townships have been sprayed with brine and will be moving to Allen Township.

State crews are scraping shoulders and will be hauling gravel when shoulders are scraped.

Cold patching every day.

Starting limestone and gravel patching.

Most of the revisions have been made for the Elm Road Bridge, but still have a couple more to do.

Waiting on one more design and engineer proposal for the Buckeye Road west of Bird Lake Road Culvert and the Somerset Road north of Stewart Road Structure.

All detour permits have been obtained for the Territorial Road Culvert replacement.

Started work with the Drain Commissioner on the Frontier Road south of Burt Road Culvert.

The base course for the 2024 Federal Aid Project was completed.

Still waiting to hear from Lakeland Asphalt for the preconstruction meeting for the 2025 Federal Aid Projects.

Received a proposal from Albright Contractors for maintenance repairs on several bridges.

2025 Proposed Primary Road Repairs were reduced to 6,800 tons.

Created a Gantt Chart.

New safety manager is working on several items and on safety day.

Office Manager and AP Clerk went to the Finance & HR Conference.

Received a letter for Trustees for the CRASIF Board.

Old Business

Board discussed Vicary Road.

Board discussed Genesee Road.

Board discussed cold patching.

Board discussed Cellars Road.

HILLSDALE COUNTY ROAD COMMISSION
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TOWNSHIP AGREEMENTS APPROVED

The following township agreements were presented for board approval:

<u>Township</u>	<u>Work Type</u>	<u>Est. Cost</u>	<u>Twp Share</u>
Scipio	Cranberry Lake Rd – Sterling/Litchfield Paver patch/sealcoat/fog seal/shoulder gravel	\$ 104,150.00	\$ 73,300.00
	Mosherville Rd – Rainey/Borden	\$ 85,550.00	\$ 59,800.00
Fayette	Murphy Road – Jonesville/City Limits Paver patch/sealcoat/fog seal/shoulder gravel	\$ 31,475.00	\$ 21,375.00
Amboy	Crushed Stone 2,250 Ton - Various Roads	\$ 66,712.50	\$ 26,212.50
Adams	Brown Road – North Adams to Addison Paver patch/sealcoat/fog seal/shoulder gravel	\$ 62,700.00	\$ 43,700.00
#25-075	Mike Parney moved, Kathy Schmitt supported, that the township agreements, contingent on prioritization, be approved and signed.		
	Motion Carried.		

CLOSED SESSION RE: LABOR CONTRACT NEGOTIATIONS

#25-076	At 12:30 P.M, Mark Kline moved, Kathy Schmitt supported, to go into closed session to conduct labor negotiations with the manager. Roll Call Vote: Yeas, Kathy Schmitt, Mark Kline, Bob Godfrey. Nays, none. Members Absent, Mike Parney.
	Motion Carried.

HILLSDALE COUNTY ROAD COMMISSION

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RECONVENE REGULAR SESSION

#25-077 At 1:40 P.M. Kathy Schmitt moved, Mark Kline supported, to reconvene the regular session. Roll Call Vote: Yeas, Gary Leininger, Kathy Schmitt, Mark Kline, Bob Godfrey. Nays, none. Members Absent, Mike Parney.

LIMITED PUBLIC COMMENT

At 1:41 P.M., the chair opened the meeting to limited public comment.

No comment.

MEETING ADJOURNED 1:41 P.M.

#25-078 Mark Kline moved, and Gary Leininger seconded, to adjourn the meeting at 1:41 p.m.


Chair


Administrative Assistant

BIDDER

Jensen Bridge & Supply Co.
400 Stoney Creek Dr.
P.O. Box 151
Sandusky, MI 48471

DIAM.	GAGE	CULVERT UNIT/FT.	With Discount	COLLARS GAGE	With Discount	END SECTIONS	Discount	DELIVERY	TERMS
12"	16	\$7.25	\$7.18	18	\$14.36	\$48.00	\$47.52		
15"	16	\$8.98	\$8.89	18	\$17.96	\$62.00	\$61.38	15 Days	1% 10 Net 30
18"	16	\$11.15	\$11.04	18	\$22.30	\$73.00	\$72.27	after receipt	
24"	14	\$18.55	\$18.36	18	\$37.10	\$110.00	\$108.90	of purchase	
30"	14	\$24.79	\$24.54	18	\$49.58		\$49.08	order.	Prices firm through July 1, 2025
36"	14	\$27.90	\$27.62	18	\$55.80		\$55.24		
42"	14	\$34.24	\$33.90	18	\$68.48		\$67.80	No delivery or minimum	
48"	12	\$54.00	\$53.46	16	\$108.00		\$106.92		

* Aluminized pipe per AASHTO M274 will cost 20% higher.

St. Regis Culvert, Inc.
202 Morrell Street
Charlotte, MI 48813-0069

12"	16	\$8.60	\$8.51	16	\$14.50	\$14.36	\$65.00	\$64.35	
15"	16	\$10.32	\$10.22	16	\$17.10	\$16.93	\$90.00	\$89.10	49 Days
18"	16	\$12.90	\$12.77	16	\$21.45	\$21.24	\$125.00	\$123.75	after receipt
24"	14	\$20.65	\$20.44	16	\$34.65	\$34.30	\$160.00	\$158.40	of purchase
30"	14	\$26.10	\$25.84	16	\$58.75	\$58.16			order.
36"	14	\$31.68	\$31.36	16	\$72.00	\$71.28			
42"	14	\$40.32	\$39.92	16	\$80.64	\$79.83			
48"	12	\$63.05	\$62.42	16	\$126.10	\$124.84			

Prices firm
30 days from bid

\$7,500 min
to include
delivery

Cadillac Culvert, Inc.
5305 Highway M-115
Cadillac, MI 49601

12"	16	\$7.35	\$7.28	18	\$12.86	\$12.73	\$55.00	\$54.73	
15"	16	\$9.30	\$9.21	18	\$16.28	\$16.12	\$65.00	\$64.68	7-14 Days
18"	16	\$11.24	\$11.13	18	\$19.67	\$19.47	\$75.00	\$74.63	after receipt
24"	14	\$19.26	\$19.07	18	\$25.90	\$25.64	\$120.00	\$119.40	of purchase
30"	14	\$24.44	\$24.20	18	\$48.88	\$48.39			order.
36"	14	\$31.00	\$30.69	18	\$62.00	\$61.38			
42"	14	\$37.60	\$37.22	18	\$75.20	\$74.45			
48"	12	\$58.00	\$57.42	16	\$116.00	\$114.84			

Prices firm
through Aug. 1, 2025

Less than
truckload
freight may
apply.

* Aluminized pipe per AASHTO M274 will cost 8% higher.

Bid Awarded to: Jensen Bridge & Supply Co. in the best interest of the county. By the Board of County Road Commissioners on: May 22, 2025

ROADSIDE MOWING RFB#102-25
HILLSDALE COUNTY ROAD COMMISSION
2025-2027 SEASONS

May 22, 2025
At 10:30AM

COMPANY NAME & ADDRESS	PER CENTERLINE MILE	ALTERNATE PRICE				TOTAL
J. Jablonski and Sons Inc 1579 135th Ave Waylan, MI 49348	\$ 61.90	\$ 118.00				
Wolf Creek Landscape Services, LLC 11564 Wilson Street Coopersville, MI 49404	\$ 76.00	n/a				
Baxter Lawn & Snow PO Box 925 Hillsdale, MI 49242	\$ 70.00	\$ 140.00				
TMPS, LLC 13121 North 700 W Nappanee, IN 46550	\$ 15.00	\$ 16.00				

BID AWARDED TO: J. JABLONSKI AND SONS INC. BY THE BOARD OF COUNTY ROAD COMMISSIONERS ON MAY 22, 2025
WITH BAXTER LAWN SNOW AS A BACKUP

TREE REMOVALS, TRIMMING STUMP REMOVALS
HILLSDALE COUNTY ROAD COMMISSION

MAY 22, 2025
10:45AM

COMPANY NAME	TREE REMOVAL PRICE /HR	EXTRA CREW MEMBER PRICE /HR	EXTRA OH CRANE W/ OPERATOR PRICE /HR	STUMP GRINDER W/ OPERATOR PRICE /HR	CLEAN UP PRICE /HR
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Procare Tree DBA CHOP	\$ 288.27	\$ 36.00	\$ 345.00	\$ 105.83	\$ 88.83
Johnny's Tree Service					
Tree Works LLC					
Burman's Tree Service					
American Arbor, LLC					
Top Notch Care					
Profession Tree Care LLC					

BID AWARDED TO: PROCARE TREE DBA CHOP, BY THE BOARD OF COUNTY ROAD COMMISSIONERS ON MAY 22, 2025

CONTRACTOR	M-99 FULL DEPTH CONCRETE REPAIR TOTAL	SUB-CONTRACTORS	DATE TO START	MISCELLANEOUS
C&D HUGHES, INC		231,030.64		
E.T. MACKENZIE COMPANY				
RIETH-RILEY CONSTRUCTION				
RIGID PAVEMENT CONSTRUCTION				
DAVIS CONSTRUCTION INC.				
EASTLUND CONCRETE CONSTRUCTION				
FLORENCE CEMENT CO				
CAUSIE CONTRACTING INC				

BID AWARDED TO: C D HUGHES INC. BY THE BOARD OF COUNTY ROAD COMMISSIONERS ON MAY 22, 2025
(PENDING MDOT'S APPROVAL)