

HILLSDALE COUNTY ROAD COMMISSION
April 10, 2025
MINUTES

Meeting was called to order by the Chair, Robert Godfrey, on Thursday, April 10, 2025, at 10:00 a.m. at the road commission office.

Members Present: Robert Godfrey, Gary Leininger, Mike Parney, Mark Kline, and Kathy Schmitt.

Staff Present: Bob Griffis, Manager.
Kathryn Kirkpatrick, Clerk.
Kwinn Leva, Administrative Assistant.

Visitors Present: Doug Ingles – Hillsdale County Commissioner.
Levi Percy.

Pledge of Allegiance

Approval of Agenda

Having reviewed the agenda for April 10, 2025, regular meeting, there were two additions and one deletion. The chair declared the agenda approved as presented with two additions and one deletion.

Approval of Minutes

Having reviewed the minutes for March 28, 2025, there were no additions, deletions, or corrections noted. The chair declared the minutes to stand approved as presented.

CONFIRMATION OF ACCOUNTS PAYABLE AS AUTHORIZED FOR PAYMENT BY THE STAFF

#25-046 Mark Kline moved, Gary Leininger supported, to approve the following:

Bills in the amount of \$166,231.23 and electronic funds transfer in the amount of \$77,818.21 for total of \$244,049.44 per Regular Accounts Payable Check Register dated April 3, 2025, as authorized by manager and clerk.

Motion Carried.

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CONFIRMATION OF PAYROLLS AUTHORIZED FOR PAYMENT BY THE STAFF

#25-047 Kathy Schmitt moved, Mark Kline supported, to confirm the following:

Regular payroll in the amount of \$117,230.29 per Payroll Check Register dated April 10, 2025, as authorized by the manager and clerk.

Motion Carried.

TREASURER'S REPORT PRESENTED

The treasurer's report was presented by the clerk as follows:

Beginning Balance-Cash & Investments	\$ 1,896,449.56
Receipts	\$ 196,138.10
Disbursements	(\$ 361,279.73)
Ending Cash & Investments Balance	\$ 1,731,307.93
Less: Bonds in Escrow	(\$ 10,250.00)
CD Reserved for 2 trucks	(\$ 675,405.86)
Ending Available Fund Balance	\$ 1,045,652.07

Note: Outstanding Accounts Payable = \$ -2,984.89

As there were no questions or comments regarding the report, the chair declared the report to stand approved as read.

LIMITED PUBLIC COMMENT

At 10:13 A.M., the vice chair opened the meeting to limited public comment.

Levi Percy addressed the board regarding the conditions of gravel roads, mowing, and trees.

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Manager's Comment

Sent an email regarding the Elm Road Bridge to EGLE reference a mussel survey.
Getting project quotes for the Buckeye Road west of Bird Lake Road Culvert and Somerset Road north of Stewart Road Structure.
2024 Federal Aid Projects will start in May and be completed by June 20, 2025.
2025 Federal Aid Projects bid was awarded to Lakeland Asphalt.
Territorial Road Culvert east of Bird Lake Road will start within the next month.
Michigan Paving was awarded the bid for Camden Road and suggested a different asphalt mix.
Slusarski Excavating & Paving was awarded the bid for the culvert on M-49 south of Litchfield.
A few things need added to the paint program.
Waiting on Mercer to update their fuel bid quote.
Negotiations are moving forward.
Southeastern District Road Agencies Meeting is May 5, 2025.

Old Business

Board discussed Cellars Road and E. Diane Drive.

Board discussed grading gravel roads.

Board discussed Buckeye Road.

New Business

APPROVAL OF ASSISTANT MANAGER

#25-048 Gary Leininger moved, Mark Kline supported, to appoint Heather Boyd as the Assistant Manager for HCRC.

Motion Carried.

RESOLUTION #25-003 TO APPROVE MDOT CONTRACT 25-5108

#25-049 Kathy Schmitt moved, Mark Kline supported, to approve Resolution #25-003 to Approve MDOT Contract 25-5108.

Yeas: Robert Godfrey, Gary Leininger, Mike Parney, Kathy Schmitt, Mark Kline.
Nays: None.

Motion Carried.

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TOWNSHIP AGREEMENTS APPROVED

The following township agreements were presented for board approval:

<u>Township</u>	<u>Work Type</u>	<u>Est. Cost</u>	<u>Twp Share</u>
Woodbridge	Road Stabilization – 29 Miles	\$ 17,400.00	\$8,700.00
	1 Application		
	Spot Limestone Patch	\$104,625.00	\$64,125.00
	2,250 Tons – Various Roads		
	Harmon Road – Frontier Intersection	\$68,280.00	\$7,500.00
Cambria	Road Stabilization – 16 Miles	\$9,600.00	\$4,800.00
	1 Application		
	Spot Limestone Patch	\$104,625.00	\$64,125.00
	2,250 Tons – Various Roads TBD by Supervisor		
Adams	Road Stabilization – 33 Miles	\$39,600.00	\$19,800.00
	2 Applications		
	Spot Limestone Patch	\$104,625.00	\$64,125.00
	2,250 Tons – Various Roads		
	Gay Rd – Milnes-Lk Pleasant	\$36,200.00	\$26,200.00
	Sealcoat/Fog Seal		

#25-050 Kathy Schmitt moved, Mike Parney supported, that the township agreements, contingent on prioritization, be approved and signed.

Motion Carried.

LIMITED PUBLIC COMMENT

At 11:21 A.M., the vice chair opened the meeting to limited public comment.

Levi Percy addressed the board regarding Buckeye Road and deberming.

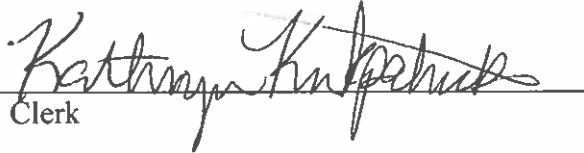
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Meeting Adjourned 11:23A.M.

As there was no further business, the chair declared the meeting adjourned at 11:23 a.m.



Chair



Clerk