

HILLSDALE COUNTY ROAD COMMISSION
September 11, 2025
MINUTES

Meeting was called to order by the Chair, Bob Godfrey, on Thursday, September 11, 2025, at 10:00 a.m. at the road commission office.

Members Present: Bob Godfrey, Gary Leininger, Mike Parney, Kathy Schmitt and Mark Kline.

Staff Present: Bob Griffis, Manager.
Kwinn Leva, Administrative Assistant.

Visitors Present: Doug Ingles – Hillsdale County Commissioner.
Michael Kluck – Foster Swift Collins & Smith PC.

A moment of silence was observed for Charlie Kirk and in remembrance of 9/11.

Pledge of Allegiance

APPROVAL OF AGENDA

#25-120 Kathy Schmitt moved, Gary Leininger seconded, to approve the agenda, with two additions, for September 11, 2025.

Motion Carried.

APPROVAL OF MINUTES

#25-121 Mark Kline moved, Kathy Schmitt supported, to approve the minutes for August 27, 2025.

Motion Carried.

CONFIRMATION OF ACCOUNTS PAYABLE AS AUTHORIZED FOR PAYMENT BY THE STAFF

#25-122 Gary Leininger moved, Kathy Schmitt supported, to approve the following:

Bills in the amount of \$309,599.68 and electronic funds transfer in the amount of \$82,468.44 for a total of \$392,068.12 per Regular Accounts Payable Register dated September 4, 2025, as authorized by the manager and clerk.

Motion Carried.

HILLSDALE COUNTY ROAD COMMISSION
September 11, 2025
MINUTES

CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF

#25-123 Mark Kline moved, Kathy Schmitt supported, to confirm the following:

Regular payroll in the amount of \$124,953.99 per Payroll Check Register dated September 11, 2025, as authorized by the manager and payroll clerk.

Motion Carried.

TREASURER'S REPORT PRESENTED

The treasurer's report was presented by the clerk as follows:

Beginning Balance-Cash & Investments	\$ 2,384,245.12
Receipts	\$ 711,948.71
Disbursements	(\$ 517,022.11)
Ending Cash & Investments Balance	\$ 2,579,171.72
Less: Bonds in Escrow	(\$ 0.00)
CD Reserved for 2 trucks	(\$ 684,954.91)
Ending Available Fund Balance	\$ 1,894,216.81

Note: Outstanding Accounts Payable = \$ 474.67

As there were no questions or comments regarding the report, the chair declared the report to stand approved as read.

LIMITED PUBLIC COMMENT

At 10:13 A.M., the chair opened the meeting to limited public comment.

No comment.

HILLSDALE COUNTY ROAD COMMISSION
September 11, 2025
MINUTES

Manager's Comment

R. W. Mercer will be here 9/25/2025, to go over the details of the contract for fuel pumps.
CRASIF Annual Meeting is 9/22/2025 and 9/23/2025, Heather Boyd, Jeff Maxson and I will attend.

The 2025 SAM Superintendent Seminar is 10/1/25 – 10/2/2025.

The 2025 Traffic Summit at Hillsdale City Hall is 10/22/2025 at 10:00a.m.

There is an issue with resident's outdoor lawn objects in the road right of way on Ash-te-Wette Drive.

Riker Road is done except for hydroseeding.

Hakes Road work is ongoing.

Burt Road is the only local road left for paving.

Paving will resume when fog seal is done.

All first and second rounds of brine are complete.

Doing routine patching, mowing, and trash pick-up on state roads.

A few crews are cold patching every day.

Limestone and gravel patching is complete.

Elm Road Culvert is ordered and should be ready in two weeks.

Brush spray has started this week in the northeast quadrant.

Discussed having a mechanic signing a grader bid.

Old Business

Board discussed the Buckeye Road, west of Bird Lake Road, Culvert.

HILLSDALE COUNTY ROAD COMMISSION
September 11, 2025
MINUTES

New Business

TOWNSHIP AGREEMENT APPROVED

The following township agreement was presented for board approval:

<u>Township</u>	<u>Work Type</u>	<u>Est. Cost</u>	<u>Twp Share</u>
Pittsford	Remove & dispose of existing structure, install new culvert, reshape road surface, and establish proper slope for drainage.	\$83,613.20	\$41,806.60

#25-124 Gary Leininger moved, Mark Kline supported, that the township agreement be approved and signed.

Motion Carried.

CLOSED SESSION RE: LABOR CONTRACT NEGOTIATIONS

#25-125 At 10:50 a.m., Gary Leininger moved, Mark Kline supported to go into closed session to conduct labor negotiations with the manager. Roll Call Vote: Yeas, Gary Leininger, Mike Parney, Kathy Schmitt, Mark Kline, Bob Godfrey. Nays, none.

Motion Carried.

RECONVENE REGULAR SESSION

#25-126 At 12:06 p.m. Mark Kline moved, Gary Leininger seconded, to reconvene regular session. Roll Call Vote: Yeas, Mark Kline, Kathy Schmitt, Mike Parney, Gary Leininger, Bob Godfrey. Nays, none.

Motion Carried.

LIMITED PUBLIC COMMENT

At 12:08 P.M., the chair opened the meeting to limited public comment.

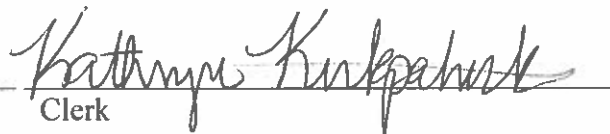
No comment.

HILLSDALE COUNTY ROAD COMMISSION
September 11, 2025
MINUTES

Meeting Adjourned 12:09 P.M.

As there was no further business, the chair declared the meeting adjourned at 12:09 p.m.


Chair


Clerk