

HILLSDALE COUNTY ROAD COMMISSION
May 23, 2024
MINUTES

Meeting was called to order by the Chair, Bob Godfrey, on Thursday, May 23, 2024, at 10:00 a.m. at the road commission office.

Members Present: Bob Godfrey, Gary Leininger, Mike Parney, Mark Kline, and Kathy Schmitt.

Staff Present: Bob Griffis, Manager.
Kathryn Kirkpatrick, Clerk.

Visitors Present: Chris Wingate.
Don Fowler.

Pledge of Allegiance

APPROVAL OF AGENDA

24-074 Kathy Schmitt moved, Gary Leininger supported, to approve the agenda for May 23, 2024, with 2 additions to the agenda.

Motion Carried.

Minutes Approved

Having reviewed the minutes of the May 9, 2024, regular meeting, and May 22, 2024, special meeting, there were no additions, deletions or corrections noted. The chair declared the minutes to stand approved as presented.

CONFIRMATION OF ACCOUNTS PAYABLE AS AUTHORIZED FOR PAYMENT BY THE STAFF

#24-075 Mark Kline moved, Kathy Schmitt supported, to approve the following:

Bills in the amount of \$177,893.53 and electronic funds transfer in the amount of \$528.38 for the total of \$178,421.91 per Regular Accounts Payable Check Register dated 05/16/2024, as authorized by the clerk and the accounts payable clerk.

Motion Carried.

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CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF

#24-076 Mike Parney moved, Gary Leininger seconded, to confirm the following:

Regular payroll in the amount of \$117,126.54 per Payroll Check Registers dated 05/23/2024, as authorized by the manager and payroll clerk.

Motion Carried.

TREASURER'S REPORT PRESENTED

The treasurer's report was presented by the clerk as follows:

Beginning Balance-Cash & Investments	\$ 2,990,957.99
Receipts	\$ 716,031.13
Disbursements	(\$ 295,548.45)
Ending Cash & Investments Balance	\$ 3,411,440.67
Less: Bonds in Escrow	(\$ 10,250.00)
CD Reserved for 2 trucks	(\$ 645,831.82)
Ending Available Fund Balance	\$ 2,755,358.85

Note: Outstanding Accounts Payable = \$ 4,880.16

As there were no questions or comments regarding the report, the chair declared the report to stand approved as read.

LIMITED PUBLIC COMMENT

At 10:15 A.M., the chair opened the meeting to limited public comment.

Chris Wingate addressed the board regarding Lyon's Propane and the nuclear gage.

Manager's Comment

Paving Bankers Rd.

Working on 2023 ditch and de berm contracts.

Started the gravel and limestone patching contracts.

Hillsdale Township has approved the contract for Lewis Emery Park roads, waiting for the County's discussion.

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Territorial bridges are still on track.

Started Beecher and Tripp Rd culverts and prepping for the large culvert on Beecher Rd.

Still waiting for the hydraulic study for Elm Rd project.

Waiting for the bridge to be delivered for Hog Creek.

APPROVED TO REBUILD CYLINDER HEAD ON THE 2018 JOHN DEERE TRACTOR (EQUIP # 8182)

#24-077 Gary Leininger moved, Mark Kline supported, to approve GreenMark Equipment to rebuild the cylinder head on the 2018 John Deere Tractor (equip # 8182) up to \$25,000.00.

Motion Carried.

WEST SAUK TRAIL BID AWARDED – MICHIGAN PAVING & MATERIAL

#24-078 Gary Leininger moved, Mike Parney supported, to award the bid for West Sauk Trail to Michigan Paving & Material, at \$ \$270,172.15. Bid tabulation attached.

Motion Carried.

AUTHORIZED CLERK TO TRANSFER UPDATED AMOUNT FROM PRIMARY TO LOCAL

#24-079 Kathy Schmitt moved, Mike Parney supported, to authorize clerk to transfer the updated amount of \$1,685,652.31 from Primary to Local fund.

Motion Carried.

ASMCRA DISSOLUTION PROPOSAL AND BYLAWS AMENDMENT

#24-081 Gary Leininger moved, Kathy Schmitt supported, to dissolve ASMCRA and transfer remaining funds to CRA.

Motion Carried.

TOWNSHIP AGREEMENTS APPROVED

The following township agreements were presented for board approval:

<u>Township</u>	<u>Work Type</u>	<u>Est. Cost</u>	<u>Twp. Share</u>
Litchfield	Gravel – 1,500 cyd	\$ 49,500.00	\$ 22,500.00
Ransom	Gravel – 1,000 cyd	\$ 33,000.00	\$ 15,000.00
	Road Stabilization – 33 Miles 1 application	\$ 18,810.00	\$ 9,405.00

*Contingent on availability of schedule

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#24-081 Gary Leininger moved, Mark Kline supported, that the township agreements, contingent on prioritization, be approved and signed.

Motion Carried.

LIMITED PUBLIC COMMENT

At 10:50 A.M., the chair opened the meeting to limited public comment.

Don Fowler addressed the board regarding seasonal positions.

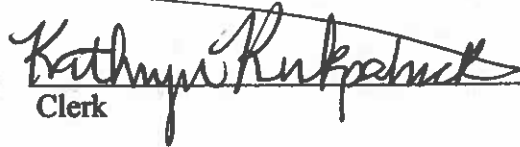
Meeting Adjourned – 11:00 A.M.

As there was no further business, the chair declared the meeting adjourned at 11:00.

Chair



Clerk



COMPANY NAME	ITEM DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	EXT. PRICE
Thompson Construction 455 W Chicago Street Coldwater, MI 49036 Price firm if accepted in _____ days from bid opening.	Mobilization	1	Lump Sum	\$ 1,500.00	\$ 1,500.00
	Pavt, Rem	255	Squard Yard	\$ 10.00	\$ 2,550.00
	Aggregate Base, 22A	600	Ton	\$ 30.00	\$ 18,000.00
	HMA Base Crushing and Shaping	8,435	Squard Yard	\$ 1.50	\$ 12,652.50
	Approach, Cl II	10	Ton	\$ 120.00	\$ 1,200.00
	Shoulder, Cl II, 4-Inch	355	Ton	\$ 30.00	\$ 10,650.00
	4EL Leveling (2.5") 5EL Wearing (1.5")	2,100	Ton	\$ 110.00	\$ 231,000.00
	Minor Traf Devices	1	Lump Sum	\$ 500.00	\$ 500.00
	Slope Restoration, Type B	50	Squard Yard	\$ 10.00	\$ 500.00
	TOTAL				\$ 278,552.50
Rieth-Riley Construction 4150 S Creyts Road Lansing, MI 48917 Price firm if accepted in 30 days from bid opening.	Mobilization	1	Lump Sum	\$ 6,000.00	\$ 6,000.00
	Pavt, Rem	255	Squard Yard	\$ 30.00	\$ 7,650.00
	Aggregate Base, 22A	600	Ton	\$ 33.00	\$ 19,800.00
	HMA Base Crushing and Shaping	8,435	Squard Yard	\$ 2.05	\$ 17,291.75
	Approach, Cl II	10	Ton	\$ 110.00	\$ 1,100.00
	Shoulder, Cl II, 4-Inch	355	Ton	\$ 50.00	\$ 17,750.00
	4EL Leveling (2.5") 5EL Wearing (1.5")	2,100	Ton	\$ 104.50	\$ 219,450.00
	Minor Traf Devices	1	Lump Sum	\$ 13,000.00	\$ 13,000.00
	Slope Restoration, Type B	50	Squard Yard	\$ 75.00	\$ 3,750.00
	TOTAL				\$ 305,791.75
Bailey Excavating, Inc 1073 Toro Dr Jackson, MI 49201 Price firm if accepted in 60 days from bid opening.	Mobilization	1	Lump Sum	\$ 25,000.00	\$ 25,000.00
	Pavt, Rem	255	Squard Yard	\$ 15.00	\$ 3,825.00
	Aggregate Base, 22A	600	Ton	\$ 35.00	\$ 21,000.00
	HMA Base Crushing and Shaping	8,435	Squard Yard	\$ 3.00	\$ 25,305.00
	Approach, Cl II	10	Ton	\$ 125.00	\$ 1,250.00
	Shoulder, Cl II, 4-Inch	355	Ton	\$ 55.00	\$ 19,525.00
	4EL Leveling (2.5") 5EL Wearing (1.5")	2,100	Ton	\$ 100.35	\$ 210,735.00
	Minor Traf Devices	1	Lump Sum	\$ 5,000.00	\$ 5,000.00
	Slope Restoration, Type B	50	Squard Yard	\$ 30.00	\$ 1,500.00
	TOTAL				\$ 313,140.00

COMPANY NAME	ITEM DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	EXT. PRICE	
Michigan Paving & Material PO Box 1134 Jackson, MI 49204 Price firm if accepted in 60 days from bid opening.	Mobilization	1	Lump Sum	\$ 20,000.00	\$ 20,000.00	
	Pavt, Rem	255	Squard Yard	\$ 18.13	\$ 4,623.15	
	Aggregate Base, 22A	600	Ton	\$ 34.38	\$ 20,628.00	
	HMA Base Crushing and Shaping	8,435	Squard Yard	\$ 1.70	\$ 14,339.50	
	Approach, Cl II	10	Ton	\$ 43.75	\$ 437.50	
	Shoulder, Cl II, 4-Inch	355	Ton	\$ 40.00	\$ 14,200.00	
	4EL Leveling (2.5") 5EL Wearing (1.5")	2,100	Ton	\$ 89.75	\$ 188,475.00	
	Minor Traf Devices	1	Lump Sum	\$ 6,875.00	\$ 6,875.00	
	Slope Restoration, Type B	50	Squard Yard	\$ 11.88	\$ 594.00	
	TOTAL				\$ 270,172.15	
	Gerken Paving PO Box 898 Adrian, MI 49221 Price firm if accepted in 60 days from bid opening.	Mobilization	1	Lump Sum	\$ 25,000.00	\$ 25,000.00
		Pavt, Rem	255	Squard Yard	\$ 185.00	\$ 47,175.00
		Aggregate Base, 22A	600	Ton	\$ 40.00	\$ 24,000.00
HMA Base Crushing and Shaping		8,435	Squard Yard	\$ 4.40	\$ 37,114.00	
Approach, Cl II		10	Ton	\$ 38.00	\$ 380.00	
Shoulder, Cl II, 4-Inch		355	Ton	\$ 38.00	\$ 13,490.00	
4EL Leveling (2.5") 5EL Wearing (1.5")		2,100	Ton	\$ 101.00	\$ 212,100.00	
Minor Traf Devices		1	Lump Sum	\$ 100.00	\$ 100.00	
Slope Restoration, Type B		50	Squard Yard	\$ 72.00	\$ 3,600.00	
TOTAL					\$ 362,959.00	

BID AWARDED TO: MICHIGAN PAVING & MATERIAL BY: THE BOARD OF COUNTY ROAD COMMISSIONERS ON: MAY 23, 2024