

HILLSDALE COUNTY ROAD COMMISSION

June 27, 2024

MINUTES

Meeting was called to order by the Chair, Bob Godfrey, on Thursday, June 27, 2024, at 10:00 a.m. at the road commission office.

Members Present: Bob Godfrey, Gary Leininger, Mike Parney, Mark Kline, and Kathy Schmitt.

Staff Present: Bob Griffis, Manager.
Kathryn Kirkpatrick, Clerk.

Visitors Present: Allan Andrews.
Linda Burcewicz.

Pledge of Allegiance

Approval of Agenda

24-086 Kathy Schmitt moved, Mike Parney supported, to approve the agenda for June 27, 2024, with 2 additions to the agenda.

Motion Carried.

APPROVAL OF MINUTES

#24-087 Mark Kline moved, Kathy Schmitt supported, to approve the minutes for June 13, 2024, for the regular meeting.

Motion Carried.

CONFIRMATION OF ACCOUNTS PAYABLE AS AUTHORIZED FOR PAYMENT BY THE STAFF

#24-088 Kathy Schmitt moved, Mark Kline, to approve the following:

Bills in the amount of \$436,348.84 and electronic funds transfer in the amount of \$0.00 for the total of \$436,348.84 per Regular Accounts Payable Check Register dated 06/27/2024, as authorized by the clerk and the accounts payable clerk.

Motion Carried.

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CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF

#24-089 Mark Kline moved, Gary Leininger seconded, to confirm the following:

Regular payroll in the amount of \$138,729.08 per Payroll Check Registers dated 06/20/2024, as authorized by the clerk and payroll clerk.

Motion Carried.

TREASURER'S REPORT PRESENTED

The treasurer's report was presented by the clerk as follows:

Beginning Balance-Cash & Investments	\$ 3,025,513.09
Receipts	\$ 9,283.08
Disbursements	(\$ 575,077.92)
Ending Cash & Investments Balance	\$ 2,459,718.25
Less: Bonds in Escrow	(\$ 10,250.00)
CD Reserved for 2 trucks	(\$ 651,282.82)
Ending Available Fund Balance	\$ 1,789,185.43

Note: Outstanding Accounts Payable = \$ 82,467.86

As there were no questions or comments regarding the report, the chair declared the report to stand approved as read.

LIMITED PUBLIC COMMENT

At 10:10 A.M., the chair opened the meeting to limited public comment.

Linda Burcewicz addressed the board regarding the road conditions on Rusdic Dr.

Allan Andrews addressed the board regarding the road conditions on Cole Rd and Gilmore Rd between Bigelow Rd and Reading Rd. Also questioned the mowing schedule.

Doug Ingles addressed the board regarding when the recording of the meeting was going to be posted.

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Manager's Comment

NEPA inspection has been approved for the Camden Rd project. Expected to be in the August bid letting with a June 2025 completion date.

Met with EGLE regarding culverts on Territorial East of Bird Lake and Bacon east of Rumsey, waiting for size recommendations before applying for permits to replace culverts.

Continuing to rate roads.

Had a Pre-Construction meeting with Michigan Paving regarding West Sauk Trail. Michigan Paving plans on starting project July 15th.

North Adams Road is completed from Milnes to Brown Rd. Have to finish from Brown Rd to Village Limits.

Working on 2023 ditch and de berm projects.

Cole Road- ditching and putting in culvert.

Culverts done on Beecher west of Tripp, Tripp north of Beecher, 8" tile west of Tripp on Beecher are all complete.

Gravel and limestone patching was completed in Litchfield, Scipio, Moscow, Somerset, Wheatland, Adams, Fayette, Hillsdale, Reading, Cambria, Jefferson, and Pittsford Township.

Started Wright Township.

Scraped Litchfield, Scipio, Moscow, Somerset, and Wheatland Township. Started Adams Township.

Brine has been completed in Litchfield, Scipio, Moscow, Somerset and Adams Township has been started.

Crews also have been out crack sealing.

Hog Creek Bridge should arrive at the end of August.

Waiting for Hydraulic study for Elm Road culvert.

APPROVED MANAGER CONTRACT

#24-090 Mark Kline moved, Mike Parney supported, to approve 3 year Manager contract starting June 30, 2024 though July 1, 2027 for Robert Griffis.

Motion Carried.

APPROVE MDOT ENGINEERING REIMBURSEMENT FORM

#24-091 Gary Leininger moved, Mike Parney supported, to approve the MDOT engineering reimbursement form.

Motion Carried.

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TOWNSHIP AGREEMENTS APPROVED

The following township agreements were presented for board approval:

<u>Township</u>	<u>Work Type</u>	<u>Est. Cost</u>	<u>Twp. Share</u>
Hillsdale	*Lewis Emery Park	\$ 152,160.00	\$ 38,040.00

Lewis Emery Dr, Pond #4 and #5, & Vaughn Dr.
HMA overlay 1,200 Tons
Shoulder gravel 180 Tons

*Contingent on availability of schedule and Hillsdale County signing contract for their portion.

#24-092 Mike Parney moved, Gary Leininger seconded, that the township agreements, contingent on prioritization and Hillsdale County signing contract for their portion, be approved and signed.

Motion Carried.

APPROVED RESOLUTION #24-005 TO ADOPT ACT 88

#24-093 Mike Parney moved, Gary Leininger supported to approve resolution #24-005 to adopt Act 88.

Yeas: Bob Godfrey, Gary Leininger, Mike Parney, and Mark Kline.
Nays: Kathy Schmitt.

LIMITED PUBLIC COMMENT

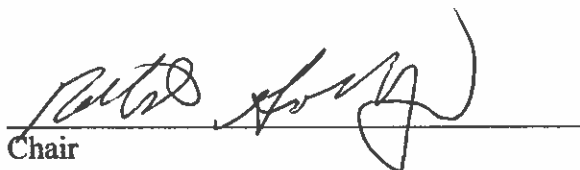
At 11:05 A.M., the chair opened the meeting to limited public comment.

Linda Burcewicz thanked the board and the Road Commission for the work done on Bankers Road.

Allan Andrews addressed the board regarding the road flooding on Ridge Dr.

Meeting Adjourned – 11:15 A.M.

As there was no further business, the chair declared the meeting adjourned at 11:15.


Chair


Clerk