

HILLSDALE COUNTY ROAD COMMISSION

November 18, 2021

MINUTES

Meeting was called to order by Chair Bob Godfrey on Thursday, November 18, 2021, at 10:00 a.m. at the road commission office.

Members present: Bob Godfrey & Gary Leininger.

Member absent: Mike Parney.

Staff present: John Sanders, Manager & Marilyn Kilpatrick, Clerk.

Visitors present: Doug Ingles, County Commissioner.
Allan Andrews.
Howard and Norma Littin.
Jack Mosley.
Jeremy Harrington.
Ellen Krenz.
Mark Nichols.
Terry Rupp.

Agenda Approved

Having reviewed the agenda for this date, one addition was requested. The chair declared the agenda to stand approved as revised.

Limited Public Comment

At 10:05 a.m., the chair opened the meeting to limited public comment. Allan Andrews addressed the board and manager regarding a cost for Wildwood Road. Manager will get Mr. Andrews a quote.

Jeremy Harrington of North Reading Baptist Church is requesting a sign be placed on Bankers Road west of 49 to alert drivers of the church driveway. The manager advised Mr. Harrington the procedure would be for the board to approve the sign. The road commission and the church would split the cost.

Mark Nichols, Adam Township Supervisor discussed the conditions of the gravel roads. The manager discussed the cost of gravel and explained the de-burning process. Most townships are using limestone versus gravel on their gravel roads.

Terry Rupp addressed the turn around by the pavilion at Lake Diane and inquired about closing the boat launch at that area. The manager advised Mr. Rupp that the Lake Diane Association would have to make that decision. The board agreed closing that area would save the base on the road.

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Mr. Mosley provided a letter addressed to the board and Manager. Discussion followed between Mr. Mosley and Mr. Littin regarding the rocks on Ash-Te-Wette. The chair ended public comment and Mr. Mosley left the room.

Minutes Approved

Having reviewed the minutes of the November 3, 2021 regular meeting, there were no additions, deletions or corrections to be noted. The chair declared the minutes to stand approved as presented.

Correction to the Minutes of November 3, 2021 Board Meeting

Visitors present included Doug Ingles, County Commissioner. Commissioner Ingles was not present at the November 3, 2021 Board Meeting.

CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF

#21-098 Gary Leininger moved, Bob Godfrey seconded, to confirm the regular payroll in the amount of \$86,627.26 per Payroll Check Registers dated 11/10/21 as authorized by the manager and the clerk. Motion carried.

APPROVAL OF ACCOUNTS PAYABLE

#21-099 Bills in the amount of \$172,944.56 and electronic funds transfer in the amount of \$15,717.15 for a total amount of \$188,661.71 per Accounts Payable Check Registers dated 11/17/21 were presented for board approval. Gary Leininger moved, Bob Godfrey supported, that these bills be allowed and orders drawn for the same. Motion carried.

Treasurer's Report Presented

The treasurer's report was presented by the clerk as follows:

Beginning Balance-Cash & Investments	\$3,223,042.00
Receipts	\$ 86,994.01
Disbursements:	(\$ 275,288.97)
Ending Cash & Investments Balance	\$3,034,747.04
Less: Bonds in Escrow	(\$ 14,250.00)
CD reserved for 2 trucks	(\$ 600,000.00)

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Ending Available Fund Balance \$2,420,497.04

Note: Outstanding Accounts Payable = \$ 15,889.24

As there were no questions or comments regarding the report, the chair declared the report to stand approved as read.

Discussion Followed on the Progress of Road and Bridge Projects

Territorial Road Bridges Easement – manager meeting on November 19th to get signed easement.

Union Road Driveway – discussion on placing guardrail and ditching banks. The manager not sure that it will happen this fall.

Montgomery Road Bridge - manager has been advised by MDOT that the bid letting will not be until January.

Somerset Township – Killybegs Lane will not be paved until next year. First on contractors list in the spring.

Ridge Drive – still working on it.

Cambria Road – discussed condions of gravel roads.

CONTRACT FOR SURFACE-HARDENED GRADER BLADES APPROVED – MICHIGAN CAT

#21-100 Gary Leininger moved, Bob Godfrey seconded, to approve and sign a contract with Michigan Cat to supply our annual requirements of surface-hardened grader blades. Carried.

APPROVE EASEMENT FOR ELECTRIC FACILITIES CONSUMERS ENERGY

Land situated in the Township of Woodbridge, County of Hillsdale, State of Michigan:

All that part of the Northeast ¼ of the Northeast ¼ of Section 16, Town 8 South, Range 3 West, lying East of Old Woodbridge Road and Southeasterly of the center of the river, except commencing at the Northeast corner of section; thence South 115.50 feet; thence West 99.00 feet; thence North 115.50 feet; thence East to the Point of Beginning.

Also known as: Montgomery Road, Camden, Michigan 49232

Parcel ID: 15 016 200 008 16 8 3

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- #21-101 Gary Leininger moved, Bob Godfrey seconded, to approve the easement with Consumers Energy. Carried. Copy attached.

Construction Update

The manager updated the board on the status of the HCRC's construction as follows:

- Lake Diane Paving Project – All of the base is down. Michigan Paving will be back in the spring to repair any soft spots and put the top coat down.
- Ridge Drive Project – Working on catch basins, culverts and ditching.

APPROVE SIGN ON BANKERS ROAD FOR NORTH READING BAPTIST CHURCH

- #21-102 Gary Leininger moved, Bob Godfrey seconded, to approve North Reading Baptist Church to place a sign on Bankers Road west of 49 to alert the motoring public of the church driveway. The cost share will be 50/50 as agreed upon by the board and Pastor Jeremy Harrington. Carried.

ASPHALT EMULSION CONTRACT EXTENDED - ASPHALT MATERIALS, INC.

Recommend approval of agreement to extend asphalt emulsion contract with Asphalt Materials, Inc., at the same bid price from their 2021 bid.

- #21-103 Gary Leininger moved, Bob Godfrey seconded, to approve and sign an agreement with Asphalt Materials, Inc. for furnishing and delivering our season's requirement of asphalt emulsion for the 2022 season at the same price as last year. Carried.

CHEMICAL VEGETATION CONTROL CONTRACT EXTENDED – THE DALTONS

The manager has been contacted by The Daltons to hold their bid prices for the 2022 season.

- #21-104 Gary Leininger moved, Bob Godfrey seconded, to approve the vegetation control from the Daltons for the 2022 season. Carried.

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Limited Public Comment

Allan Andrews requested a cost for Wildwood Road and inquired when he would receive it.

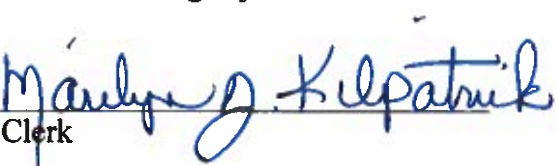
Howard and Norma Littin addressed the manager and board regarding the litigation of Littin vs Mosley. Ms. Littin addressed the ongoing issue of the rocks on Ash-Te-Wette. Ms. Littin provided legal documents and asked if the road commission would back out until the case is settled. Mr. Sanders will turn the documents over to our attorney for review.

Mark Nichols addressed the board regarding the township's limestone agreement. The manager had not received a signed township agreement and advised Mr. Nichols that he had contacted him regarding not receiving a signed agreement and had no response from Mr. Nichols.

Meeting Adjourned – 11:55 a.m.

As there was no further business, the chair declared the meeting adjourned at 11:55 a.m.


Chair


Clerk