

HILLSDALE COUNTY ROAD COMMISSION  
November 5, 2020  
MINUTES

Meeting was called to order by chair Bob Godfrey on Thursday, November 5, 2020, at 10:00 a.m. at the road commission office.

Members present: Bob Godfrey, Mike Parney & Bill Watkins.

Staff present: John Sanders, Manager & Marilyn Kilpatrick, Clerk.

Visitors present: Julie Games, Hillsdale County Commissioner.

**Agenda Approved**

Having reviewed the agenda for this date, two additions were requested. The chair declared the agenda to stand approved as revised.

**Limited Public Comment**

At 10:05 a.m., the chair opened the meeting to limited public comment. Commissioner Games addressed Ball Road and a person interesting in bidding on the office remodeling, but didn't feel confident at this time to put in a bid.

**Minutes Approved**

Having reviewed the minutes of the October 22, 2020 regular meeting, there were no additions, deletions or corrections to be noted. The chair declared the minutes to stand approved as presented.

**CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF**

**#20-086** Mike Parney moved, Bill Watkins seconded, to confirm the payment of the regular payroll in the amount of \$86,448.21 per Payroll Check Register dated 10/29/20 as authorized by the manager and the clerk. Motion carried.

**APPROVAL OF ACCOUNTS PAYABLE**

**#20-087** Bills in the amount of \$118,841.13 per Accounts Payable Check Registers dated 11/5/20 were presented for board approval. Mike Parney moved, Bill Watkins seconded, that these bills be allowed and orders drawn for the same. Motion carried.

**Treasurer's Report Presented**

The treasurer's report was presented by the clerk as follows:

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Beginning Balance-Cash & Investments	\$3,067,775.43
Receipts	\$ 20,235.01
Disbursements:	(\$ 205,289.34)
Ending Cash & Investments Balance	\$2,882,721.10
Less: Bonds in Escrow	(\$ 14,250.00)
Ending Available Fund Balance	\$2,868,471.10

Note: Outstanding Accounts Payable = \$ 85,211.54

As there were no questions or comments regarding the report, the chair declared the report to stand approved as read.

**AWARD BID FOR OFFICE/FOYER REMODELING – STOLL CONSTRUCTION**

At 10:30 a.m., bids were opened and read aloud for office/foyer remodeling. One bid was received. Discussion followed with the board and manager on whether to proceed or not.

**#20-088** Bill Watkins moved, Mike Parney seconded, to award the bid to Stoll Construction for \$28,650.00 for office/foyer remodeling. Bid attached. Carried.

**Building of new salt barn**

The chair asked the manager where we are at with the building of the new salt barn. The manager advised the board that due to MDOT funding and COVID-19 it has been placed on hold. Discussion followed on the how the new salt barn would be setup.

**APPROVE AND SIGN AGREEMENT WITH SPARKS & SONS EXCAVATING – 29A MODIFIED SEALCOAT AGGREGATE**

**#20-089** Mike Parney moved, Bill Watkins seconded, to approve and sign an agreement with Sparks and Sons Excavating to furnish and deliver 3,000 ton of 29A modified sealcoat aggregate to our Stephens Pit at a delivered price of \$18.38 per ton. Carried

**ADOPT RESOLUTION FOR COVID-19 PREPAREDNESS & REPSONSE PLAN**

**#20-090** Mike Parney moved, Bill Watkins seconded, to adopt resolution for COVID-19 Preparedness & Response Plan and to designate the manger to be the coordinator. Resolution attached. Carried.

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**ADOPT RESOLUTION TO SIGN AMENDED MDOT CONTRACT FOR LAKE PLEASANT ROAD BRIDGE**

#20-091 Mike Parney moved, Bill Watkins seconded, to adopt resolution and authorize the manager to sign amended MDOT Contract for Lake Pleasant Road Bridge, due to the project not being completed on schedule . Resolution attached. Carried.

**AUTHORIZATION TO PURCHASE HOLIDAY HAMS FOR EMPLOYEES & RETIREES AND CANCEL CHRISTMAS LUNCHEON DUE TO COVID-19**

#20-092 Bob Godfrey moved, Mike Parney seconded, to authorize the purchase of holiday hams for employees and retirees and to cancel the Christmas Luncheon this year due to COVID-19. Carried.

**Discussion on whether or not to hold annual township meetings**

The board and manager discussed the annual township meetings that are held in January. The commissioner's will meet with their township's to see how they would like to handle them. Options would be to limit the number of individuals in the board room or to hold the meetings in the truck barn.

**AUTHORIZE THE MANAGER TO SELL THREE TANDEM TRUCKS**

#20-093 Mike Parney moved, Bill Watkins seconded, to authorize the manager to sell three tandem trucks with a minimum asking price of \$3,500.00. Carried.

**Discuss rescheduling November 19<sup>th</sup> board meeting**

Discussion followed on rescheduling the November 19<sup>th</sup> board meeting. It was decided to not to change the meeting date.


**Limited Public Comment**

Commissioner Games asked if we were contacted by the lease company for vehicles that the county uses. The clerk received an email and she has forwarded it to the manager for review.

**Meeting Adjourned – 11:10 a.m.**

As there was no further business, the chair declared the meeting adjourned at 11:10 a.m.

  
Chair

  
Clerk