

HILLSDALE COUNTY ROAD COMMISSION

December 10, 2020

MINUTES

Meeting was called to order by chair Bob Godfrey on Thursday, December 10, 2020, at 10:00 a.m. at the maintenance garage/truck storage building.

Members present: Bob Godfrey & Mike Parney.

Members absent: Bill Watkins.

Staff present: John Sanders, Manager & Marilyn Kilpatrick, Clerk.

Visitors present: Julie Games, Hillsdale County Commissioner.
Jim Koers, Association President.
Nick Bentley, Association Vice-President.

Agenda Approved

Having reviewed the agenda for this date, one addition was requested. The chair declared the agenda to stand approved as revised.

Limited Public Comment

At 10:05 a.m., the chair opened the meeting to limited public comment. Jim Koers and Nick Bentley addressed the manager and board regarding the recent directive that MERS had requested regarding our Defined Benefit Pension. Discussion followed on the addendum that was reviewed and voted on at the request of MERS.

Minutes Approved

Having reviewed the minutes of the November 5, 2020 regular meeting, there were no additions, deletions or corrections to be noted. The chair declared the minutes to stand approved as presented.

CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF

#20-094 Mike Parney moved, Bob Godfrey seconded, to confirm the payment of the regular payroll in the amount of \$86,433.85 per Payroll Check Register dated 11/12/20, the regular payroll in the amount of \$88,461.27 per Payroll Check Register dated 11/25/20 and the regular payroll in the amount of \$85,440.06 per Payroll Check dated 12/10/20 as authorized by the manager and the clerk. Motion carried.

CONFIRMATION OF ACCOUNTS PAYABLE AS AUTHORIZED BY THE STAFF

#20-095 Mike Parney moved, Bob Godfrey seconded, to confirm the payment of bills in the amount of \$203,429.17 and the electronic funds transfer in the amount of

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\$74,320.78 for a total amount of \$277,749.95 per Accounts Payable Check Registers dated 11/19/20 and Bills in the amount of \$40,815.95 per Accounts Payable Check Registers dated 12/03/20 as authorized by the manager and the clerk. Motion carried.

APPROVAL OF ACCOUNTS PAYABLE

#20-096 Bills in the amount of \$13,820.00 per Accounts Payable Check Registers dated 12/11/20 were presented for board approval. Mike Parney moved, Bob Godfrey seconded, that these bills be allowed and orders drawn for the same. Motion carried.

Treasurer's Report Presented

The treasurer's report was presented by the clerk as follows:

Beginning Balance-Cash & Investments	\$2,882,721.10
Receipts	\$1,634,883.47
Disbursements:	(\$ 592,721.08)
Ending Cash & Investments Balance	\$3,924,883.49
Less: Bonds in Escrow	(\$ 14,250.00)
Ending Available Fund Balance	\$3,910,633.49

Note: Outstanding Accounts Payable = \$ 63,677.58

As there were no questions or comments regarding the report, the chair declared the report to stand approved as read.

Local Road Concerns

The chair discussed some concerns of local roads in Ransom Township.

APPROVE PURCHASE OF TWO NEW TANDEM CAB AND CHASSIS

#20-097 Mike Parney moved, Bob Godfrey seconded, to approve the purchase of two tandem cab and chassis at a total cost of \$267,474.00 through Sourcewell Contract from JX Peterbilt. Carried.

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APPROVE PURCHASE OF TWO COMPLETE DUMP BODIES, HOISTS AND PLOWS

#20-098 Mike Parney moved, Bob Godfrey seconded, to approve the purchase of two complete dump bodies, hoists and plows at a total cost of \$269,938.00 through MI-Deal Contract from Truck and Trailer Specialties, Inc. Carried.

APPROVE PURCHASE OF ONE NEW GRADALL

#20-099 Bob Godfrey moved, Mike Parney seconded, to approve the purchase of one new Gradall at a total cost of \$430,730.00 through MI-Deal Contract from AIS Construction Equipment. Carried.

AUTHORIZE THE MANAGER TO REQUEST QUOTES TO REPLACE FURNACES IN THE OFFICE BUILDING

#20-100 Mike Parney moved, Bob Godfrey seconded, to authorize the manager to request quotes to replace the furnaces in the office building. Carried.

2021 ROAD BOARD MEETING SCHEDULE APPROVED

#20-101 Bob Godfrey moved, Mike Parney seconded, to approve the 2021 regular board meeting schedule as presented: every other Thursday at 10:00 a.m., unless noted otherwise. Carried. Copy attached.

Discussion on Annual Meetings with the Townships

Discussion followed on holding the annual township meetings in January. It was decided because of Covid-19 to postpone the annual meetings until March. The manager will send out the road stabilization and gravel patch contracts in January.

AUTHORIZATION TO PAY INVOICE FROM ECONOMIC DEVELOPMENT

Discussion followed on whether or not to continue membership with the Economic Development.

#20-102 Mike Parney moved, Bob Godfrey seconded, to authorize the manager to pay the invoice from Economic Development. Carried.

ASPHALT EMULSION CONTRACT EXTENDED ASPHALT MATERIALS, INC.

Recommend approval of agreement to extend asphalt emulsion contract with Asphalt Materials, Inc., at the same bid price from their 2020 bid.

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- #20-103 Mike Parney moved, Bob Godfrey seconded, to approve and sign an agreement with Asphalt Materials, Inc. for furnishing and delivering our season's requirement of asphalt emulsion for the 2021 season at the same price as last year. Carried.

DECEMBER 17, 2020 BOARD MEETING CANCELLED

- #20-104 Mike Parney moved, Bob Godfrey seconded, to cancel the December 17, 2020 meeting. Carried.

AUTHORIZATION FOR PAYMENT OF YEAR-END BILLS AS NEEDED

- #20-105 Bob Godfrey moved, Mike Parney seconded, to pre-authorize the staff to prepare and issue payment as needed the end of December for any year-end bills that must be paid before the next board meeting on January 7th. Carried.

MEETING RECESSED FOR 2021 BUDGET HEARING – 10:30 A.M.

- #20-106 At 10:30 a.m., Mike Parney moved, Bob Godfrey seconded, to recess the meeting to hold a public hearing to hear public comments prior to the adoption of the 2021 Act 51 budget. Carried.

Regular Meeting Reconvened – 10:59 a.m.

The chairman reconvened the regular meeting at 10:59 a.m.

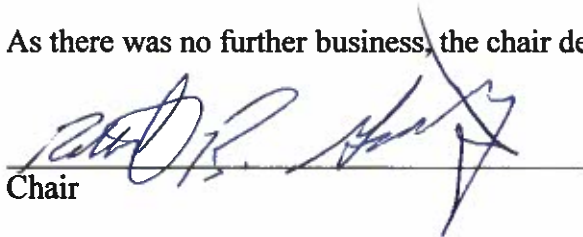
2021 ACT 51 BUDGET ADOPTED

- #20-107 Hearing no objections at the public hearing held this date, Mike Parney moved, Bob Godfrey seconded, to adopt the proposed 2021 Act 51 Budget as presented. Carried. Copy attached.

Meeting Adjourned – 11:05 a.m.

As there was no further business, the chair declared the meeting adjourned at 11:05 a.m.

Chair



Clerk

