

HILLSDALE COUNTY ROAD COMMISSION

November 10, 2022

MINUTES

Meeting was called to order by Chair Bob Godfrey on Thursday, November 10, 2022, at 10:05 a.m. at the road commission office.

Members present: Bob Godfrey, Mike Parney & Gary Leininger.

Staff present: Bob Griffis, Manager & Kathryn Kirkpatrick, Clerk.

Visitors present: Doug Ingles, County Commissioner.
Allan Andrews.
Linda Burcewicz.
Norma Littin.
Nick Bentley.
Don Hobbs.

Agenda Approved

Having reviewed the agenda for this date, the chair requested 2 additions to the agenda. The chair declared the agenda to stand approved as revised.

Limited Public Comment

At 10:15 a.m., the chair opened the meeting to limited public comment. Doug Ingles updated the board of regarding the appointing process the two new Road Commissioners. Currently the County Clerk's office is accepting applications. Allan Andrews addressed the board regarding the roads being scraped. Also discussed the Road Stabilization program per our procedures and suggested an alternative stabilization program.

Minutes Approved

Having reviewed the minutes of the October 27, 2022, regular meeting, there were no additions, deletions or corrections noted. The chair declared the minutes to stand approved as presented.

CONFIRMATION OF ACCOUNTS PAYABLE AS AUTHORIZED FOR PAYMENT BY THE STAFF

#22-149 Gary Leininger moved, Mike Parney seconded, to confirm the bills in the amount of \$180,071.81 per Accounts Payable Check Registers dated 11/3/2022 as authorized by manager and clerk. Motion carried.

HILLSDALE COUNTY ROAD COMMISSION

November 10, 2022

MINUTES

CONFIRMATION OF SPECIAL ACCOUNTS PAYABLE AS AUTHORIZED FOR PAYMENT BY THE STAFF

#22-150 Gary Leininger moved, Mike Parney seconded, to confirm the bills in the amount of \$9,982.48 per Accounts Payable Check Registers dated 11/10/2022 as authorized by manager and clerk. Motion carried.

CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF

#22-151 Mike Parney moved, Gary Leininger supported, to confirm the regular payroll in the amount of \$92,878.57 per Payroll Check Registers dated 11/10/2022, as authorized by manager and clerk. Motion carried.

Treasurer's Report Presented

The treasurer's report was presented by the clerk as follows:

Beginning Balance-Cash & Investments	\$2,488,763.39
Receipts	\$ 864,732.41
Disbursements	(\$ 282,932.86)
Ending Cash & Investments Balance	\$ 2,488,763.39
Less: Bonds in Escrow	(\$ 14,250.00)
CD reserved for 2 trucks	(\$ 604,155.52)
Ending Available Fund Balance	\$ 2,452,157.42
Note: Outstanding Accounts Payable = \$ 7,405.04	

As there were no questions or comments regarding the report, the chair declared the report to stand approved as read.

HILLSDALE COUNTY ROAD COMMISSION

November 10, 2022

MINUTES

2023 AND 2024 FEDERAL FUNDING

#22-152 Gary Leininger moved, Mike Parney seconded, to trade 2023 \$111,256.00 federal funds to Lenawee County due to Hillsdale County not having a federal aid project on the schedule and in return Lenawee County will trade back in 2024 \$111,256.00 federal funds. Motion carried.

APPROVAL OF LIMESTONE CONTRACT WITH VAN BRUNT TRASPOT

#22-153 Mike Parney moved, Gary Leininger supported, to extend Van Brunt Transport's limestone contract for 2023 with a 6% increase. Carried.

Fraud Awareness & Roundtable Seminar

Gary Leininger shared what was discussed at the Fraud Awareness & Roundtable seminar that was hosted by Southern Michigan Bank & Trust.

Discussion Followed on Various Subjects

Generators- Radio tower generator was installed and in the process of prepping the truck barn for install.

Trucks and equipment that were ordered still have a 18-36 month lead time.

Territorial Bridges are still in the process of gathering paperwork for easement, almost finished, bridge design is in the process.

Manager Comments

Budget draft- went over with board members.

Attended CRASIF Policy Seminar.

Ash-Te-Wette Dr regarding Litten and Mosely property has been asphalted. This project is now complete. All requirements have been met and Hillsdale County Road Commission has no further obligations considering this issue.

New sign shop printer is in.

Al Roden from CRASIF preformed risk control check.

Mechanic and Stock Room Clerk are posted. Working on getting safety director and truck driver posted.

Informed the board that Jackson County is working on Asset Management Plan, hoping to have it done by beginning of 2023.

The State of Michigan is putting in a new bridge in 2023 at M-49 south of Bacon Rd and are asking for a detour route.

Finishing berm and ditch project on Cronk Rd. possibly by tomorrow, then onto finishing Genesee Rd.

Going to look into extending paint bid or bidding out in February.

HILLSDALE COUNTY ROAD COMMISSION

November 10, 2022

MINUTES

Updated cleaning contact.

Starting to investigate ordering equipment for 2023.

Getting ready to advertise safety manager position, and 2 driver positions, office position and engineering tech.

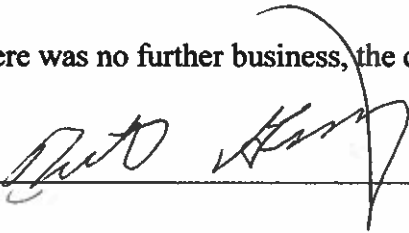
Limited Public Comment

Norma Littin addressed the board regarding Ash-Te-Wette Dr. confirming that the Road Commission did the work and verify that there was communication between manager and Littin family. Also questioned if there was any protocol on how long the asphalt shouldn't be driven on. Don Hobbs and Nick Bentley addressed the board regarding the condition of the sign truck.

Meeting Adjourned – 12:15 P.M.

As there was no further business, the chair declared the meeting adjourned at 12:15 P.M.

Chair



Clerk

