

HILLSDALE COUNTY ROAD COMMISSION
March 26, 2021
MINUTES

Meeting was called to order by Vice-chair Mike Parney on Friday, March 26, 2021, at 10:00 a.m. at the road commission office.

Members present: Mike Parney & Gary Leininger.

Member absent: Bob Godfrey.

Staff present: John Sanders, Manager & Marilyn Kilpatrick, Clerk.

Visitors present: Doug Ingles, County Commissioner.
Douglas Wittler, Amboy Township.
Mary Wallen, Scipio Township.
Chris Myers, Scipio Township.

Agenda Approved

Having reviewed the agenda for this date, there were no additions or deletions. The vice-chair declared the agenda to stand approved as presented.

Limited Public Comment

At 10:05 a.m., the vice-chair opened the meeting to limited public comment. Chris Myers discussed the conditions of the gravel roads, chloride and brush spray. Mary Wallen addressed information that Scipio Township requested. The vice-chair advised that the information would be given to the township at their annual meeting that will be held in April with the road commission.

Minutes Approved

Having reviewed the minutes of the February 25, 2021 regular meeting, there were no additions, deletions or corrections to be noted. The vice-chair declared the minutes to stand approved as presented.

CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF

#21-017 Gary Leininger moved, Mike Parney seconded, to confirm the regular payroll in the amount of \$96,358.37 per Payroll Check Registers dated 3/2/21 and the regular payroll in the amount of \$91,210.23 per Payroll Check Register dated 3/18/21 as authorized by the manager and the clerk. Motion carried.

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CONFIRMATION OF ACCOUNTS PAYABLE AS AUTHORIZED BY THE STAFF

#21-018 Mike Parney moved, Gary Leininger supported, to confirm the payment of bills in the amount of \$179,518.66 and the electronic transfers of \$64,498.69 for a total amount of \$244,017.35 per Accounts Payable Check Registers dated 3/11/21 as authorized by the manager and accounts payable clerk. Motion carried.

APPROVAL OF ACCOUNTS PAYABLE

#21-019 Bills in the amount of \$92,009.69 per Accounts Payable Check Registers dated 3/26/21 were presented for board approval. Gary Leininger moved, Mike Parney seconded, that these bills be allowed and orders drawn for the same. Motion carried.

Treasurer's Report Presented

The treasurer's report was presented by the clerk as follows:

Beginning Balance-Cash & Investments	\$3,194,866.07
Receipts	\$1,423,120.01
Disbursements:	(\$ 523,595.64)
Ending Cash & Investments Balance	\$4,094,390.44
Less: Bonds in Escrow	(\$ 14,250.00)
CD reserved for 2 trucks	(\$ 600,000.00)
Ending Available Fund Balance	\$3,480,140.44

Note: Outstanding Accounts Payable = \$ 74,824.50

As there were no questions or comments regarding the report, the vice-chair declared the report to stand approved as read.

MINERAL WELL BRINE CONTRACT EXTENSION APPROVED – SALT SOLUTIONS, LLC D/B/A CORRIGAN ENVIROMENTAL SOLUTIONS

#21-020 Gary Leininger moved, Mike Parney seconded, to approve and sign a contract with Salt Solutions, LLC d/b/a Corrigan Environmental Solutions to extend their mineral well brine contract for our 2021 season's requirements for 23% mineral well brine at \$0.18 per gallon. Carried.

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PAVEMENT MARKING CONTRACT EXTENSION APPROVED - M&M PAVEMENT MARKING, INC.

Recommend approval of agreement to extend pavement marking contract with M & M Pavement Marking, Inc., at the same bid price from their 2014 bid as show below.

	<u>Waterborne</u>
No Pass Zone	\$0.0440 Lft.
Skip Line Yellow	\$0.0440 Lft.
Edge Line-White	\$0.0440 Lft.
Railroad Crossings	\$75.00/ Each
School Zones	\$50.00/Each
Stop Bars	\$1,500 Lft.

#21-021 Mike Parney moved, Gary Leininger supported, to approve and sign a contract extension for one year with M & M Pavement Marking, Inc., for pavement markings. Carried.

BRUSH SPRAY CONTRACT EXTENSION APPROVED – THE DALTONS INC.

#21-022 Gary Leininger moved, Mike Parney seconded, to approve and sign a contract with The Daltons Inc. to extend their brush and weed control contract for our 2021 season’s requirements. Carried.

APPROVAL AND ADOPTION OF RESOLUTION FOR THE STATEWIDE LOCAL AGENCY BRIDGE BUNDLE PILOT PROGRAM

#21-023 Mike Parney moved, Gary Leininger supported, to approve and adopt a resolution for the Statewide Local Agency Bridge Bundle Pilot Program. Carried. Copy of resolution attached.

APPROVAL AND ADOPTION OF RESOLUTION AUTHORIZING THE MANAGER TO E SIGN MDOT CONTRACT FOR A NEW SALT BUILDING

#21-024 Gary Leininger moved, Mike Parney seconded, to approve and adopt a resolution for the Manger, H. John Sanders, to E sign the MDOT contract on behalf of the board for the new salt building and authorize the clerk to sign the resolution. Carried. Copy of resolution attached.

APPROVAL AND ADOPTION OF RESOLUTION ADOPTING THE NEW CODE OF CODUCT FOR COMMISSIONERS

#21-025 Gary Leininger moved, Mike Parney seconded, to approve and adopt a resolution for the new Code of Conduct for Commissioners and authorize the clerk to sign the resolution. Carried. Copy of resolution attached.

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REVIEW AND ACCEPT 2021 CRA LEGISLATIVE PRIORITIES

The manager reviewed the 2021 CRA Legislative Priorities with the board.

#21-026 Gary Leininger moved, Mike Parney seconded, to review and accept the 2021 CRA Legislative Priorities. Carried.

LIMESTONE BIDS AWARDED – SPARKS & SONS EXCAVATING AND VAN BRUNT TRANSPORT, INC.

The board and manager reviewed the bids that were tabled from the February 25, 2021 meeting.

#21-027 Gary Leininger moved, Mike Parney seconded, to award the limestone bids to Sparks & Sons Excavating and Van Brunt Transport, Inc. Carried. Copy of bid tabulation attached.

CELLARS ROAD PAVING

The manager and Doug Wittler discussed the progress of the Cellars & Woodbridge Roads paving project with the board.

#21-028 Gary Leininger moved, Mike Parney seconded, to pay for the cost of paving the ¼ mile of Cellars Road. Carried.

TOWNSHIP AGREEMENTS APPROVED

The following township agreements were presented for board approval:

<u>Township</u>	<u>Work Type</u>	<u>Est. Cost</u>	<u>Twp. Share</u>
Camden	Dimmers Road paver patch/gravel	\$ 83,000.00	\$ 58,100.00
Reading	Road stabilization – Once	\$ 18,360.00	\$ 7,344.00
Reading	Limestone patch – 500 ton		\$ 14,875.00
Somerset	Road stabilization – Once	\$ 23,760.00	\$ 9,504.00
Somerset	Limestone patch – 1000 ton		\$ 29,500.00

#21-029 Mike Parney moved, Gary Leininger supported, that the township agreements be approved and signed. Carried.

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BIDS FOR CURB SWEEPING AWARDED – SANISWEEP INC.

Due to the March 25th meeting that was rescheduled, the bids were opened by the manager and secretary and read aloud on March 25th at 10:30 a.m. for the state and county curb sweeping. Three bids were received. One was late and not included.

#21-030 Gary Leininger moved, Mike Parney seconded, to award the bid for the state and county curb sweeping to Sanisweep, Inc. for a total of \$10,391.02 on state highways and a total of \$3,425.00 on county roads, upon verification of the total amount of the bid. The bids will be referred to MDOT for confirmation of the approval on the state portion. Carried. Copy of bid tabulation attached.

BIDS FOR MILNES ROAD ASPHALT PAVING AWARDED – GERKEN PAVING INC.

Due to the March 25th meeting that was rescheduled, the bids were opened by the manager and secretary and read aloud on March 25th at 10:45 a.m. for the Milnes Road asphalt paving. Three bids were received.


#21-031 Mike Parney moved, Gary Leininger supported, to award the bid for Milnes Road asphalt paving, to the low bidder, Gerken Paving Inc. Carried. Copy of bid tabulation attached.

Meeting Adjourned – 11:36 a.m.

As there was no further business, the vice-chair declared the meeting adjourned at 11:36 a.m.



Vice-chair



Clerk