

HILLSDALE COUNTY ROAD COMMISSION

January 13, 2022

MINUTES

Meeting was called to order by Chair Bob Godfrey on Thursday, January 13, 2022, at 10:00 a.m. at the road commission office.

Members present: Bob Godfrey, Mike Parney & Gary Leininger.

Staff present: John Sanders, Manager & Marilyn Kilpatrick, Clerk.

Visitors present: Doug Ingles, County Commissioner.
Allan Andrews.
Matt Word.
Doug Tripp.
Robert Franks.
Rick Gripman.
Steven Iles.

Agenda Approved

Having reviewed the agenda for this date, two additions were requested. The chair declared the agenda to stand approved as revised.

OFFICERS & STAFF APPOINTED FOR 2022

#22-001 Mike Parney moved, Gary Leininger supported, that the following officers and staff be appointed and retained for 2022, namely the following:

Chairman:	Robert R. Godfrey
Vice-Chairman:	Michael A. Parney
Member:	Gary A. Leininger
Manager:	H. John Sanders
Clerk:	Marilyn Kilpatrick

Motion carried.

Limited Public Comment

At 10:05 a.m., the chair opened the meeting to limited public comment. Allan Andrews inquired to the board and manager in regards to the Region 2 Meeting that was held. The manager reviewed the process on how the projects are selected.

Matt Word addressed the board and manager regarding the water issue on Circle Drive. He explained the process on how to establish a special assessment district for a new county drain. More research will be done to try and resolve the issue by both the drain commission and road commission.

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Minutes Approved

Having reviewed the minutes of the December 16, 2021 regular meeting and the December 22, 2021 special meeting, there were no additions, deletions or corrections to be noted. The chair declared the minutes to stand approved as presented.

CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF

#22-002 Gary Leininger moved, Mike Parney seconded, to confirm the regular payroll in the amount of \$127,872.54 per Payroll Check Registers dated 12/23/21, the regular payroll in the amount of \$94,802.69 per Payroll Check Registers dated 01/06/2022, and the admin bonus in the amount of \$6,821.30 per Payroll Check Registers dated 01/13/2022 as authorized by the manager and the clerk. Motion carried.

CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF

#22-003 Mike Parney moved, Bob Godfrey seconded, to confirm the comp time pay off in the amount of \$5,706.46 per Payroll Check Registers dated 12/23/21 as authorized by the manager and clerk.

Yeas: Parney, Godfrey.
Nays: Leininger.

Motion carried.

APPROVAL OF ACCOUNTS PAYABLE

#22-004 Bills in the amount of \$775,470.57 per Accounts Payable Check Registers dated 12/29/21, \$110.69 per Accounts Payable Check Registers dated 01/05/22, \$194,800.83 per Accounts Payable Check Registers dated 01/13/22 were presented for board approval. Gary Leininger moved, Mike Parney seconded, that these bills be allowed and orders drawn for the same. Motion carried.

Treasurer's Report Presented

The treasurer's report was presented by the clerk as follows:

Beginning Balance-Cash & Investments	\$2,989,807.58
Receipts	\$ 674,451.37
Disbursements:	(\$1,205,585.08)

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Ending Cash & Investments Balance \$2,458,673.87

Less: Bonds in Escrow (\$ 14,250.00)

CD reserved for 2 trucks (\$ 600,000.00)

Ending Available Fund Balance \$1,844,423.87

Note: Outstanding Accounts Payable = \$ 13,960.93

As there were no questions or comments regarding the report, the chair declared the report to stand approved as read.

Discussion Followed on Bridge and Road Projects

Montgomery Road Bridge – bids have been received

Territorial Road Bridge – public highway easement has been received and paid. It has also been forwarded to MDOT.

Camden Road Bridge – MDOT has reviewed the plans. The plans need to be revised and resubmitted to MDOT.

Ridge Drive – pipe needs to be put in to the lake, drains need to be cleaned, peel some berm back and add limestone.

Annual Highway Conference to be Held in Lansing on March 8-10, 2022

The annual highway conference will be held on March 8-10, 2022 at the Lansing Center. Due to Covid-19 restrictions the maximum staff members allowed to attend for each county is 3. John, Mike and Gary will attend.

Discussion on Payment to Waldron Telephone Company for damages

Our insurance company will not reimburse us for the payment to Waldron Telephone Company for the damage of broken fiber optic, copper cable and to restore service. They advised the manager that proper procedure was not followed for the claim.

COST SHARING POLICY REVISED

Discussion followed on the current cost sharing policy.

#22-005 Gary Leininger moved, Mike Parney seconded, to revise the reconstruction of local paved or gravel roads from 70% township/30% road commission to 60% township/40% road commission. Paver patching and chip seal will be revised from 70% township/30% road commission to 50% township/50% road commission. Carried.

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AUTHORIZATION TO RESEARCH THE ADJACENT PROPERTY TO THE WEST OF THE JEROME GARAGE FOR PURCHASE

The property owner has contacted the manager regarding the sale of the property to the west of the Jerome Garage.

#22-006 Mike Parney moved, Gary Leininger supported, to authorize the manager to research the property for purchase. Carried.

NON-ASSOCIATION WAGE INCREASE 2 ½ % EFFECTIVE JANUARY 1, 2022

The manager advised the board of the non-association employee's proposal for January 1, 2022.

#22-007 Gary Leininger moved, Mike Parney seconded, to approve a 2 ½ % wage increase for the non-association employees, except Manager John Sanders. Requested was a signing bonus, which may or may not be forth coming, due to contract negotiations. The non-association fringe benefit package will be revisited after the association contract has been ratified. No pay days have been eliminated for the non-association employees. Carried.

Discussion on Wage Increase for Manager

A motion was made by Commissioner Leininger for the manager's pay to remain the same and the increase in his insurance would be paid by the road commission, pending an evaluation. The motion was not supported. The board will provide the manager with an evaluation.

Limited Public Comment

Discussion followed with the visitors present on evaluations, contracts, and comp time payoff.

Meeting Adjourned – 12:15 a.m.

As there was no further business, the chair declared the meeting adjourned at 12:15 a.m.


Chair


Clerk