

HILLSDALE COUNTY ROAD COMMISSION

May 14, 2026

MINUTES

Meeting was called to order by the Chair, Robert Godfrey, on Thursday, May 14, 2026, at 10:00 a.m. at the Road Commission Office.

Members Present: Bob Godfrey, Gary Leininger, Kathy Schmitt, Mark Kline, and Mike Parney.

Staff Present: Bob Griffis, Manager.
Katie Kirkpatrick, Clerk.

Visitors Present: Doug Ingles, Hillsdale County Commissioner.
Ken Todd.
Matt Petterson.
Alan Saunders.
David Simons.
Jody Yoder.
Fred Johnson.
Todd Bishop.

Pledge of Allegiance

APPROVAL OF AGENDA

#26-074 Mark Kline moved, Kathy Schmitt supported, to approve the agenda, with adding approval of Allen township contract, for May 14, 2026.

Motion Carried.

APPROVAL OF MINUTES

#26-075 Mike Parney moved, Kathy Schmitt supported, to approve the minutes for April 23, 2026.

Motion Carried.

CONFIRMATION OF ACCOUNTS PAYABLE AS AUTHORIZED FOR PAYMENT BY THE STAFF

#26-076 Kathy Schmitt moved, Mark Kline supported, to approve the following:

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Bills in the amount of \$232,991.75 per Regular Accounts Payable Register dated April 30, 2026, as authorized by the manager and clerk.

Bills in the amount of \$229,871.65 and electronic funds transfer in the amount of \$88,316.50, for a total of \$318,188.15 per Regular Accounts Payable Register dated May 14, 2026, as authorized by the manager and clerk.

Motion Carried.

CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF

#25-077 Mark Kline moved, Kathy Schmitt supported, to approve the following:

Regular payroll in the amount of \$136,664.78 per Payroll Check Register dated May 7, 2026, as authorized by the manager and clerk.

Motion Carried.

TREASURER'S REPORT PRESENTED

The treasurer's report was presented by the clerk as follows:

Beginning Balance-Cash & Investments	\$ 3,116,061.19
Receipts	\$ 862,728.40
Disbursements	(\$ 687,844.68)
Ending Cash & Investments Balance	\$ 3,290,944.91
Less: CD Reserved for 2 trucks	(\$ 705,684.82)
Ending Available Fund Balance	\$ 2,585,260.09

Note: Outstanding Accounts Payable = \$57.22

As there were no questions or comments regarding the report, the chair declared the report to stand approved as read.

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LIMITED PUBLIC COMMENT

At 10:08 A.M., the chair opened the meeting to limited public comment.

Matt Petterson addressed the board regarding the road conditions on Bryant Rd.

Fred Johnson addressed the board regarding the drainage issues on Traile Dr.

David Simons addressed the board regarding the condition of Pittsford Rd.

Standing Order

APPROVED AND AUTHORIZE MANAGER TO SIGN TWO (2) ROAD USE AGREEMENTS WITH PIVOT ENERGY

#26-078 Mark Kline moved, Mike Parney supported, to approve and authorize Manager to sign two (2) road use agreements with Pivot Energy.

Motion Carried.

Manager's Comments

Discussed possible sale of Pittsford Road property.

Going to purchase a new mower from Tri-State Equipment & Sales for the price of \$10,719.00.

Informed the Board that the Road Commission does not clean up brush that is brought to the side of the road.

Submitted a Voluntary Transportation Preliminary Review Request with EGLE for multiple culverts.

Going to get a quote from Corby Energy Services to possibly sleeve existing culvert on Union Road west of US-127.

Spring pavement marking has started.

Submitted a potential safety project to upgrade guardrail along Territorial Rd. If selected, project would be constructed in 2028.

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Assistant Manager and Superintendent attended the Career Fair hosted at the Hillsdale Area Career Center on May 5th.

Going to start Somerset Township contract to pulverize several roads at Lake Somerset the first week of June.

Planning on starting county-wide crack sealing the week of May 18, weather permitting.

Waiting to hear back from State Representative's office regarding the possible earmark for Hartley Road at Lickley Road Bridge.

Asked EGLE to do dam inspection under State Road at Lewis Emery County Park.

Finished hauling gravel to Gilmore Road.

State crews have been cold patching, trimming brush, and scraping shoulders.

Bacon Rd and Frontier Rd culverts are done.

Ditching and hydro seeding at Cellars Rd is done.

Plan on starting gravel and limestone patching May 18th and brine will start May 27th, weather permitting.

Started skip paving May 11th.

Old Business

New Business

APPROVAL OF COUNTY RESOLUTION #26-003 MDOT 26-5114 SAFETY PROJECT

#26-079 Mark Kline moved, Gary Leininger seconded, to approve County Resolution #26-003 MDOT 26-5114 Safety Project. Resolution attached.

Roll call: Aye: Kathleen Schmitt, Robert Godfrey, Mike Parney, Gary Leininger, Mark Kline.

Nays: None

Motion Carried.

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APPROVE TOWNSHIP CONTRACTS

The following township agreement was presented for board approval.

<u>Township</u>	<u>Work Type</u>	<u>Est. Cost</u>	<u>Twp. Share</u>
Allen	Various Gravel Roads 750T processed gravel	\$ 48,500.00	\$ 28,500.00

#26-080 Mike Parney moved, Gary Leininger seconded, that the township agreements, contingent on prioritization, be approved and signed.

Motion Carried.

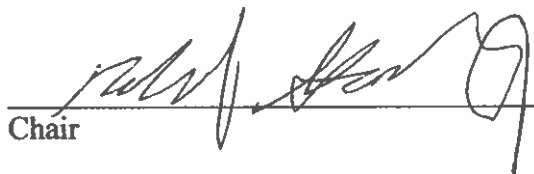
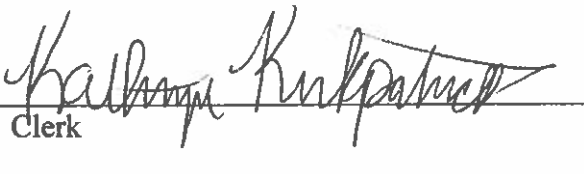
LIMITED PUBLIC COMMENT

At 11:18 A.M., the chair opened the meeting to limited public comment.

Ken Todd addressed the board regarding the grader training that was done on Duck Lake Road and they did an excellent job. Ken also thanked the Manager for going on a ride along through the township to look at the Township.

Alan Saunders asked the board if there are any plans to anymore work on Miner Road.

Meeting Adjourned– 11:30 A.M.

	
Chair	Clerk

COUNTY RESOLUTION #26-003

APPROVE MDOT CONTRACT 26-5114 – ENHANCED INTERSECTION SIGNING WITH FLASHING LIGHT-EMITTING DIODE BORDER STOP SIGNS ALONG BEAR LAKE ROAD AT SOUTH HILLSDALE ROAD, ALONG LAKE WILSON ROAD AT HALLET ROAD, ALONG SQUAWFIELD ROAD AT WALDRON ROAD, ALONG SOUTH HILLSDALE ROAD AT TERRITORIAL ROAD, ALONG CAMDEN ROAD AT WALDRON ROAD AND ALONG MEAD ROAD AT TERRITORIAL ROAD; AND ALL TOGETHER WITH NECESSARY RELATED WORK.

It was moved by Commissioner Mark Kline and supported by Gary Leininger to approve contract 26-5114, Control Section HRRR 30000, Job Number 221972CON, with the Michigan Department of Transportation for

Enhanced intersection signing with flashing light-emitting diode border stop signs along Bear Lake Road at South Hillsdale Road, along Lake Wilson Road at Hallet Road, along Squawfield Road at Waldron Road, along South Hillsdale Road at Territorial Road, along Camden Road at Waldron Road and along Mead Road at Territorial Road; and all together with necessary related work.

And authorize Robert D. Griffis, Manager, to execute the contract.

ROLL CALL VOTE AYES: Kathleen Schmitt, Robert Godfrey, Mike Parney, Gary Leininger, and Mark Kline

NAYS: 0

MOTION CARRIED

I hereby certify that the foregoing constitutes a true and correct copy of a resolution made and adopted by the Board of County Road Commissioners of the County of Hillsdale at a regular meeting held on the 14th day of May, 2026.

Attest 
Kathryn Kirkpatrick- Clerk