

HILLSDALE COUNTY ROAD COMMISSION
July 31, 2025
MINUTES

Meeting was called to order by the Chair, Bob Godfrey, on Thursday, July 31, 2025, at 10:00 a.m. at the road commission office.

Members Present: Bob Godfrey, Gary Leininger, Mike Parney, Mark Kline, and Kathy Schmitt.

Staff Present: Bob Griffis, Manager.
Kathryn Kirkpatrick, Clerk.
Kwinn Leva, Administrative Assistant.

Visitors Present: Jim Koers.

Pledge of Allegiance

APPROVAL OF AGENDA

#25-100 Kathy Schmitt moved, Mark Kline supported, to approve the agenda, with two additions, for July 31, 2025.

Motion Carried.

APPROVAL OF MINUTES

#25-101 Kathy Schmitt moved, Mark Kline supported, to approve the minutes for July 10, 2025.

Motion Carried.

CONFIRMATION OF ACCOUNTS PAYABLE AS AUTHORIZED FOR PAYMENT BY THE STAFF

#25-102 Mark Kline moved, Kathy Schmitt supported, to approve the following:

Bills in the amount of \$352,293.20 per regular Accounts Payable Register dated 7/24/2025, as authorized by the manager and accounts payable clerk.

Motion Carried.

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CONFIRMATION OF PAYROLLS AS AUTHORIZED FOR PAYMENT BY THE STAFF

#25-103 Kathy Schmitt moved, Gary Leininger seconded, to confirm the following:

Regular payroll in the amount of \$128,520.62 per Payroll Check Register dated July 17, 2025, as authorized by the manager and clerk.

Regular payroll in the amount of \$132,639.84 per Payroll Check Register dated July 31, 2025, as authorized by the manager and clerk.

Motion Carried.

TREASURER'S REPORT PRESENTED

The treasurer's report was presented by the clerk as follows:

Beginning Balance-Cash & Investments	\$ 2,852,040.77
Receipts	\$ 438,635.62
Disbursements	(\$ 631,328.24)
Ending Cash & Investments Balance	\$ 2,659,348.15
Less: Bonds in Escrow	(\$ 5,250.00)
CD Reserved for 2 trucks	(\$ 684,954.91)
Ending Available Fund Balance	\$ 1,969,143.24

Note: Outstanding Accounts Payable = \$ 79,302.36

As there were no questions or comments regarding the report, the chair declared the report to stand approved as read.

LIMITED PUBLIC COMMENT

At 10:14 A.M., the chair opened the meeting to limited public comment.

Jim Koers discussed the collective bargaining agreement.

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Manager's Comment

Tree work is ongoing.

Paving is ongoing.

Sealcoating will start in a couple weeks.

First application of brine is finished.

Fayette Township's second application of brine is done and other township's applications will start August 18, 2025.

Territorial Road Culvert is complete, and the roadway has been repaved.

Crews are working on the second round of roadside mowing on state roads.

Sent out estimates for milling on M-49 and US-127.

Few crews cold patch everyday.

Four townships left for limestone and gravel patching.

Riker Road is done other than hydroseeding and mailbox installation.

Mowing contractor has completed the first round of mowing.

Taking a truck and grader to the Touch a Truck event.

Submitted new data to EGLE for the Elm Road Bridge.

CEI is working on design and engineering for the Buckeye Road west of Bird Lake Road Culvert and the Somerset Road north of Stewart Road Structure.

2025 Federal Aid Projects will tentatively start August 4, 2025.

Albright Contractors are currently working on bridge maintenance.

Letters were sent to residents on Monte Carlo reference special assessment paving.

Lime Lake Association has requested a paving estimate for Lenore Drive.

Pavement markings will start middle to late August.

Working with EGLE and the Drain Commissioner for Day Road east of Kelso Road.

Tree contractor is finishing up the second list they have.

Stump Drain work closure is planned for August 11, 2025.

Discussed closing the road at Lewis Emery Park for a 5K event.

Discussed bonds that need returned.

Discussed updating Overhead Banner, Decorations, Parades, etc. permit policy.

Next date for contact negotiations is August 19, 2025.

Working with ODOT to get pavement ends signs.

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Old Business

Board discussed Territorial Road.
Board discussed dead trees along roadways.
Board discussed the tube on Frontier Road.
Board discussed E. Diane Drive.

New Business

TOWNSHIP AGREEMENTS APPROVED

The following township agreements were presented for board approval:

<u>Township</u>	<u>Work Type</u>	<u>Est. Cost</u>	<u>Twtp Share</u>
Ransom	Paver Patch – Burt Rd - .99 Miles Bird Lake Rd to Tripp Rd	\$125,550.00	\$81,550.00

#25-104 Gary Leininger moved, Mike Parney supported, that the township agreements, contingent on prioritization, be approved and signed.

Board discussed the guardrail on Milnes Road south of Ball Road.
Board discussed brush growing at the intersection of North Adams Road and Milnes Road.
Board discussed gravel roads south of Territorial Road not being scraped.
Board discussed a new policy for filling in ditches.

LIMITED PUBLIC COMMENT

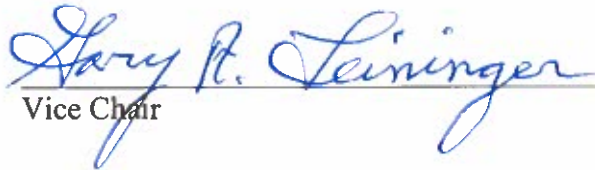
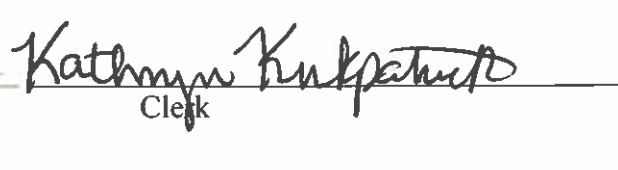
At 11:35 A.M., the chair opened the meeting to limited public comment.

Jim Koers discussed the collective bargaining agreement.

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MEETING ADJOURNED 11:38 A.M.

#25-105 Mike Parney moved, Mark Kline supported, to adjourn the meeting at 11:38 A.M.

 
Vice Chair Clerk