

HILLSDALE COUNTY ROAD COMMISSION

October 17, 2019

MINUTES

Meeting was called to order by Chair Bob Godfrey on Thursday, October 17, 2019, at 10:00 a.m. at the road commission office.

Members present: Bob Godfrey, Mike Parney & Bill Watkins.

Staff present: John Sanders, Manager & Marilyn Kilpatrick, Clerk.

Visitors present: Julie Games, Hillsdale County Commissioner.  
Mark Bernard.

**Agenda Approved**

Having reviewed the agenda for this date, two additions were requested. The chair declared the agenda to stand approved as revised.

**Limited Public Comment**

At 10:05 a.m., the chair opened the meeting to limited public comment. Mr. Bernard addressed the board regarding the culvert on Bear Lake Road. The manager advised that it will be done by the end of the month. Commissioner Games asked about the cost of driveway permits and culverts.

**Minutes Approved**

Having reviewed the minutes of the October 9, 2019 regular meeting, there were no additions, deletions or corrections to be noted. The chair declared the minutes to stand approved as presented.

**CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF**

**#19-100** Bill Watkins moved, Mike Parney seconded, to confirm the payment of the regular payroll in the amount of \$91,250.78 per Payroll Check Register dated 10/17/19, as authorized by the manager and the clerk. Motion carried.

**Treasurer's Report Presented**

The treasurer's report was presented by the clerk as follows:

Beginning Balance-Cash & Investments	\$3,180,803.27
Receipts	\$ 107,199.85

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Disbursements:	(\$ 91,250.78)
Ending Cash & Investments Balance	\$3,196,752.34
Less: Bonds in Escrow	(\$ 14,250.00)
Reserved CD SMBT	(\$ 905,236.90)
Ending Available Fund Balance	\$ 2,277,265.44

Note: Outstanding Accounts Payable=\$ 3,352.78

As there were no questions or comments regarding the report, the chair declared the report to stand approved as read.

**MANAGER AND OFFICE MANAGER TO RECEIVE .60 INCREASES**

**#19-101** Mike Parney moved, Bill Watkins seconded, to increase the manager and office manager's wages by .60 to match the increase that HCRC employees received on January 1, 2019 and for the increase to be retroactive to the first pay period of the year. Carried.

**Fayette Township Collard Road**

Bill discussed the condition of Collard Road between Godfrey's and Spark's property.

**Construction –Maintenance Update**

The manager updated the board on the status of the HCRC's construction and maintenance as follows:

- Lake Pleasant Road Bridge – pour the deck on Monday
- Horn Road Culvert replacement – seeded and mulching, the road was opened up yesterday
- De-berm – Pierce is done needs gravel and will be finished on Blair tomorrow

**Meeting with Cambria Township Board**

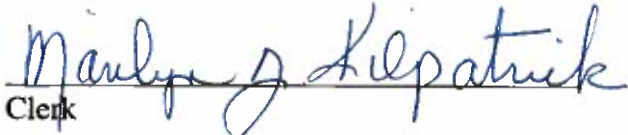
The Cambria Township Board has requested to meet with our board on Friday, October 25<sup>th</sup> at 3:00 p.m. to discuss the Cooper Road culvert replacement.

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**Meeting Adjourned – 11:50 a.m.**

As there was no further business, the chair declared the meeting adjourned at 11:50 a.m.

  
Chair

  
Clerk