



Hillsdale County Road Commission

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Robert Griffis
Manager

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“Help Wanted”

The Hillsdale County Road Commission is accepting applications for seasonal labor positions for the 2024 summer season. The seasonal positions include but not limited to roadside mowers, laborers, pothole patching, flagging, sealcoat helpers, janitorial, yard and facility maintenance. These seasonal positions are usually 40 hours per week and available for up to 5 months maximum. Roadside mower operators shall have experience operating farm tractors. The rate of pay is \$16.00 per hour. No fringe benefits. Must be at least 18 years old and have a valid driver’s license. All offers will be contingent upon a successful background check and drug screen. Applications are available at the road commission office at 1919 Hudson Road (corner of M-99 at Steamburg Road), or our website at hillsdalecrc.org.

Applications will be accepted until filled. Equal Opportunity Employer.

Robert Godfrey
Chairman

Gary Leininger
Vice-Chairman

Kathleen Schmitt
Member

Michael Parney
Member

Mark Kline
Member

Hillsdale County Road Commission

COLD PATCH/TRAFFIC REGULATOR/LABORER JOB DESCRIPTION

Cold Patcher

This position entails the operation of driving a one-ton truck with a dump box and the manual shoveling of cold patch material from the dump box to potholes in the road surface. Applicant must be able to lift and shovel cold patch weighing approximately 20lbs. per shovel full. Includes spreading and leveling of cold patch with a shovel and rolling the cold patch with the truck tires. The applicant shall be capable of driving and operating a light truck equipped with a dump box. Must possess a valid drivers license. Operators must use extreme caution and be aware of traffic when performing this operation on the roads.

Traffic Regulator

This position involves directing traffic whenever the roadway is restricted to one lane traffic or closed. Traffic regulators must successfully pass a training class at the county road commission. The traffic regulator must be able to erect road signs along the shoulder of the road wherever the foreman instructs them to do so. Must be able to lift approximately 30lbs. to do so. Must be able to stand for long periods of time holding a stop/slow paddle. Must be able to communicate with the other traffic regulator via a two-way radio. Must be able to drive a pickup or light truck and possess a valid drivers license. Must be professional and courteous to the motoring public.

Laborer

The employee will be directed to perform various labor-type activities such as cutting or picking up brush along roadsides, picking up litter or roadside debris along roadsides, shoveling or leveling stones or gravel, sweeping or cleaning in the garage, etc. Must be able to lift as much as 40 pounds, be able to reach/push/pull and be able to walk over rough terrain.

Initial -5/12/2009
Revised – 5/23/2023

U:Common>Job Description>Cold Patch Traffic Laborer