

HILLSDALE COUNTY ROAD COMMISSION

April 27, 2023

MINUTES

Meeting was called to order by Chair Bob Godfrey on Thursday, April 27, 2023, at 10:00 a.m. at the road commission office.

Members Present: Bob Godfrey, Gary Leininger, Mark Kline, and Kathy Schmitt.

Members Absent: Mike Parney.

Staff Present: Bob Griffis, Manager.
Kathryn Kirkpatrick, Clerk.
Kevin Sanders, Superintendent.
Karen Winchell, Customer Service Representative.

Visitors Present: Doug Ingles.
Allan Andrews.

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

23-057 Kathy Schmitt moved, Gary Leininger seconded, to approve the agenda for April 27, 2023. Motion Carried.

APPROVAL OF MINUTES

#23-058 Mark Kline moved, Kathy Schmitt supported, to correct the minutes for April 13, 2023, showing Mark Kline was absent and Kevin Sanders was present. Motion Carried.

#23-059 Kathy Schmitt moved, Mark Kline supported, to approve the corrected minutes for April 13, 2023. Motion Carried.

LIMITED PUBLIC COMMENT

At 10:18 a.m., the Chair opened the meeting to limited public comment.

Allan Andrews addressed the board regarding the bringing schedule.

CONFIRMATION OF ACCOUNTS PAYABLE AS AUTHORIZED FOR PAYMENT BY THE STAFF

#23-060 Kathy Schmitt moved, Mark Kline supported, to confirm the bills in the amount of \$563,161.58 per the Accounts Payable Check Registers dated 4/20/2023 authorized by manager and clerk. Motion Carried.

HILLSDALE COUNTY ROAD COMMISSION

April 27, 2023

MINUTES

CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF

#23-061 Gary Leininger moved, Mark Kline supported, to confirm the regular payroll in the amount of \$123,663.93 per Payroll Check Registers dated 4/27/2023 authorized by manager and clerk. Motion Carried.

TREASURER’S REPORT PRESENTED

The treasurer’s report was presented by the clerk as follows:

Beginning Balance-Cash & Investments	\$5,482,853.22
Receipts	\$ 24,996.09
Disbursements	(\$ 686,825.51)
Ending Cash & Investments Balance	\$4,821,023.80
Less: Bonds in Escrow	(\$ 10,250.00)
CD Reserved for 2 trucks	(\$ 614,194.72)
Ending Available Fund Balance	\$4,196,579.08
Note: Outstanding Accounts Payable = \$15,364.11	

As there were no questions or comments regarding the report, the chair declared the report to stand approved as read.

OAK STREET PROPERTY

#23-062 Kathy Schmitt moved, Mark Kline supported, to transfer Oak Street property to the City of Hillsdale for \$1.00. Motion Carried.

TOWNSHIP AGREEMENTS APPROVED

The following township agreements were presented for the board approval:

Township	Work Type	Est. Cost	Twp Share
Wheatland	Gravel – Limestone 3,000 ton	\$121,500.00	\$75,000.00
Reading	Berm & Ditch / Gravel/Limestone Blair Rd (Reading/Humphrey)	\$110,500.00	\$85,000.00
	Berm & Ditch / Gravel Fowler Rd (Reading/Card)	\$ 70,000.00	\$49,000.00
	Hakes Rd (Reading/Brush)	\$ 75,000.00	\$52,500.00

HILLSDALE COUNTY ROAD COMMISSION

April 27, 2023

MINUTES

Moscow	Road Stabilization – 47miles	\$ 25,380.00	\$12,690.00
Camden	Gravel to following roads:		
	Gilmore Rd (Austin/Sampson)	\$ 26,010.00	\$ 5,100.00
	Austin Rd (M-49/Gilmore)	\$ 64,005.00	\$25,100.00
Jefferson	Road Stabilization – 37miles	\$ 19,980.00	\$ 9,990.00
	Bear Lake Rd (Doty/Lk Pleasant)	\$ 45,000.00	\$31,500.00
	Crack seal/Sealcoat/Fog Seal		
	N & S Manorway (Doty/Doty)	\$ 21,040.00	\$10,520.00
Adams	Road Stabilization – 33miles	\$ 35,640.00	\$17,820.00
	Gravel Roads – 3,000ton Limestone	\$121,500.00	\$75,000.00
	Paver patch, Sealcoat, Fog seal, gravel, marking:		
	Addison Rd (Knowles/East Twp Line)	\$325,333.20	\$40,578.30
	Sealcoat, Fog seal, marking:		
	Peterson Rd (Bacon/Township Line)	\$ 36,633.60	\$ 9,158.40

#23-063 Gary Leininger moved, Kathy Schmitt supported, to approve the above contracts as listed with removal of the handwritten notes.

Managers Comment

Update on Safety Manager position.

Update on Office Administrative position.

Update on Camden Road and Montgomery Road projects Pre-Con meeting.

Camden Road – Projected start date 5/1/23 for Crush and Shape.

Projected final completion on 6/23/23.

Montgomery Road – Still waiting for time frame only a Mill and Fill

Update on Jackson County losing another engineer.

Update on Amboy Township – Slag on the roads.

Update on 3 townships contracts.

Spoke about the township agreements.

Update on HCRC crushing their own gravel.

Kevin Sanders – stated that salters are off the trucks, all drivers are back in the Hillsdale garage as of May 1, 2023. We have 3 mowers and 1 cold patcher currently. Still looking for 6-10 college students, possibly 1-2 more mowers.

LIMITED PUBLIC COMMENT

At 11:15 a.m., the Chair opened the meeting to limited public comment.

Allan Andrews, talked about Allen Township on Arkansaw Road at M-49 where they are clearing that out. Rerouting traffic when they go to replace the culvert on M-49.

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April 27, 2023

MINUTES

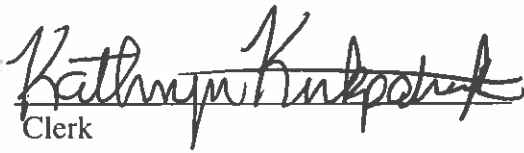
Doug Ingles, mentioned that he might be able to get the college students through a summer program from Michigan Works.

Update on Hillsdale Airport extending their water detention.

ADJOURNMENT

#23-064 Mark Kline moved, Kathy Schmitt supported, to adjourn the meeting. at 11:30 a.m.
Motion Carried


Chair


Clerk