

HILLSDALE COUNTY ROAD COMMISSION

April 28, 2022

MINUTES

Meeting was called to order by Chair Bob Godfrey on Thursday, April 28, 2022, at 10:00 a.m. at the road commission office.

Members present: Bob Godfrey, Mike Parney & Gary Leininger.

Staff present: John Sanders, Manager & Marilyn Kilpatrick, Clerk.

Visitors present: Doug Ingles, County Commissioner.
Allan Andrews.
Doug Tripp.
Don Hobbs.
Nicholas Bentley.
Kelley Mapes.
Karla.
Various attendees see attached attendance sheet.

Agenda Approved

Having reviewed the agenda for this date, four additions were requested. The chair declared the agenda to stand approved as revised.

Limited Public Comment

At 10:05 a.m., the chair opened the meeting to limited public comment. Various concerns regarding road conditions, windmill damages, road commission accountability and GPS were addressed by the attendees.

Minutes Approved

Having reviewed the minutes of the April 14, 2022 regular meeting, there were no additions, deletions or corrections to be noted. The chair declared the minutes to stand approved as presented.

CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF

#22-034 Mike Parney moved, Gary Leininger supported, to confirm the regular payroll in the amount of \$98,870.50 per Payroll Check Registers dated 4/13/22, as authorized by the manager and the clerk. Motion carried.

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CONFIRMATION OF ACCOUNTS PAYABLE AS AUTHORIZED FOR PAYMENT BY THE STAFF

#22-035 Mike Parney moved, Gary Leininger supported, to confirm the bills in the amount of \$326,624.09 and the electronic funds transfer in the amount of \$16,082.67 for a total amount of \$342,706.76 per Accounts Payable Check Registers dated 4/20/22 as authorized by the manager and the clerk. Motion carried.

APPROVAL OF PAYROLL

#22-036 Payroll in the amount of \$95,262.40 per Payroll Check Register dated 4/28/22 were presented for board approval. Gary Leininger moved, Mike Parney supported, that payroll be allowed and orders drawn for the same. Motion carried.

Treasurer's Report Presented

The treasurer's report was presented by the clerk as follows:

Beginning Balance-Cash & Investments	\$2,424,422.97
Receipts	\$ 845,767.43
Disbursements:	(\$ 536,839.56)
Ending Cash & Investments Balance	\$2,733,350.74
Less: Bonds in Escrow	(\$ 24,590.00)
CD reserved for 2 trucks	(\$ 601,639.35)
Ending Available Fund Balance	\$2,107,121.49
Note: Outstanding Accounts Payable = \$ 18,938.32	

As there were no questions or comments regarding the report, the chair declared the report to stand approved as read.

Discussion Followed on Bridge and Road Projects

Montgomery Road Bridge – progression.

Squawfield Road Bridge – start date is approximately mid June.

Territorial Road Bridge – Jan bid.

Camden Road Culvert – can't get a culvert looking at a different option for a temporary fix.

Milnes Road – no passing signs

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Montgomery Road – West of M49 final prep getting ready to bid.

CATCH BASIN CLEANING BID AWARDED – ROGUE INDUSTRIAL SERVICES

At 10:30 a.m., bids were opened and read aloud for the state and county catch basin cleaning. Fours bids were received.

#22-037 Gary Leininger moved, Mike Parney seconded, to award the bid for the state and county catch basin cleaning to Rogue Industrial Services, at \$103.30 per basin, and to refer the bids to MDOT for confirmation of the approval on the state portion. Carried. Copy of bid tabulation attached.

CORRUGATED STEEL PIPE BID AWARDED – ST. REGIS CULVERT

Bids opened at 10:45 a.m. for corrugated steel pipe stock yard’s needs. Three bids were received.

#22-038 Mike Parney moved, Gary Leininger supported, to award the bid for corrugated steel pipe for stockpile per bids, to St. Regis Culvert. Carried. Copy of bid tabulation attached.

ASPHALT EMULSION BID AWARDED – ASPHALT MATERIALS, LLC

Bids opened at 11:00 a.m. for asphalt emulsion. Two bids were received.

#22-039 Mike Parney moved, Gary Leininger supported, to award the bid for asphalt materials to Asphalt Materials, Inc. Carried. Copy of bid tabulation attached.

TOWNSHIP AGREEMENTS APPROVED

The following township agreements were presented for board approval:

<u>Township</u>	<u>Work Type</u>	<u>Est. Cost</u>	<u>Twp. Share</u>
Wheatland	Road Stabilization	\$ 24,420.00	\$ 9,768.00
Wheatland	Limestone	\$ 97,500.00	\$ 63,250.00
Woodbridge	Limestone	\$103,500.00	\$ 67,375.00
Somerset	N&S Bradley Dr – Paver patch/Shoulder Gravel	\$101,750.00	\$ 50,875.00
Somerset	Oakwood Dr. – Paver patch/Shoulder gravel	\$ 31,250.00	\$ 15,625.00
Somerset	Kellybegs Lane – Crush and shape	\$ 91,820.00	\$ 55,092.00
Ransom	Gravel Patch	\$ 10,000.00	\$ 5,000.00

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#22-040 Gary Leininger moved, Mike Parney seconded, that the township agreements be approved and signed. Carried.

MINERAL WELL BRINE CONTRACT EXTENSION APPROVED – SALT SOLUTIONS, LLC D/B/A CORRIGAN ENVIROMENTAL SOLUTIONS

#22-041 Gary Leininger moved, Mike Parney seconded, to approve and sign a contract with Salt Solutions, LLC d/b/a Corrigan Environmental Solutions to extend their mineral well brine contract for our 2022 season's requirements for 23% mineral well brine at \$0.18 per gallon. Carried.

AUTHORIZATION TO TRANSFER FUNDS FROM PRIMARY ROAD FUND TO LOCAL ROAD FUND TO BALANCE DEFICIT

#22-042 Mike Parney moved, to authorize the clerk to transfer funds from the primary road fund to the local road fund, to eliminate the local road fund deficit \$675,560. Gary Leininger supported. Carried.

BLANKET DRIVEWAT PERMITS APPROVED

#22-043 Gary Leininger moved, Mike Parney seconded, to authorize the chairman to sign the following blanket driveway permits:

2022-026	Belson Asphalt Paving, Inc.
2022-027	Quality Asphalt Paving.
2022-028	RDK'S Asphalt & Sealcoating.

Carried.

Limited Public Comment

Mark Nichols addressed the board regarding the cost of limestone.

Don Hobbs addressed the board regarding the admin bonus.

Glen Froebel addressed the board regarding blanket driveway permits and Michigan Transportation Funds.

Disciplinary Action – Manager

The manager requested to go into closed session to discuss.

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CLOSED SESSION RE: DISCIPLINARY ACTION MANAGER

#22-044 At 12:25 p.m., Gary Leininger moved, Mike Parney seconded, to go into closed session to discuss disciplinary action with the manager.

Roll call vote: Yeas, Godfrey, Parney Leininger. Nays, none. Carried.

Regular Session Reconvened at 1:00 p.m.

At 1:00 p.m., the chair reconvened the regular session.

ROAD COMMISSIONERS ACCEPT MANAGER JOHN SANDERS RESIGNATION

#22-045 Mike Parney moved, Gary Leininger supported, to accept the resignation of Manager John Sanders effective Thursday, April 28, 2022. The attorney will complete the necessary paperwork. Carried.

AUTHORIZATION FOR CHAIR BOB GODFREY TO OVERSEE DAY TO DAY OPERATIONS

#22-046 Mike Parney moved, Gary Leininger supported, to authorize the Chair Bob Godfrey to oversee the day to day operations until further notice. Carried.

REVISE MEETING DATES UNTIL FURTHER NOTICE

#22-047 Gary Leininger moved, Mike Parney seconded, to move the road meeting dates to every Wednesday until further notice. Carried.

Meeting Adjourned – 1:22 p.m.

As there was no further business, the vice-chair declared the meeting adjourned at 1:22 p.m.


Chair


Clerk

ROAD COMMISSION MEETING

ATTENDANCE SHEET

April 28, 2022

1. ALLAN ANDREWS 18 Jerome Delagrangé Jr.
2. Chris Myers 19 Jacob-D-Delagrangé
3. LISA Wallace 20 Dean Gunn
4. ERIC CLASSON 21 Sterling Patterson
5. Dennis Franz 22 Ronda Smith
6. Ken McClellan 23 Nicholas Bentley
7. Bob Cullen 24 Glenn Frobel
8. Mark Kline 25. Lion Succewicz
9. Joseph Cerna 26. Shawn Stokely
10. DAUG TRIVIS 27. MARK STEVEN
11. Robert Eichen 28. Don Holben
12. Chris Smith 29. Ben Thomas
13. Dustin Orr 30. Andy Thomas
14. Reuben R Graber
15. Aaron Eicher
16. Manuel Delagrangé
17. Marlin JE Delagrangé