

HILLSDALE COUNTY ROAD COMMISSION

September 28, 2023

MINUTES

Meeting was called to order by Chair Bob Godfrey on Thursday, September 28, 2023, at 10:00 a.m. at the road commission office.

Members Present: Bob Godfrey, Gary Leininger, Mike Parney, Mark Kline, and Kathy Schmitt.

Staff Present: Bob Griffis, Manager.
Sarah Cook, Administrative Services Specialist.
Kevin Sanders, Operations Superintendent.

Staff Absent: Kathryn Kirkpatrick, Clerk.

Visitors Present: Doug Ingles.
Allan Andrews.
Linda Burcewicz.
Chris Wingate.
Nick Bentley.
Kelly Mapes.
Kathy Mikolasczyk.
Tim Godfrey.

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

23-129 Kathy Schmitt moved, Mark Kline supported, to approve the agenda for September 28, 2023 with 2 additions to the agenda. Motion Carried.

APPROVAL OF MINUTES

#23-130 Mike Parney moved, Kathy Schmitt supported, to approve the minutes for September 14, 2023 for the regular meeting, with 2 amendments to the minutes. Motion carried.

APPROVAL OF ACCOUNTS PAYABLE

#23-131 Kathy Schmitt moved, Gary Leininger seconded, to approve the following:

Bills in the amount of \$544,622.05 and electronic funds transfer in the amount of \$0.00 for the total of \$554,622.05 per Regular Accounts Payable Check Register dated 9/21/2023 authorized by manager and clerk.

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Bills in the amount of \$3,535.17 and electronic funds transfer in the amount of \$0.00 for the total of \$3,535.17 per Special Accounts Payable Check Register dated 9/28/2023 authorized by manager and clerk.

Motion Carried.

CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF

#23-132 Gary Leininger moved, Mark Kline supported, to confirm the following:

Regular payroll in the amount of \$113,827.39 per Payroll Check Registers dated 9/28/2023 authorized by manager and clerk.

Motion Carried.

TREASURER'S REPORT PRESENTED

The treasurer's report was presented by the clerk as follows:

Beginning Balance-Cash & Investments	\$4,654,517.37
Receipts	\$ 253,048.11
Disbursements	(\$ 671,984.61)
Ending Cash & Investments Balance	\$ 4,235,580.87
Less: Bonds in Escrow	(\$ 10,250.00)
CD Reserved for 2 trucks	(\$ 621,414.92)
Ending Available Fund Balance	\$ 3,603,915.95

Note: Outstanding Accounts Payable = \$37,200.53

As there were no questions or comments regarding the report, the chair declared the report to stand approved as read.

LIMITED PUBLIC COMMENT

At 10:05 a.m., the chair opened the meeting to limited public comment.

Chris Wingate addressed the board regarding the sale of used culverts and the safety of shoulder area on ~~Doty~~ Huff Rd.

Tim Godfrey addressed the board regarding a proposal to personally perform ditch work on E. Sterling Road.

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APPROVAL FOR TIM GODFREY TO SUBMIT FORMAL WRITTEN AGREEMENT FOR PERFORMING DITCH WORK ON E. STERLING ROAD

#23-133 Gary Leininger moved, Mark Kline supported, to approve Tim Godfrey's request to submit a formal written agreement to be approved by the board for performing ditch work on E. Sterling Road. Motion carried.

Manager's Comments

~~Waiting on gravel processing specifications~~ *Waiting for gradation specifications on gravel processing*; once known, we can contact MDOT and townships.

Lights on M-99 will be removed for winter, flowable fill and paving over top will be a temporary fix, and the culvert replacement will happen next year.

M-49 is projected to open around the 1st week/mid-October. Bunn Rd. sealcoating will be happening while detour is still in effect.

M-99/Burt Rd. culvert will be replaced in 2024. MDOT is willing to fix roads used for detour.

Montgomery Rd. from M-49 to Abott – the mill from Jackson is scheduled to mill the butt-joint on Oct. 11th and paving will happen afterwards. Weather Permitting.

Jackson street sweeper will be sweeping the 2.5-mile Lake Leann area.

Finishing up chip seal next week with about 2 days left. Then will start fog sealing.

Bibbins Rd in Moscow Township – Stoneco is requesting that the north half of the road be abandoned to make their mining process easier.

~~The NRC inspection revealed the density gage is nuclear powered, and we need to properly train employees to maintain it~~ *The NRC inspection revealed we need to have properly trained employees to maintain the density gage as it is nuclear powered.* Will likely be assigned to future engineering tech, but manager and safety director will receive training in the meantime.

Brush spray is completed, outside of invoice verification.

Painting has started. ~~Main~~ Local and Primary roads, roads being worked on, and any roads not done in the last 3 years will be done. After this year, we'll be set up for a consistent schedule moving forward. Also, the safety grant through MDOT for rumble strips was approved.

MI DEAL salt pricing at \$61.93/ton (+ overhead for township pricing).

Cut back order for salt this year from 7,500 tons to 5,000 because the salt storage is already full.

Somerset Township offered to pay for light-up speed limit signs.

Crews will be converting to berm removal, ditching, and tree trimming projects. All number 1 priority picks from townships will be completed first and will continue down the list as far as possible, weather permitting.

~~Road agreement for MCRSIP Ranger Power solar power~~ *MCRSIP is reviewing road agreement between HCRC and Ranger Power in Fayette Township and it is starting to look good to approve when finished.*

New trucks are at the dealer but need to go to Truck & Trailer Specialties (18 – 24 months out), and will be set up for brine and liquid salt.

Should we purchase 2 trucks already on the lot? 1 single and 1 tandem with Bonnell attachments.

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Old Business

Discussed status of bids for Territorial Road bridges.
Updated progress on Elm Road bridge and Hog Creek bridge.
Discussed new Camden Road guard rail.
Updated progress on Mead Road Culvert.
Considered scheduling special meeting for ~~new year~~ 2024 budget.

APPROVAL OF 2023 – 2024 SALT PRICES

#23-134 Mike Parney moved, Kathy Schmitt supported, to approve the salt pricing from MI DEAL for 2023 – 2024 winter season in the amount of \$61.93 per ton vs. \$60.14 per ton from 2022. Motion carried.

LIMITED PUBLIC COMMENT

At 11:10 a.m., the chair opened the meeting to limited public comment.

Chris Wingate addressed the board regarding the condition of a sign post signaling the location of a culvert.

Tim Godfrey addressed the board about the Bunn Rd detour and the increased semi-traffic during harvest season. He also voiced his concern about Stoneco's request to abandon Bibbins Rd in Moscow township.

Kelly Mapes addressed the board regarding JDOT invoices and administrative fees. She also inquired about employee protocol regarding safety policies.

Chris Wingate also inquired about administrative fees.

Meeting Adjourned – 11:35 A.M.

As there was no further business, the chair declared the meeting adjourned at 11:35 A.M.



Chair



Administrative Services Specialist