

HILLSDALE COUNTY ROAD COMMISSION

June 17, 2021

MINUTES

Meeting was called to order by Chair Bob Godfrey on Thursday, June 17, 2021, at 10:00 a.m. at the road commission office.

Members present: Bob Godfrey, Mike Parney & Gary Leininger

Staff present: John Sanders, Manager & Marilyn Kilpatrick, Clerk.

Visitors present: Doug Ingles, County Commissioner.
Howard Littin, 4224 Ash-te-Wette Beach Drive.
Norma Littin.
Julianne Littin.
Allan Andrews, Reading Township.
Steven Iles, Allen Township Supervisor.
Joel Rufenacht.
Jim Koers, HCRC Association President.

Agenda Approved

Having reviewed the agenda for this date, three additions were requested. The chair declared the agenda to stand approved as revised.

Limited Public Comment

At 10:05 a.m., the chair opened the meeting to limited public comment. Allan Andrews, Reading Township addressed the progress of Ridge Drive, dust control and township meeting regarding Wildwood Road.

Howard and Norma Littin discussed the situation with the driveway and the rocks at 4224 Ash-te-Wette Beach Drive. Mr. Littin requested for the board to come and revisit the situation.

Minutes Approved

Having reviewed the minutes of the June 3, 2021 regular meeting and the June 9, 2021 special meeting, there were no additions, deletions or corrections to be noted. The chair declared the minutes to stand approved as presented.

CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF

#21-059 Gary Leininger moved, Mike Parney seconded, to confirm the regular payroll in the amount of \$101,564.91 per Payroll Check Registers dated 6/10/21 as authorized by the manager and the clerk. Motion carried.

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APPROVAL OF ACCOUNTS PAYABLE

#21-060 Bills in the amount of \$456,639.76 and electronic funds transfer in the amount of \$60,230.34 for a total amount of \$516,870.10 per Accounts Payable Check Register dated 6/17/21 were presented for board approval. Gary Leininger moved, Mike Parney seconded, that these bills be allowed and orders drawn for the same. Motion carried.

Treasurer’s Report Presented

The treasurer’s report was presented by the clerk as follows:

Beginning Balance-Cash & Investments	\$4,108,940.10
Receipts	\$ 898,222.24
Disbursements:	(\$ 618,435.01)
Ending Cash & Investments Balance	\$4,388,727.33
Less: Bonds in Escrow	(\$ 14,250.00)
CD reserved for 2 trucks	(\$ 600,000.00)
Ending Available Fund Balance	\$3,774,477.33
Note: Outstanding Accounts Payable = \$ 111,350.10	

As there were no questions or comments regarding the report, the chair declared the report to stand approved as read.

Discussion Followed on the Progress of Road and Bridge Projects

Discussion followed on the progress of Burt, Waldron and Union Roads. Territorial and Montgomery Road Bridges. The manager updated the board on the status of each of the projects.

TOWNSHIP AGREEMENTS APPROVED

The following township agreements were presented for board approval:

<u>Township</u>	<u>Work Type</u>	<u>Est. Cost</u>	<u>Twp. Share</u>
Litchfield	Road Stabilization - twice	\$ 18,900.00	\$ 7,560.00
Camden	Road Stabilization – once	\$ 15,660.00	\$ 6,264.00
Camden	Gravel Patch – 1,000 cyd	\$ 21,000.00	\$ 10,500.00

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#21-061 Mike Parney moved, Gary Leininger supported, that the township agreements be approved and signed. Carried.

Discussion for Signage on Bankers Road and Bear Lake Road Tree Cutting

Signage has been requested on Bankers Road West of 49 for the church. The manager advised the board that they need to grant permission for the sign. A member of the church would need to come in and request it. The manager and chair updated the board on the incidents that have occurred regarding tree removal on Bear Lake Road.

Letter Received from CRASIF

Letter dated 6/4/2021 from CRASIF announcing a call for Board of Trustee Candidates for the following positions:

- Two (2) three-year NMARC
- One (1) three-year UP Road Builders Association
- One (1) two-year at large position
- Two (2) one-year at large position

Ballots Cast for MCRCSIP (Liability Pool) Board of Directors

The board cast their ballot as followed for the MCRCSIP Board of Directors:

Two Southern

Doug Fuller (I), Washtenaw CRC
Tim Haagsma (I). Kent CRC

One at Large

John Rogers (I), Kalkaska CRC

#21-062 Gary Leininger moved, Mike Parney seconded, that ballots be cast for the above candidates. Carried.

MCRCSIP Annual Workshop July 21 & July 22, 2021

Notice of MCRCSIP annual workshop and meeting to be held at Soaring Eagle Resort in Mt. Pleasant July 21 & 22, 2021.

MDOT ENGINEERING REIMBURSEMENT 7/01/20 - 6/30/21 APPROVED

#21-063 Mike Parney moved, Gary Leininger supported, to approve and sign the MDOT Engineering Reimbursement form in the amount of \$6,750.00 for the employment of a licensed professional engineer from 7/1/20 through 6/30/21. Carried. Copy attached.

Construction Update

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The manager updated the board on the status of the HCRC's construction as follows:

- Dust Control – Finishing Camden Township and moving on to Reading Township
- Gravel/Limestone Patching – Moscow and Camden Townships left to spread for gravel. Limestone patching Allen, Cambria and Reading Township left to spread for limestone
- Paving – Finished N. Adams and Sterling Roads and moving onto Bacon and Bird Lake Roads.
- Milnes Road Paving Project – Starting after 4th of July and completion date is end of July.
- Lake Diane Paving Project – Started hauling sand and end of July is completion date.

Limited Public Comment

Discussion followed on the period of time HCRC can't trim trees and pavement markings done in the fall.

Jim Koers, HCRC Association President discussed the lack of the ability to maintain our fleet and the hiring of another mechanic.

Meeting Adjourned – 12:00 p.m.

As there was no further business, the chair declared the meeting adjourned at 12:00 p.m.


Chair


Clerk