

HILLSDALE COUNTY ROAD COMMISSION
August 11, 2022
MINUTES

Meeting was called to order by Chair Bob Godfrey on Thursday, August 11, 2022, at 10:05 a.m. at the road commission office.

Members present: Bob Godfrey & Gary Leininger.

Member absent: Mike Parney.

Staff present: Kathryn Kirkpatrick, Clerk, Joe Cramer, Garage Forman, Kevin Sanders, Superintendent.

Visitors present: Doug Ingles, County Commissioner.
Lisa Wallace.
Kelley Mapes.
Chris Myer.
Annette Helmuth.
Janel Stewart.
Rick Emery.
Robert Socha.
Mark Steman.
Chris Smith.
Bob Eichler.
Darlene Kittle.

Agenda Approved

Having reviewed the agenda for this date, the chair requested 2 additions to the agenda. The chair declared the agenda to stand approved as revised.

Limited Public Comment

At 10:10 a.m., the chair opened the meeting to limited public comment.

Commissioner Doug Ingles addressed the board by introducing himself and visitors from Hillsdale Township. Also stated that the proposal for the historical courthouse was approved for 4.6 million dollars.

Rick Emery addressed the board regarding the Russel Dr and Wildwood paver patch complaints, piles of asphalt on the sides of the roads and questioning 2nd brining for Hillsdale Township. Also gave thanks to the repair of washout in front of township office.

Janel Stewart addressed regarding what Hillsdale Township assumed was in paver patch contract and was wondering what their options are for this year.

Bob Eichler addressed the board regarding commissioners' part in overlooking previous manager decisions. Complemented the Road Commission on brush hog arm and brining. Also asked on the status on finding a new manager.

Chris Myers addressed the board regarding base of Concord Rd and discussed the quality and pre sampling of brine.

HILLSDALE COUNTY ROAD COMMISSION

August 11, 2022

MINUTES

Kelley Mapes addressed the board regarding the conditions of Bear Lake Rd, Genesse Rd and Bunn Rd.

Nick Bentley addressed the board regarding deberming Crawford Rd. Also wondering where things are at with hiring a new manager.

Minutes Approved

Having reviewed the minutes of the June 6, 2022, special meeting, there were no additions, deletions or corrections noted. The chair declared the minutes to stand approved as presented.

Having reviewed the minutes of the July 28, 2022, regular meeting, there were no additions, deletions or corrections noted. The chair declared the minutes to stand approved as presented.

CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF

#22-105 Gary Leininger moved, Bob Godfrey supported, to confirm the regular payroll in the amount of \$101,068.10 per Payroll Check Registers dated 8/4/2022, as authorized by payroll clerk. Motion carried.

APPROVAL OF ACCOUNTS PAYABLE

#22-106 Bills in the amount of \$521,396.56 and the electronic funds transfer in the amount of \$65,421.94 per Account Payable Check Registers dated 8/11/2022 were presented for board approval. Gary Leininger moved, Bob Godfrey supported, that these bills be allowed, and orders drawn for the same. Motion carried.

Treasurer's Report Presented

The treasurer's report was presented by the clerk as follows:

Beginning Balance-Cash & Investments	\$2,874,245.62
Receipts	\$ 62,828.48

HILLSDALE COUNTY ROAD COMMISSION
August 11, 2022
MINUTES

Disbursements	(\$ 687,886.60)
Ending Cash & Investments Balance	\$ 2,249,187.50
Less: Bonds in Escrow	(\$ 14,250.00)
CD reserved for 2 trucks	(\$ 601,973.37)
Ending Available Fund Balance	\$1,632,964.13
Note: Outstanding Accounts Payable = \$ 9,430.60	

As there were no questions or comments regarding the report, the chair declared the report to stand approved as read.

Discussion Followed on Various Subjects

Lake Diane paving is finished, need berming and shoulders.
Townships that still need brine- Woodbridge, Wright, and Amboy.
Territorial Road Bridges – Going out to bid this winter.
Camden Road- Schedule to advertise in October.
Montgomery Road- Schedule to advertise in October.
Beecher Road culvert will require a permit due to size. Permit is in process.
Denning Road culvert will require a permit due to size. Permit is in process.
Pavement marking- out for bid.
Federal fund buyout progress.
Montgomery Road culvert should be done in the fall.
Seasonal employees.
Lead time for generators, back hoes, and loader.
Condition of Burt Road, east and west of Patrick Road.

APPROVAL FOR 2 NEW 1 TON PICKUP TRUCKS FROM CRONIN HILLSDALE

#22-107 Gary Leininger moved, Bob Godfrey supported, for Joe Cramer to purchase 2022 Dodge Ram 3500 for the price of \$70,205.00 and a 2020 Dodge Ram 3500 (truck bed not included) at the price of \$40,245.00 from Cronin Hillsdale for the total of \$110,450.00. Carried.

**APPROVAL FOR TRAC SKID STEER WITH MULCHER AND STUMP GRINDER
FROM AIS CONSTRUCTION EQUIPMENT**

#22-108 Gary Leininger moved, Bob Godfrey supported, for Joe Cramer to purchase Trac Skid Steer with mulcher and stump grinder for the price of \$161,385.00 minus the trade in value of Backhoe at \$25,000 and 2006 grader at \$50,000.00 from AIS Construction Equipment for the total of \$86,385.00 Carried.

HILLSDALE COUNTY ROAD COMMISSION

August 11, 2022

MINUTES

APPROVAL OF UPDATEING CELL PHONES

#22-109 Gary Leininger moved, Bob Godfrey supported, to update cell phones at the cost of \$2,309.94 (price included trade in value of \$990.00) through cellphone carrier Verizon. Carried.

APPROVAL AND SIGNING COST SHARING POLICY FOR LOCAL ROADS AND BRIDGE PROJECTS

#22-110 Gary Leininger moved, Bob Godfrey supported, in signing the updated cost sharing policy for local roads and bridge project that went in effect 1/13/2022. Carried.

APPROVAL OF EXTENSION OF AUDIT CONTRACT WITH REHMANN ROBSON

#22-111 Gary Leininger moved, Bob Godfrey supported, to extend audit contract with Rehmann Robson for the price of \$14,200. Carried.

APPROVAL OF SHORTS BEING ADDED INTO THE DRESS CODE

#22-112 Gary Leininger moved, Bob Godfrey supported, to adding shorts into the dress code with stipulations per attached Memo. Carried.

Brush Spray along the roadside

The Dalton Inc. agreed to extend their 2018 price to spray brush along the side of the roadside.

Limited Public Comment

Mark Steman addressed the board about quarterly management and association meetings, gas card for Annette Helmuth, wondering about live feed of board meetings, and verification on who is the interim manager and wanted updated on manager search.

Kelley Mapes questioned the board regarding advertising for the manager position, possibly adding two additional commissioners and informed her concerns on what could be damaging the the new roads. Kelly Mapes also shared information on Safe Kids grant.

Bob Eichler addressed the board regarding concerns of safety issues regarding speed limit signs US 12 and Somerset Rd.

Lisa Wallace addressed the board regarding the testing of brine and informed the board about MDOT regulations on speed limits.

Chris Myers addressed the board on how property owners would inform Dalton Inc. about areas that they would not want sprayed. Chris Meyers also discussed damages that could concur to mowing equipment.

HILLSDALE COUNTY ROAD COMMISSION

August 11, 2022

MINUTES

Doug Ingles addressed the board regarding audit information.

Meeting Adjourned – 12:20 P.M.

As there was no further business, the chair declared the meeting adjourned at 12:20 P.M.


Chair


Clerk