

HILLSDALE COUNTY ROAD COMMISSION

December 16, 2021

MINUTES

Meeting was called to order by Chair Bob Godfrey on Thursday, December 16, 2021, at 10:00 a.m. at the road commission office.

Members present: Bob Godfrey, Mike Parney & Gary Leininger.

Staff present: John Sanders, Manager & Marilyn Kilpatrick, Clerk.

Visitors present: Doug Ingles, County Commissioner.
Allan Andrews.
Howard and Norma Littin.
Glenn Fobel.
Mark Nichols.
Michael Herbst.
Don Bowling.
Sherry Nollet.
Darrell and Linda Polter.
Mike Zimmerman.
Doug Tripp.

Agenda Approved

Having reviewed the agenda for this date, two additions were requested. The chair declared the agenda to stand approved as revised.

Limited Public Comment

At 10:05 a.m., the chair opened the meeting to limited public comment. Allan Andrews addressed the board and manager regarding issues on Ridge Drive and Circle Drive.

Michael Herbst and several residents of Circle Drive provided the board and manager with photos of Circle Drive. Discussion followed on how to improve the road. The manager will also contact the drain commission.

Mark Nichols discussed the condition of the gravel roads and how we can all work together to improve them.

Minutes Approved

Having reviewed the minutes of the December 2, 2021 regular meeting and the December 14, 2021 special meeting, there were no additions, deletions or corrections to be noted. The chair declared the minutes to stand approved as presented.

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CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF

#21-111 Mike Parney moved, Gary Leininger supported, to confirm the regular payroll in the amount of \$88,046.17 per Payroll Check Registers dated 12/9/21 as authorized by the manager and the clerk. Motion carried.

APPROVAL OF ACCOUNTS PAYABLE

#21-112 Bills in the amount of \$235,820.05 per Accounts Payable Check Registers dated 12/15/21 were presented for board approval. Gary Leininger moved, Mike Parney seconded, that these bills be allowed and orders drawn for the same. Motion carried.

Treasurer's Report Presented

The treasurer's report was presented by the clerk as follows:

Beginning Balance-Cash & Investments	\$2,783,161.93
Receipts	\$ 530,511.87
Disbursements:	(\$ 323,866.22)
Ending Cash & Investments Balance	\$2,375,557.58
Less: Bonds in Escrow	(\$ 14,250.00)
CD reserved for 2 trucks	(\$ 600,000.00)
Ending Available Fund Balance	\$2,375,557.58
Note: Outstanding Accounts Payable = \$ 26,817.97	

As there were no questions or comments regarding the report, the chair declared the report to stand approved as read.

Discussion Followed on Road Projects

Cooper Road – signage

Bankers Road - sign

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AUTHORIZE THE MANAGER TO E SIGN CONTRACT WITH MDOT FOR THE MONTGOMERY ROAD BRIDGE

The manager reviewed the contract with the board regarding the Montgomery Road Bridge.

#21-113 Mike Parney moved, Gary Leininger supported, to authorize the manager to e sign the contract on behalf of the board. Carried.

Generator Update

The manager reviewed the quotes he received for the generators with the board. It was decided to obtain a few more quotes.

Review for Manager

Gary reached out to the County Road Association for a manager's review. He was sent a template which he has shared with the other board members.

AUTHORIZATION FOR PAYMENT OF YEAR-END BILLS AS NEEDED

#21-114 Mike Parney moved, Gary Leininger supported, to pre-authorize the staff to prepare and issue payment as needed the end of December for any year-end bills that must be paid before the next board meeting on January 13th. Carried.

MEETING RECESSED FOR 2021 BUDGET HEARING – 10:45 A.M.

#21-115 At 10:45 a.m., Gary Leininger moved, Mike Parney seconded , to recess the meeting to hold a public hearing to hear public comments prior to the adoption of the 2022 Act 51 budget. Carried.

Regular Meeting Reconvened – 11:00 a.m.

The chairman reconvened the regular meeting at 11:00 a.m.

2022 ACT 51 Budget to be Revised and Approved at a Special Meeting on December 22, 2021

After discussion the board decided to have the manager revise the 2022 Budget and review at a special meeting to be held on December 22, 2021.

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Non-Association Members Request to Hold Closed Session

Heather Boyd and Chet Briner representing the non-association members requested to go into closed session. Gary advised that only a member of a union or bargaining group could request a closed session. The manager will contact our lawyer for clarification.

Limited Public Comment

Doug Tripp addressed the grading on Ridge Drive.

Mark Nichols addressed several road issues and discussion followed on the number of road commissioners.

Meeting Adjourned – 11:30 a.m.

As there was no further business, the chair declared the meeting adjourned at 11:30 a.m.


Chair


Clerk