HILLSDALE COUNTY ROAD COMMISSION
October 8, 2026
MINUTES

Meeting was called to order by the Chair, Robert Godfrey, on Thursday, October 8, 2026, at 10:00 a.m. at the Road Commission Office.

Members Present:	Bob Godfrey, Gary Leininger, Kathy Schmitt, Mark Kline, and Mike Parney.
Staff Present:	Bob Griffis, Manager. Heather Boyd, Assistant Manager. Kwinn Leva, Administrative Assistant.
Visitors Present:	Ken Todd, Allen Township. Wesley Wickham.

Pledge of Allegiance

APPROVAL OF AGENDA

#26-144 Kathy Schmitt moved, Mark Kline supported, to approve the agenda for October 8, 2026.

Motion Carried.

APPROVAL OF MINUTES

#26-145 Mark Kline moved, Kathy Schmitt supported, to approve the minutes for September 24, 2026, regular meeting.

Motion Carried.

CONFIRMATION OF ACCOUNTS PAYABLE AS AUTHORIZED FOR PAYMENT BY THE STAFF

#26-146 Mark Kline moved, Kathy Schmitt supported, to approve the following:

Bills in the amount of $512,777.98 and electronic funds transfer in the amount of $81,204.56 for the total of $593,982.54 per Regular Accounts Payable Register dated October 1, 2026, as authorized by the manager and clerk.

Motion Carried.

CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF

#26-147 Mike Parney moved, Mark Kline supported, to approve the following:

Regular payroll in the amount of $138,308.48 per Payroll Check Register dated October 8, 2026, as authorized by the manager and clerk.

Motion Carried.

TREASURER'S REPORT PRESENTED

The treasurer's report was presented by the clerk as follows:

Beginning Balance-Cash & Investments	$ 2,906,713.76
Receipts	$ 1,476,239.27
Disbursements	($ 732,291.02)
Ending Cash & Investments Balance	$ 3,650,662.01
Less: CD Reserved for 2 trucks	($ 714,352.43)
Less: CD Reserved for NRF	($ 750,000.00)
Ending Available Fund Balance	$ 2,186,309.58

Note: Outstanding Accounts Payable = $47,395.09

As there were no questions or comments regarding the report, the chair declared the report to stand approved as read.

LIMITED PUBLIC COMMENT

At 10:16 A.M., the chair opened the meeting to limited public comment.

No comment.

Manager's Comments

Harmon Road east of S. Hillsdale Road paving has been completed.
Pavement marking has started.
2026 TAMP was submitted.
Paser Rating TAMC is complete.
Brush Spray has started.
State crews have been mowing and scraping shoulders.
Few primary paver patching locations left.
Scraping gravel roads when time allows.
Chop is working on the tree list.
Amboy Township's gravel patching is done and started the Primoris gravel patching.
Made an offer to an individual for the open Administrative Position.
Currently accepting applications for a mechanic and superintendent position.
Working on a Letter of Understanding regarding the call-in procedure.
Working with Bundy Hill Off-Road for a tower agreement.
Letter was send to Lanphere property owner regarding the ditch.

Old Business

Board discussed Neighborhood Road Funds.
Board discussed guardrail on Territorial Road.
Board discussed Hilldale Township being pleased with the paver patch Bacon Road.
Board discussed shoulders on Steamburg Road.

New Business

Discussed 2027 Township Meeting dates scheduled for January 4, 5, and 6, 2027, from 2:00p.m. – 7:00p.m.

Board discussed the upcoming Southeast District Meeting.

LIMITED PUBLIC COMMENT

At 10:46 A.M., the chair opened the meeting to limited public comment.

Ken Todd addressed the board thanking Bob Griffis, discussed the cross tube on Weston Road, and township meeting dates.

Meeting Adjourned– 10:48 A.M

As there was no further business, the chair declared the meeting adjourned at 10:48 a.m.

Chair

Administrative Assistant