

HILLSDALE COUNTY ROAD COMMISSION

August 22, 2024

MINUTES

Meeting was called to order by the Chair, Bob Godfrey, on Thursday, August 22, 2024, at 10:00 a.m. at the road commission office.

Members Present: Bob Godfrey, Mike Parney, Gary Leininger, Mark Kline, and Kathy Schmitt.

Staff Present: Robert Griffis, Manager.
Kwinn Leva, Administrative Assistant.

Staff Absent: Kathryn Kirkpatrick, Clerk.

Visitors Present: Doug Ingles – Hillsdale County Commissioner.
Linda Burcewicz.
Bonnie Lewis.
Vicki Heckel.
Allan Andrews.

Pledge of Allegiance

Approval of Agenda

Having reviewed the agenda for August 22, 2024, regular meeting, there were two additions. The chair declared the agenda to stand approved as presented.

Approval of Minutes

Having reviewed the minutes for August 8, 2024, regular meeting, there were no additions, deletions or corrections noted. The chair declared the minutes to stand approved as presented.

CONFIRMATION OF ACCOUNTS PAYABLE AS AUTHORIZED FOR PAYMENT BY THE STAFF

#24-108 Kathy Schmitt moved, Mark Kline supported, to approve the following:

Bills in the amount of \$412,144.12 per Regular Accounts Payable Register dated August 22, 2024, as authorized by the manager and accounts payable clerk.

Motion Carried.

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CONFIRMATION OF PAYROLLS AUTHORIZED FOR PAYMENT BY THE STAFF

#24-109 Gary Leininger moved, Mike Parney supported, to confirm the following:

Regular payroll in the amount of \$141,347.25 per Payroll Check Registers dated 08/15/2024, as authorized by the clerk and payroll clerk.

Motion Carried.

TREASURER'S REPORT PRESENTED

The treasurer's report was presented by the clerk as follows:

| | |
|--------------------------------------|-----------------|
| Beginning Balance-Cash & Investments | \$ 2,392,427.42 |
| Receipts | \$ 251,926.69 |
| Disbursements | (\$ 553,491.37) |
| Ending Cash & Investments Balance | \$ 2,090,862.74 |
| Less: Bonds in Escrow | (\$ 10,250.00) |
| CD Reserved for 2 trucks | (\$ 651,282.82) |
| Ending Available Fund Balance | \$ 1,429,329.92 |

Note: Outstanding Accounts Payable = \$41,270.14

As there were no questions or comments regarding the report, the chair declared the report to stand approved as read.

LIMITED PUBLIC COMMENT

At 10:05 A. M., the chair opened the meeting to limited public comment.

Linda Burcewicz addressed the board regarding Rusdic Dr. and the culvert on Long Lake Rd.

Bonnie Lewis addressed the board regarding gravel in her yard on Totem Tr.

Manager's Comment

The first application of brine has been completed and the second application has begun.

The shoulders on Bankers Road are done and North Adams Road will begin when chip seal is finished. Jonesville Road will be done later this year.

There is about a half mile of crack seal left on Reading Road. Camden Road between Waldron Road and Tuttle Road, and the Lake Diane area will take place when Reading Road is finished.

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The Hog Creek Bridge tree work is complete, removal of the deck and abutments have begun. Genesee Road is on hold until fall.

There will be a meeting with Litchfield Township on Tuesday regarding Sterling Road.

Chip Seal has started, Bacon Road will be completed today. Asphalt Materials is paying for all of Bacon Road and the fog seal for the remainder of the roads from last year's chip seal projects.

The second truck has been paid off, in November the lease on the third truck will be paid off.

Truck and Trailer is currently working on two trucks.

Pavement Markings have started.

The consultant for the Elm Road Bridge has the information needed for the study and the information should be forwarded Monday.

The Territorial Road Bridge's paving is planned for August 26th, mid-September is a tentative open date.

Paving on West Sauk Trail is complete, shoulders and restoration still need completed.

The 2024 Safety Project will start after Labor Day.

Continuing to work on the 2025 Federal Aid Project is continuing.

The permit for the Territorial Road culvert, east of Bird Lake, has been started.

Old Business

Gary Leininger discussed lights and gates at the railroad crossing on the west side of Montgomery Village.

Gary Leininger discussed the placement for construction signs.

Doug Ingles discussed the condition of the roads at Lewis Emery Park and requested a decision from the board to take to the Hillsdale County Board of Commissioners. The general consensus for the Hillsdale County Board of Commissioners is to pave the park roads.

Bob Griffis advised the board that the signed cover letter from MDOT for the approved 2024 road certification has been received.

New Business

Gary Leininger discussed options for brine to be completed earlier in the year.

Gary Leininger discussed S. Hillsdale Rd. and Camden Rd. deteriorating due to detours.

ANNUAL CERTIFICATION FOR MEDICAL BENEFITS APPROVED

#24-110 Gary Leininger moved, Mark Kline supported, to recommend authorizing the chairman and clerk to sign the annual certification that medical benefits offered to employees are in compliance with PA 152 of 2011.

Motion Carried

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RESOLUTION 24-006 ADOPTED FOR MDOT CONTRACT 24-5336

#24-111 Gary Leining moved, Mike Parney supported, to approve Resolution 24-006 for Crushing, Shaping, and Resurfacing on Camden Rd. from Tripp Rd. to Pittsford Rd.

Yeas: Bob Godfrey, Gary Leining, Mike Parney, Mark Kline, Kathy Schmitt.
Nays: None.

Motion Carried.

RESOLUTION 24-007 ADOPTED FOR MDOT CONTRACT 23-5403

#24-112 Mike Parney moved, Kathy Schmitt supported, to approve Resolution 23-5403 for centerline rumble strips and recessed, wet reflective pavement markings along Moscow Road from Sterling Road to Masker Road, along Territorial Road from Cope Road to US-127, and along Bankers Road from the Branch County Line to the Hillsdale City Limits.

Yeas: Bob Godfrey, Gary Leining, Mike Parney, Mark Kline, Kathy Schmitt.
Nays: None.

Motion Carried.

LIMITED PUBLIC COMMENT

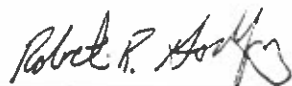
At 11:13 A. M. the chair opened the meeting to limited public comment.

Allan Andrews addressed the board regarding brine being affected by the weather and shared copies of the MTA magazine.

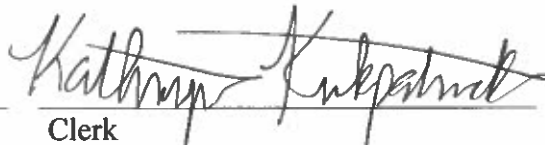
Vicki Heckel addressed the board regarding brine.

Meeting Adjourned 11:20 A.M.

As there was no further business, the chair declared the meeting adjourned at 11:20 A.M.



Chair



Clerk