

HILLSDALE COUNTY ROAD COMMISSION

June 25, 2026

MINUTES

Meeting was called to order by the Chair, Robert Godfrey, on Thursday, June 25, 2026, at 10:00 a.m. at the Road Commission Office.

Members Present: Bob Godfrey, Mark Kline, and Kathy Schmitt.

Members Absent: Gary Leininger and Mike Parney.

Staff Present: Heather Boyd, Assistant Manager.
Katie Kirkpatrick, Clerk.

Visitors Present: Doug Ingles, Hillsdale County Commissioner.
David Cleveland, DMCI.
Tim Shaw, Somerset Supervisor.

Pledge of Allegiance

APPROVAL OF AGENDA

#26-098 Mark Kline moved, Kathy Schmitt supported, to approve the agenda for June 25, 2026.

Motion Carried.

APPROVAL OF MINUTES

#26-099 Kathy Schmitt moved, Mark Kline supported, to approve the minutes for June 11, 2026, regular meeting.

Motion Carried.

CONFIRMATION OF ACCOUNTS PAYABLE AS AUTHORIZED FOR PAYMENT BY THE STAFF

#26-100 Kathy Schmitt moved, Mark Kline supported, to approve the following:

Bills in the amount of \$47,9386.46 and electronic funds transfer in the amount of \$0.00 for the total of \$479,386.46 per Regular Accounts Payable Register dated June 25, 2026, as authorized by the assistant manager and clerk.

Motion Carried.

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CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF

#25-101 Mark Kline moved, Kathy Schmitt supported, to approve the following:

Regular payroll in the amount of \$156,122.40 per Payroll Check Register dated June 18, 2026, as authorized by the payroll clerk and administrative assistant.

Motion Carried.

TREASURER'S REPORT PRESENTED

The treasurer's report was presented by the clerk as follows:

Beginning Balance-Cash & Investments	\$ 3,325,462.76
Receipts	\$ 84,089.22
Disbursements	(\$ 635,508.86)
Ending Cash & Investments Balance	\$ 2,774,043.12
Less: CD Reserved for 2 trucks	(\$ 707,831.28)
Ending Available Fund Balance	\$ 2,066,211.84

Note: Outstanding Accounts Payable = \$10,674.28

As there were no questions or comments regarding the report, the chair declared the report to stand approved as read.

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STANDING ORDER

ACCEPT REHMANN 2025 FINANCIAL AUDIT

On June 25, 2026 Nate Balderman presented the 2025 Financial Audit for the Road Commission. The auditing firm rendered a “clean report” with no findings. During the audit Rehmann did not identify any deficiencies in the internal control that was considered to be material weakness. Nate Balderman also briefly went over the highlights of the report and reviewed some upcoming changes in the account standards for the road commissions.

#26-102 Kathy Schmitt moved, Mark Kline supported, to accept the audit report as presented.

Motion Carried.

LIMITED PUBLIC COMMENT

At 10:05 A.M., the chair opened the meeting to limited public comment.

Dave Cleveland from DMCI Broadband addressed the board regarding his concerns involving the revisions to the permit fee schedule and how they are affecting the funding that DMCI received to run fiber throughout the county.

Tim Shaw, Somerset Township Supervisor, addressed the board regarding the current cost share policy regarding contracted work.

Doug Ingles, County Commissioner, updated the board that Hope Harbor requested to receive funds from the Opioid Funds. The request was denied. Also at the County Commissioner’s board meeting they had to have someone escorted out by the police.

Manager’s Comments

Center and edge line pavement marking started last week.

Albright Contracting started bridge maintenance yesterday.

State crews have been cold patching and mowing. We started using a buffer truck to follow behind mowers for safety.

Local paving contracts should be completed today. Planning to start sealcoating the week of July 6, weather permitting.

Crack seal crew is working on various roads.

Roadside mowing has been completed in several townships.

Gravel and limestone patching has been completed in the following townships: Somerset, Wheatland, Pittsford, Wright, Ransom, Adams, Moscow, Scipio, Fayette, Hillsdale, and Cambria should be done today.

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Brine has been completed in the following townships: Wheatland, Jefferson, Pittsford and Wright.

The construction crew has been working on replacing the Carpenter Road culvert in Austin.

The tree contractor has started our list of trees.

Dealing with the possible Merry Lake utility issues.

Old Business

Board discussed multiple roads, right of way and tree issues throughout the county.

APPROVED MANAGER'S CONTRACT

#26-103 Mark Kline moved, Kathy Schmitt supported, to approve 5 year Manager contract starting October 4, 2026 to October 4, 2031.

Motion Carried.

New Business

Sign Rehmann Contract

The board signed Rehmann contract for 2026, 2027, and 2028 audit.

APPROVE TRUCK AND TRAILER SPECIALTIES, INC FOR 2 WESTERN STAR TRUCK BUILDS

#26-104 Mark Kline moved, Kathy Schmitt supported, Truck and Trailer Specialties, Inc to do the builds on 2 Western Star trucks for \$258,998 per truck.

Motion Carried.

APPROVE AND SIGN MDOT ENGINEERING REIMBURSEMENT FORM

#26-105 Kathy Schmitt moved, Mark Kline supported, to approve and sign the MDOT engineering reimbursement form.

Motion Carried.

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APPROVE CONSTRUCTION ENGINEERING PROPOSAL FOR 2026 SAFETY PROJECT

- #26-106** Mark Kline moved, Kathy Schmitt supported, Kaylie Bates to do the construction engineering for the 2026 Safety Project (30000—221972) MDOT Contract #26-5116 up to the amount of \$13,820.00.

Motion Carried.

APPROVE TOWNSHIP CONTRACTS

The following township agreements were presented for board approval.

<u>Township</u>	<u>Work Type</u>	<u>Est. Cost</u>	<u>Twp. Share</u>
Amboy	Various Gravel Roads 1,500T 21AA Crushed Stone	\$ 77,475.00	\$ 47,475.00
	East Diane Subdivision – East Diane, Dale, Hilltop, & View Dr Sealcoat/Fog Seal	\$ 77,475.00	\$ 49,475.00
	Florida Lane – West Diane Dr to POE Sealcoat/Fog Seal	\$ 7,700.00	\$ 4,700.00
	Woodbridge Road- ¼ mile north of Sampson Rd to POE Sealcoat/Fog Seal	\$ 21,400.00	\$ 13,700.00
Woodbridge	Cambria Road - Dimmers/Bigelow Rd Paver path/Sealcoat/Fog Seal	\$ 143,750.00	\$101,550.00

- #26-107** Kathy Schmitt moved, Mark Kline supported, that the township agreements, contingent on prioritization, be approved and signed.

Motion Carried

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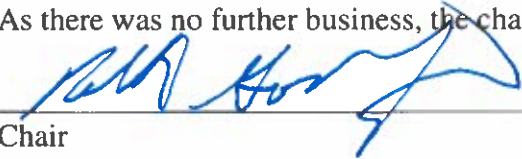
LIMITED PUBLIC COMMENT

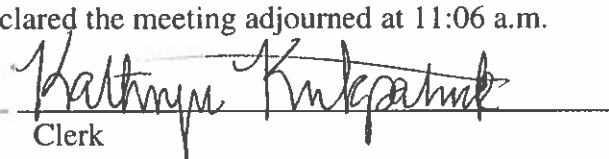
At 11:05 A.M., the chair opened the meeting to limited public comment.

No Comment.

Meeting Adjourned- 11:06 A.M

As there was no further business, the chair declared the meeting adjourned at 11:06 a.m.


Chair


Clerk