

HILLSDALE COUNTY ROAD COMMISSION
January 26, 2024
MINUTES

Meeting was called to order by the Chair, Bob Godfrey, on Thursday, January 26, 2024, at 10:00 a.m. at the road commission office.

Members present: Bob Godfrey, Gary Leininger, Mark Kline & Kathy Schmitt.

Staff Present: Bob Griffis, Manager.
Kathryn Kirkpatrick, Clerk.
Sarah Cook, Administrative Services Specialist.

Staff Absent: Mike Parney.

Visitors Present: Doug Ingles, Hillsdale County Commissioner.
Bill Watkins.
An Attendee.
An Attendee.

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

24-006 Kathy Schmitt moved, Mark Kline supported, to approve the agenda for January 26, 2024 with 2 additions to the agenda. Motion Carried.

APPROVAL OF MINUTES

#24-007 Kathy Schmitt moved, Mark Kline supported, to approve the minutes for January 11, 2024 for the regular meeting. Motion carried.

CONFIRMATION OF ACCOUNTS PAYABLE AS AUTHORIZED FOR PAYMENT BY THE STAFF

#24-008 Kathy Schmitt moved, Gary Leininger seconded, to approve the following:

Bills in the amount of \$316,381.01 and electronic funds transfer in the amount of \$0.00 for the total of \$316,381.01 per Regular Accounts Payable Check Register dated 01/11/2024, as authorized by manager and clerk.

Motion Carried.

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CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF

#24-009 Gary Leininger, Kathy Schmitt supported, to confirm the following:

Special personal leave payout payroll in the amount of \$11,102.74 per Payroll Check Registers dated 01/17/2024, as authorized by manager and clerk.

Regular payroll in the amount of \$132,547.12 per Payroll Check Registers dated 01/18/2024, as authorized by manager and clerk.

Motion Carried.

TEASURER'S REPORT PRESENTED

The treasurer's report was presented by the clerk as follows:

Beginning Balance-Cash & Investments	\$ 3,192,104.66
Receipts	\$ 290,762.32
Disbursements	(\$ 460,030.87)
Ending Cash & Investments Balance	\$ 3,022,836.11
Less: Bonds in Escrow	(\$ 10,250.00)
CD Reserved for 2 trucks	(\$ 637,452.86)
Ending Available Fund Balance	\$ 2,375,133.25

Note: Outstanding Accounts Payable = (\$ 380.60)

As there were no questions or comments regarding the report, the chair declared the report to stand approved as read.

LIMITED PUBLIC COMMENT

At 10:10 A.M., the chair opened the meeting to limited public comment.

None.

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Manager's Comments

The manager discussed the right-of-way concern of a resident near the Territorial Road Twin Bridge construction site.

Township meetings were held and went well.

The manager discussed a billing correction needed for brine application.

The manager discussed Consumers Energy and their progress with moving the powerline near the Territorial Road Twin Bridges.

The manager discussed a meeting requested by residents of Wildwood Dr near the airport with the Road Commission, the City of Hillsdale, and the County Drain Commission regarding flooding concerns, which is scheduled for late February.

An offer was made to one of the applicants for the AP clerk's position.

A position for a Project Manager replaced the Engineer Tech position posted. Interviews will be held in mid-February.

The manager is working on updating the policy for driveways.

The manager is still awaiting a response from EGLE regarding the Elm Road and Hog Creek Road Bridges.

The manager will be attending the County Engineering Workshop next week.

The manager discussed the SE Council meeting and the CRA Highway Conference.

The 3 new tandem axle plow trucks are now in service.

New Business

The board discussed a local resident's request regarding the possibility of removing the seasonal designation of Woodbridge Road.

The board discussed the Rural Task Force meetings and board member participation.

The board discussed long-term planning and asset management planning.

BALLOTS FOR COUNTY ROAD BOARD OF DIRECTORS THREE YEAR TERM

#24-010 Gary Leininger moved, Mark Kline supported, to cast ballots for John Midgley, Calhoun, and Joanna Johnson, Kalamazoo, for election to the CRA Board of Directors for three-year terms. Motion Carried.

Old Business

The board discussed the road signage on Camden Road detour route during the Territorial Twin Bridges project.

The board also discussed the traffic and conditions of the roads surrounding the Territorial Twin Bridges project.

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LIMITED PUBLIC COMMENT

At 11:20 A.M., the chair opened the meeting to limited public comment.

Bill Watkins addressed the board regarding government policy and the funding for road maintenance costs.

Doug Ingles informed the board of his report to City Council regarding the number of labor hours performed by the road commission during the previous snowstorm.

A resident thanked the road commission for scraping the gravel roads in timely fashion.

Meeting Adjourned – 11:25 A.M.

As there was no further business, the chair declared the meeting adjourned at 11:25 A.M.


Chair


Clerk