

## HILLSDALE COUNTY ROAD COMMISSION

August 26, 2021

### MINUTES

Meeting was called to order by Chair Bob Godfrey on Thursday, August 26, 2021, at 10:00 a.m. at the road commission office.

Members present: Bob Godfrey, Mike Parney & Gary Leininger

Staff present: John Sanders, Manager & Marilyn Kilpatrick, Clerk.

Visitors present: Doug Ingles, County Commissioner.  
Doug Tripp.  
Allan Andrews.  
Jim Koers, HCRC Association.  
Chris Smith, HCRC Association.  
Nick Bentley, HCRC Association.  
Don Hobbs, HCRC Association.  
Joel Rufenacht, Waldron Grain and Fuel Company.  
Arda Beecher, Lake Diane Resident.  
Tim Shaw, Somerset Township Supervisor.  
Mike Bohnet Somerset Township Clerk.

#### **Agenda Approved**

Having reviewed the agenda for this date, one addition was requested. The chair declared the agenda to stand approved as revised.

#### **Limited Public Comment**

At 10:05 a.m., the chair opened the meeting to limited public comment. Allan Andrews requested an update on Ridge Drive. Joel Rufenacht of Waldron Grain and Fuel Company discussed the weight limits on Waldron Road Bridges and how it is affecting his customers. Tim Shaw, Somerset Township Supervisor addressed a fence and swimming pool in the right of way on LeAnn Boulevard and asked for the road commission's assistance. Mike Bohnet, Somerset Township Clerk advised the manager and board that Lake Somerset and Lake LeAnn Associations are working on special assessments for their roads. Commissioner Ingles requested an update in the moving of the rocks on Ash-Te-Wette. The manager and board addressed each of these issues.

#### **Minutes Approved**

Having reviewed the minutes of the July 29, 2021 regular meeting, there were no additions, deletions or corrections to be noted. The chair declared the minutes to stand approved as presented.

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**CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF**

#21-070 Mike Parney moved, Gary Leininger supported, to confirm the regular payroll in the amount of \$113,862.17 per Payroll Check Registers dated 8/5/21 and the regular payroll in the amount of \$119,158.55 per Payroll Check Registers dated 8/19/21 as authorized by the manager and the clerk. Motion carried.

**CONFIRMATION OF ACCOUNTS PAYABLE AS AUTHORIZED BY THE STAFF**

#21-071 Gary Leininger moved, Mike Parney seconded, to confirm the payment of bills in the amount of \$804,313.59 and electronic funds transfer in the amount of \$65,837.72 for a total amount of \$870,151.38 per Accounts Payable Check Registers dated 8/12/21 as authorized by the manager and the clerk. Motion carried.

**APPROVAL OF ACCOUNTS PAYABLE**

#21-072 Bills in the amount of \$365,656.19 and electronic funds transfer in the amount of \$49,737.72 for a total amount of \$415,393.91 per Accounts Payable Check Registers dated 8/26/21 were presented for board approval. Mike Parney moved, Gary Leininger supported, that these bills be allowed and orders drawn for the same. Motion carried.

**Treasurer's Report Presented**

The treasurer's report was presented by the clerk as follows:

Beginning Balance-Cash & Investments	\$3,859,882.59
Receipts	\$ 770,597.81
Disbursements:	(\$1,521,296.00)
Ending Cash & Investments Balance	\$3,109,184.40
Less: Bonds in Escrow	(\$ 14,250.00)
CD reserved for 2 trucks	(\$ 600,000.00)
Ending Available Fund Balance	\$2,494,934.40

Note: Outstanding Accounts Payable = \$ 17,604.30

As there were no questions or comments regarding the report, the chair declared the report to stand approved as read.

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**Discussion Followed on the Progress of Road and Bridge Projects**

Discussion followed on the progress of Union and Camden Roads. Territorial, Montgomery and Camden Road Bridges. The manager updated the board on the status of each of the projects.

**CRASIF Annual Meeting is Scheduled for September 15 & 16, 2021**

The CRASIF Annual Meeting will be held on September 15 & 16, 2021 at the Great Wolf Lodge in Traverse City, Michigan. We will not have any one attending.

**2021 Commissioners Seminar Will Be Held October 3-5, 2021**

The 2021 Commissioners Seminar will be held October 3-5, 2021 at the Grand Traverse Resort, Acme, Michigan. Gary will be attending.

**MERS Annual Meeting Scheduled for October 6-8, 2021**

The MERS Annual Meeting will be held at the Amway Grand Plaza Hotel in Grand Rapids, Michigan. Don Hobbs will attend as the Employee Delegate.

**Generator Purchase**

The manager has been in contact with Sourcewell for quotes to purchase generators. He is waiting for a response from both companies.

**Budget Process**

Gary asked about the budget process and time frame to review. The manager reviewed the process and as discussed a tentative budget will be available for the board to review in November.

**HCRC Association Officials**

Jim Koers, Association President requested to go into closed session regarding contract negotiations.

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**CLOSED SESSION RE: HCRC ASSOCIATION CONTRACT NEGOTIATIONS**

**#21-073** At 11:10 a.m., Gary Leininger moved, Mike Parney seconded, to go into closed session to discuss contract negotiations. Roll call vote: Yeas, Godfrey, Parney, Leininger. Nays, none. Carried.

**Regular Session Reconvened at 11:23 a.m.**

At 11:23 a.m., the chair reconvened the regular session. The management and the association have agreed to begin contract negotiations the week of September 23<sup>rd</sup>.

**Construction Update**

The manager updated the board on the status of the HCRC's construction as follows:

- Dust Control – complete.
- Limestone Patching – Somerset left to spread.
- Paving – minor work to be completed.
- Milnes Road Paving Project – complete.
- Lake Diane Paving Project – working on catch basins.

**Limited Public Comment**

Mr. Tripp inquired about deposits recorded and also asked who the association is. The manager addressed both the questions.

**Meeting Adjourned – 11:10 p.m.**

As there was no further business, the chair declared the meeting adjourned at 11:10 p.m.

  
Chair

  
Clerk