

HILLSDALE COUNTY ROAD COMMISSION
March 28, 2024
MINUTES

Meeting was called to order by the Chair, Bob Godfrey, on Thursday, March 28, 2024, at 10:00 a.m. at the road commission office.

Members present: Bob Godfrey, Gary Leininger, Mike Parney & Kathy Schmitt.
Members absent: Mark Kline.

Staff Present: Bob Griffis, Manager.
Kathryn Kirkpatrick, Clerk.
Sarah Cook, Administrative Services Specialist.

Visitors Present: Doug Ingles, Hillsdale County Commissioner.
Allan Andrews.
Chris Wingate.
Eric Closson.
Greg Clevenger.
An Attendee.
An Attendee.

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

24-036 Gary Leininger moved, Kathy Schmitt supported, to approve the agenda for March 28, 2024, with 2 additions to the agenda.

Motion Carried.

APPROVAL OF MINUTES

#24-037 Mike Parney moved, Kathy Schmitt supported, to approve the minutes for March 14, 2024, for the regular meeting.

Motion Carried.

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CONFIRMATION OF ACCOUNTS PAYABLE AS AUTHORIZED FOR PAYMENT BY THE STAFF

#24-038 Kathy Schmitt moved, Mike Parney supported, to approve the following:

Bills in the amount of \$172,571.07 and electronic funds transfer in the amount of \$0.00 for the total of \$172,571.07 per Regular Accounts Payable Check Register dated 03/21/2024, as authorized by the clerk and the manager.

Motion Carried.

CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF

#24-039 Kathy Schmitt moved, Gary Leininger seconded, to confirm the following:

Regular payroll in the amount of \$119,176.02 per Payroll Check Registers dated 03/28/2024, as authorized by the manager and clerk.

Motion Carried.

TEASURER'S REPORT PRESENTED

The treasurer's report was presented by the clerk as follows:

Beginning Balance-Cash & Investments	\$ 3,599,825.21
Receipts	\$ 0.00
Disbursements	(\$ 291,747.09)
Ending Cash & Investments Balance	\$ 3,308,078.12
Less: Bonds in Escrow	(\$ 10,250.00)
CD Reserved for 2 trucks	(\$ 637,452.86)
Ending Available Fund Balance	\$ 2,660,375.26

Note: Outstanding Accounts Payable = \$ 14,496.29

As there were no questions or comments regarding the report, the chair declared the report to stand approved as read.

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LIMITED PUBLIC COMMENT

At 10:08 A.M., the chair opened the meeting to limited public comment.

Greg Clevenger addressed the board regarding a resident in his neighborhood using heavy equipment on the road. He also thanked the crews for a job well done with snow removal this year.

Eric Closson addressed the board regarding the condition of Kercher Road and plans for ditch and de-berm projects.

Manager's Comments

The Manager provided an update on the purchase and installation of the Amish buggy signs discussed previously.

The manager discussed the request for changing the seasonal designation of Woodbridge Road and is working on an estimate of the cost to bring it up to standards.

Waiting on length of roads at Lewis Emery Park to present a contract to Hillsdale Township. View Drive in Amboy Township has a crack that will be repaired with the crack sealer, along with some other areas that need attention.

The Territorial Road Twin Bridge project is still on track to be completed on schedule.

The contract for the Hog Creek bridge project is ready for approval.

Waiting on a response from a contractor regarding the hydraulic study at the Elm Road bridge. Submitted life cycle maintenance plan for Squawfield Bridge SN 3295.

Old Business

None.

New Business

COLD MIX BIDS FOR 2024

Bids opened at 10:15 a.m. on March 28, 2024 for cold mix. Three bids were received, API Construction Corp, Unique Paving Materials, and Lakeland Asphalt.

#24-040 Mike Parney moved, Kathy Schmitt supported, to award all bidders in the best interest of the county.

Motion carried.
Bid Tab Attached.

APPROVE AND SIGN RANGER POWER AGREEMENT

#24-041 Mike Parney moved, Gary Leininger seconded, approved Chair and the Manager to sign the Ranger Power Agreement regarding the installation of solar farms.

Motion carried.

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RESOLUTION 24-003 ADOPTED FOR FY 2027 LOCAL BRIDGE PROGRAM

#24-042 Mike Parney moved, Kathy Schmitt supported, to approve Resolution 24-003 to submit Mosherville Road Bridge, Hartley Road Bridge, Reading Road Bridge, and Lickley Road Bridge.

Yeas: Bob Godfrey, Mike Parney, Gary Leininger, Kathy Schmitt
Nays: None
Absent: Mark Kline

Motion carried.

STONE AND GRAVEL PROCESSING AGREEMENT AT SHANNAN EXCAVATING

#24-043 Mike Parney moved, Gary Leininger seconded, to approve and sign contract with Shannon Excavating to process gravel and stone at the cost of \$2.00/yd for gravel and \$6.00/yd for stone and to store the finished product on the grounds for 5 years.

Motion carried.

CORRUGATED STEEL PIPE 2024 BIDS

Bids opened at 11:00 a.m. on March 28, 2024 for corrugated steel Pipe. Three bids were received, Jensen Bridge & Supply Co., St. Regis Culvert, Inc, and Cadillac Culvert, Inc.

#24-044 Gary Leininger moved, Mike Parney supported, to award Jenson Bridge & Supply Co., and St. Regis Culvert, Inc. bis in the best interest of the county.

Motion carried.
Bid Tab Attached.

TOWNSHIP AGREEMENTS APPROVED

The following township agreements were presented for board approval:

<u>Township</u>	<u>Work Type</u>	<u>Est. Cost</u>	<u>Twp. Share</u>
Allen	*Hog Creek Rd – US-12 & Watkins Bridge Work	\$ 356,000.00	\$ 178,000.00
Hillsdale	*Ferndale Drive – Bacon Rd to End Paver patch/Sealcoat/fog seal/shoulder gravel	\$ 17,740.00	\$ 8,870.00

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*South Drive – Bacon Rd to End \$ 14,182.00 \$ 7,091.00
Paver patch/Sealcoat/fog seal/shoulder gravel

Pittsford Road Stabilization – 43 Miles \$ 24,510.00 \$ 12,255.00
 1 Application

Woodbridge Limestone – 1,500 Ton \$ 66,750.00 \$ 39,750.00
 Road Stabilization – 29 Miles \$ 16,530.00 \$ 8,265.00
 1 Application

Wright Limestone – 1,500 Ton \$ 66,750.00 \$ 39,750.00
 Road Stabilization – 40 Miles \$ 22,800.00 \$ 11,400.00
 1 Application

*Contingent on availability of schedule

#24-045 Mike Parney moved, Gary Leininger seconded, that the township agreements, contingent on prioritization, be approved and signed.

Motion Carried.

LIMITED PUBLIC COMMENT

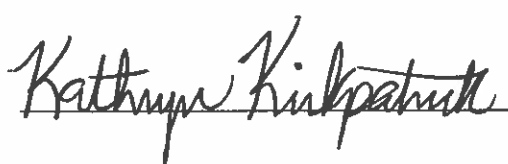
At 11:20 A.M., the chair opened the meeting to limited public comment.

Eric Closson addressed the board regarding multiple road conditions. He also inquired about the likelihood of receiving contributions from the Amish to maintain and repair roads.

Meeting Adjourned – 11:30 A.M.

As there was no further business, the chair declared the meeting adjourned at 11:30 A.M.


Chair


Clerk

HILLSDALE COUNTY ROAD COMMISSION

COLD MIX - BID TALLY

MARCH 28, 2024 10:15AM

COMPANY NAME & ADDRESS	SIZE OF TRUCKLOADS IN TONS	MANUFACTURED AT	PRICE FIRM UNTIL	DAYS TO ACCEPT BID	BRAND / TYPE	PRICE / TON
API CONSTRUCTION CORP. PO BOX 191 11808 AE 205 E LAOTTO, IN 46763	19.5	1633 CR 72, HUNTERTOWN, IN 46748	12/31/2024	60 DAYS	MC-25	\$ 115.00
UNIQUE PAVING MATERIALS 3993 E 93RD STREET CLEVELAND, OHIO 44105-4096	APPROX 50 Ton	Glacial Sand & Gravel 1660 E Chicago Rd Jonesville, MI	3/28/2025	14DAYS	UPM COLD MIX	\$ 129.10
LAKELAND ASPHALT 30 E COLUMBIA AVE - STE F BATTLE CREEK, MI 49015	50 Ton	Lakeland Asphalt Corporation	4/30/2025	30 DAYS	BMP7-LIMESTONE	\$ 133.00

Bid Awarded to: All bidders in the best interest of the county. By the Board of County Road Commissioners on March 28, 2024

BIDDER	DIAM.		CULVERT		With		COLLARS		With		END		DELIVERY		TERMS
	GAGE	UNIT/FT.	GAGE	UNIT/EA.	Discount	Discount	GAGE	UNIT/EA.	Discount	Discount	SECTIONS	SECTIONS	Discount	DELIVERY	
Jensen Bridge & Supply Co. 400 Stoney Creek Dr. P.O. Box 151 Sandusky, MI 48471	12"	16	\$7.55	\$7.47	18	\$15.10	\$14.95	\$50.00	\$49.50	1% 10 Days				1% 10 Days	
	15"	16	\$9.38	\$9.29	18	\$18.76	\$18.57	\$60.00	\$59.40	Net 30 Days				Net 30 Days	
	18"	16	\$11.45	\$11.34	18	\$22.90	\$22.67	\$70.00	\$69.30		5-20				
	24"	14	\$19.00	\$18.81	18	\$38.00	\$37.62	\$115.00	\$113.85		Days				
	30"	14	\$24.20	\$23.96	18	\$48.40	\$47.92							Bid Prices Firm	
	36"	14	\$30.35	\$30.05	18	\$60.70	\$60.09							May 21, 2024	
	42"	14	\$35.25	\$34.90	18	\$70.50	\$69.80							Aluminized Pipe	
	48"	12	\$55.30	\$54.75	16	\$110.60	\$109.49							varies higher	

No delivery charge
or minimum

St. Regis Culvert, Inc. 202 Morrell Street Charlotte, MI 48813-0069	12"	16	\$7.85	\$7.77	16	\$12.95	\$12.82	\$55.00	\$54.45	Bid Price Firm 30 Days
	15"	16	\$9.45	\$9.36	16	\$15.60	\$15.44	\$66.00	\$65.34	
	18"	16	\$11.85	\$11.73	16	\$19.55	\$19.35	\$84.00	\$83.16	1%10 days Net 30
	24"	14	\$19.20	\$19.01	16	\$38.40	\$38.02	\$125.00	\$123.75	28
	30"	14	\$24.15	\$23.91	16	\$48.30	\$47.82			Days
	36"	14	\$29.15	\$28.86	16	\$58.30	\$57.72			No split bids
	42"	14	\$34.85	\$34.50	16	\$69.70	\$69.00			Minimum load
	48"	12	\$55.25	\$54.70	16	\$110.50	\$109.40			to include freight

is \$8,500.00

Cadillac Culvert, Inc. 5305 Highway M-115 Cadillac, MI 49601	12"	16	\$8.38	\$8.34	18	\$14.67	\$14.60	\$50.00	\$49.75	1%10 days Net 30
	15"	16	\$10.42	\$10.37	18	\$18.24	\$18.15	\$65.00	\$64.68	
	18"	16	\$12.60	\$12.54	18	\$22.05	\$21.94	\$75.00	\$74.63	Bid Prices Firm 60 days
	24"	14	\$21.40	\$21.29	18	\$43.00	\$42.79	\$115.00	\$114.43	7-14
	30"	14	\$26.77	\$26.64	18	\$64.00	\$63.68			Days
	36"	14	\$32.22	\$32.06	18	\$76.00	\$75.62			Aluminized Pipe
	42"	14	\$39.36	\$39.16	18	\$100.00	\$99.50			7% higher
	48"	12	\$58.00	\$57.71	16	\$116.00	\$115.42			

Bid Awarded to: Jensen Bridge & Supply Co. and St. Regis Culvert, Inc. in the best interest of the county. By the Board of County Road Commissioners on: March 28, 2024