

HILLSDALE COUNTY ROAD COMMISSION

February 28, 2023

MINUTES

Meeting was called to order by Chair bob Godfrey on Tuesday, February 28, 2023, at 10:00 a.m. at the road commission office.

Members present: Bob Godfrey, Gary Leininger, Mike Parney, Mark Kline & Kathy Schmitt.

Staff present: Bob Griffis, Manager.
Kathryn Kirkpatrick, Clerk.

Visitors present: Allan Andrews.
Charlie Briner

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

#23-027 Gary Leininger moved, Kathy Schmitt supported, to approve the agenda for February 9, 2023. Motion carried.

APPROVAL OF MINUTES

#23-028 Kathy Schmitt moved, Mark Kline supported, to approve the minutes for February 28, 2023 for regular meeting. Motion carried.

Limited Public Comment

At 10:10 a.m., the Chair opened the meeting to limited public comment.

Allan Andrews addressed the board regarding contracts that Reading Township. has received and was wondering if the projects they approve would be finished in 2023. Also discussed the 2018 Crawford gravel invoice.

CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF

#23-029 Kathy Schmitt moved, Mark Kline supported, to confirm the regular payroll in the amount of \$9,014.19 per Payroll Check Registers dated 2/16/2023, as authorized by manager and clerk. Motion carried.

APPROVAL OF ACCOUNTS PAYABLE

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#23-030 Mark Kline moved, Gary Leininger second, to confirm the bills in the amount of \$348,138.32 per Accounts Payable Check Registers dated 2/23/2023 were presented for board approval. Motion carried.

Treasurer's Report Presented

The treasurer's report was presented by the clerk as follows:

Beginning Balance-Cash & Investments	\$4,534,917.74
Receipts	\$ 8,421.75
Disbursements	(\$ 447,152.51)
Ending Cash & Investments Balance	\$ 4,096,186.98
Less: Bonds in Escrow	(\$ 10,250.00)
CD reserved for 2 trucks	(\$ 604,155.52)
Ending Available Fund Balance	\$ 3,481,781.46
Note: Outstanding Accounts Payable = \$ 42,694.95	

As there were no questions or comments regarding the report, the chair declared the report to stand approved as read.

CURB SWEEP CONTRACT EXTENSION APPROVED- SANI SWEEP, INC.

#23-031 Kathy Schmitt moved, Gary Leininger seconded, to approve contract extension with Sani Sweep, Inc. for 2023 for the total of \$9,511.02 on the state highways and a total of \$3,425.00 on the county roads. Motion carried.

Discussed Overhead Adjustment

Manager proposed adjusting the overhead to 8.5% instead of 7.5%. Commissioner decided to keep the overhead at 7.5%

LOCAL ROAD & BRIDGE COST SHARING REVISED

#23-032 Gary Leininger moved, Mark Kline supported, to approve the revised Local Road Cost Sharing Policy, changing ditch and de-berm to 50%/50% from 60%/40%. Motion carried.

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Cut Off Date For The Township Contracts

Manager and Commissioners discussed and agreed that Township project quotes for 2023 will be sent out no later than March 13th and request quotes back from Townships by April 3rd to be able to set up schedule for 2023.

WIRE TRANSFER BETWEEN FLAGSTAR AND COUNTY NATIONAL BANK

#23-033 Gary Leininger moved, Mike Parney supported, to set up wire transfer between Flagstar and County National Bank for emergency use. Motion carried.

RESOLUTION 23-002 ADOPTED FOR FY 2026 LOCAL BRIDGE PROGRAM

#23-034 Mike Parney moved, Gary Leininger seconded to approved Resolution 23-002 to submit Mosherville Road Bridge, Hartley Road Bridge, Reading Road Bridge, and Lickley Road bridge.

Yeas: Bob Godfrey, Gary Leininger, Mike Parney, Mark Kline, Kathy Schmitt.

Nays: None.

Motion carried.

Old Business

Camden Road Bridge project should be delivered towards the end of June, needing to contact company to drive pilings.

Territorial Road Bridge- project cost went up, MDOT is still going to cover their 80% and HCRC will cover the remaining 20%. However, the project must start by September 26, 2023 or new permits will need to be pulled from EAGLE. This project should go out to bid in July 2023.

Meijer Project- according to Hillsdale BPU a traffic signal is planned to be put on M-99. Manager will call to confirm.

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TOWNSHIP AGREEMENTS APPROVED

The following township agreements were presented for board approval:

<u>Township</u>	<u>Work Type</u>	<u>Est. Cost</u>	<u>Twp. Share</u>
Amboy	Road stabilization – Twice	\$ 42,778.80	\$ 21,389.40
	Limestone 5,000 Ton	\$202,500.00	\$125,000.00
Fayette	Road Stabilization – Twice	\$ 37,260.00	\$ 18,630.00
	Gravel Patch 1,500 cyd	\$ 38,250.00	\$ 15,000.00
Camden	Road Stabilization – Twice	\$ 31,320.00	\$ 15,660.00
	Limestone 1,000 tons	\$ 40,500.00	\$ 25,000.00
	Gravel 1,500cyd	\$ 38,250.00	\$ 15,000.00
Reading	Road Stabilization – Twice	\$ 36,720.00	\$ 18,360.00
	Limestone 1,000 tons	\$ 40,500.00	\$ 25,000.00
Somerset	Road Stabilization – Twice	\$ 47,520.00	\$ 23,760.00
	Gravel Patch 1,070cyd	\$ 60,750.00	\$ 37,500.00
	Crush & Shape Blarney Circle & Tralee Dr.	\$189,948.00	\$113,968.80

Tentative 2022 Township Contributions Reviewed

The board reviewed the following tentative 2022 tally of 2022 township contributions:

ADAMS	\$ 83,093.90
ALLEN	\$ 23,745.75
AMBOY	\$ 564,898.11
CAMBRIA	\$ 178,671.01
CAMDEN	\$ 9,297.50
FAYETTE	\$ 17,333.35
HILLSDALE	\$ 91,772.48
JEFFERSON	\$ 19,604.00
LITCHFIELD	\$ 68,421.63
MOSCOW	\$ 13,825.49
PITTSFORD	\$ 25,444.73
RANSOM	\$ 5,875.81
READING	\$ 92,232.90
SCIPIO	\$ 149,073.74
SOMERSET	\$ 195,542.98
WHEATLAND	\$ 69,567.85
WOODBIDGE	\$ 67,697.16
WRIGHT	\$ 118,332.06
TOTAL:	\$ 1,794,430.45

2021= \$384,074.56 2020= \$855,674 2019= 793,134 2018= 893,626

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APPROVAL TO PURCHASE PHATOM 4 DRONE

#23-035 Gary Leininger moved, Mark Kline supported, for manager to purchase a Phatom 4 drone for \$2,000.00 from Jackson County if Jackson County approves.

New Business

Solar farm going in on Knowles Road, manager is going to touch base with township.

Managers Comment

Bought 2 salter inserts from Govdeals.

Looked at a forced feed loader from Lenawee County Road Commission, going to do some research and look at loader again.

Discussed MDOT LOU updates.

Discussing with Association to change to go to 4 – 10hr days starting April 10,2023.

CRA is having a meeting with EAGLE March 2,2023 9:00am-12:00pm in Lansing to discuss the change in regulations that EAGLE is trying to make in regard to the well mineral brining.

Limited Public Comment

No Comment.

Meeting Adjourned – 1:15 P.M.

As there was no further business, the chair declared the meeting adjourned at 1:15 P.M.


Vice Chair


Clerk