

HILLSDALE COUNTY ROAD COMMISSION

April 6, 2022

MINUTES

Meeting was called to order by Chair Bob Godfrey on Wednesday, April 6, 2022, at 10:00 a.m. at the road commission office.

Members present: Bob Godfrey & Gary Leininger.

Member absent: Mike Parney.

Staff present: John Sanders, Manager & Marilyn Kilpatrick, Clerk.

Visitors present: Doug Ingles, County Commissioner.
Allan Andrews.
Ken McClellan.
Doug Tripp.
Don Hobbs.
Kelley Mapes.
Karla.
Stan Cook.

Agenda Approved

Having reviewed the agenda for this date, three additions were requested. The chair declared the agenda to stand approved as revised.

Limited Public Comment

At 10:05 a.m., the chair opened the meeting to limited public comment. Allan Andrews addressed the board and manager regarding no presence on Ridge Drive. Discussion followed on items left remaining to finish the project. Circle Drive needs to also be addressed.

Ken McClellan of Kellogg Drive discussed road maintenance that needs to be on Kellogg Drive to maintain the water flow.

Kelley Mapes and Karla addressed the board and manager regarding the day-to-day operations of the road commission and management.

Nick Bentley discussed the length of time it is taking the PERA requests to be addressed.

Don Hobbs also addressed PERA requests and MIOSHA issues.

Minutes Approved

Having reviewed the minutes of the March 16, 2022 regular meeting, there were no additions, deletions or corrections to be noted. The chair declared the minutes to stand approved as presented.

HILLSDALE COUNTY ROAD COMMISSION

April 6, 2022

MINUTES

CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF

#22-026 Gary Leininger moved, Bob Godfrey supported, to confirm the regular payroll in the amount of \$95,124.65 per Payroll Check Registers dated 3/31/22, as authorized by the manager and the clerk. Motion carried.

CONFIRMATION OF ACCOUNTS PAYABLE AS AUTHORIZED FOR PAYMENT BY THE STAFF

#22-027 Gary Leininger moved, Bob Godfrey supported, to confirm the bills in the amount of \$96,450.62 per Accounts Payable Check Registers dated 3/24/22 as authorized by the manager and the clerk. Motion carried.

APPROVAL OF ACCOUNTS PAYABLE

#22-028 Bills in the amount of \$329,281.67 and electronic funds transfer in the amount of \$71,478.81 for a total amount of \$400,760.48 per Accounts Payable Check Register dated 4/6/22 were presented for board approval. Gary Leininger moved, Bob Godfrey supported, that these bills be allowed and orders drawn for the same. Motion carried.

Treasurer's Report Presented

The treasurer's report was presented by the clerk as follows:

Beginning Balance-Cash & Investments	\$2,785,345.10
Receipts	\$ 231,423.62
Disbursements:	(\$ 592,345.75)
Ending Cash & Investments Balance	\$2,424,422.97
Less: Bonds in Escrow	(\$ 31,390.00)
CD reserved for 2 trucks	(\$ 601,342.76)
Ending Available Fund Balance	\$1,791,690.21
Note: Outstanding Accounts Payable = \$ 15,845.36	

As there were no questions or comments regarding the report, the chair declared the report to stand approved as read.

HILLSDALE COUNTY ROAD COMMISSION
April 6, 2022
MINUTES

Don Hobbs Addressed the Board and Manager Regarding Several Issues

Mr. Hobbs addressed the current MIOSHA correspondence. Discussion followed how road commissioners are paid.

Discussion Followed on Bridge and Road Projects

Montgomery Road Bridge – currently ahead of schedule.
Squawfield Road Bridge – scheduled to begin June 22nd. The project is 100% funded by MDOT.
Territorial Road Bridge – bid in January.
Camden Road Culvert – end of April letting.
Various water issues were discussed.

CONCRETE REPAIRS ON M-99 – (UPON MDOT APPROVAL)

Bids opened at 10:00 a.m. on March 23, 2022 for concrete repairs on M-99 in the City of Hillsdale. Two bids were received. The low bid was from Ridge Pavement Construction, LLC. received via email at 10:02 a.m. The other bid was from C&D Hughes, Inc.

22-029 Gary Leininger moved, Bob Godfrey supported, to award the concrete repairs on M-99 to C & D Hughes, Inc at \$212,443.45. contingent upon MDOT approval. Carried. Copy of bid tabulation attached.

APPROVAL OF COVER LETTER FOR THE 2021 ANNUAL FINANCIAL REPORT

#22-030 Gary Leininger moved, Bob Godfrey supported, to approve and sign the cover letter for the 2021 Annual Financial Report. Carried.

RESOLUTION ADOPTED TO AMEND THE STATE MAINTENANCE TRUNKLINE CONTRACT

#22-031 Gary Leininger moved, Bob Godfrey supported, to adopt a resolution to amend the State Maintenance Trunkline Contract and authorize the manager to DOCU sign the amendment.

Yeas: Bob Godfrey, Gary Leininger.

Carried. Copy of resolution attached.

HILLSDALE COUNTY ROAD COMMISSION

April 6, 2022

MINUTES

TOWNSHIP AGREEMENTS APPROVED

The following township agreements were presented for board approval:

<u>Township</u>	<u>Work Type</u>	<u>Est. Cost</u>	<u>Twp. Share</u>
Scipio	Paver Patch/Shoulder Gravel		
	Mosherville Rd/Concord Rd to Gravel	\$ 51,875.00	\$ 25,937.50
	Mosherville Rd/ Cranberry Lk to Borden	\$ 26,500.00	\$ 13,250.00
	Plain St/East St to Winfield Rd	\$ 20,750.00	\$ 10,375.50
	Plain St/ Winfield Rd to Road Ends	\$ 7,625.00	\$ 3,812.50
	Winfield St/North St to Goose Lk Rd	\$ 33,500.00	\$ 16,750.00
	Sterling Rd/Concord Rd to Dobson Rd	\$ 33,750.00	\$ 16,875.00
	Cranberry Lk/Sterling Rd to M-99	\$ 60,000.00	\$ 30,000.00
	Cranberry Lk/ Mosherville Rd to Litchfield	\$ 46,750.00	\$ 23,375.00
	Cambria	Road Stabilization	\$ 8,325.00
Limestone		\$ 48,750.00	\$ 20,625.00
Paver Patch/Shoulder Gravel			
Lilac Rd/Woodbridge St to Cooper Rd		\$ 51,250.00	\$ 25,625.00
Lilac Rd/Cooper Rd to Carpenter Rd		\$ 37,000.00	\$ 18,500.00
Lilac Rd/Carpenter Rd to Gilmore Rd		\$ 43,750.00	\$ 21,875.00
Reynolds Rd/Steamburg to S Hillsdale Rd		\$ 61,500.00	\$ 30,750.00
Steamburg Rd/Reading Rd to Reynolds Rd		\$ 71,000.00	\$ 35,500.00
Steamburg Rd/Reynolds Rd to Squawfield		\$ 61,500.00	\$ 30,750.00
Jefferson		Road Stabilization	\$ 20,214.00
Pittsford	Road Stabilization	\$ 21,090.00	\$ 8,436.00
	Limestone	\$ 29,250.00	\$ 14,250.00
Litchfield	Gravel Patch – Various Roads	\$ 30,000.00	\$ 30,000.00
	Road Stabilization	\$ 19,425.00	\$ 7,770.00
Reading	Road Stabilization	\$ 18,870.00	\$ 7,548.00
	Wildwood Rd – Berm ditch/Limestone	\$101,250.00	\$ 64,500.00

#22-032 Gary Leininger moved, Bob Godfrey supported, that the township agreements be approved and signed. Carried.

Visit to Branch County Road Commission

The chair visited Branch County Road Commission and toured their facilities with the manager. He shared his visit with the other board member and manager.

Limited Public Comment

Allan Andrews addressed the new share cost policy is not on the website.

Karla addressed the road commission's underfunded liability of pension. Discussion followed on how that is determined.

Doug Tripp inquired about our property next to the pits.

Don Hobbs addressed GPS on vehicles and video in the foreman's office.

Commissioner Ingles discussed the two public hearings that will be held on April 26th and 27th.

HILLSDALE COUNTY ROAD COMMISSION

April 6, 2022

MINUTES

CLOSED SESSION RE: STATUS OF LABOR CONTRACT NEGOTIATIONS

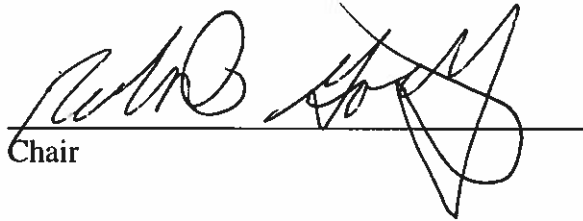
#22-033 At 12:25 p.m., Gary Leininger moved, Bob Godfrey supported, to go into closed session to discuss the status of labor contract negotiations.
Roll call vote: Yeas, Godfrey, Leininger. Nays, none. Carried.

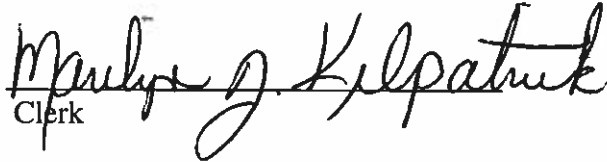
Regular Session Reconvened at 1:20 p.m.

At 1:20 p.m., the chair reconvened the regular session.

Meeting Adjourned – 1:23p.m.

As there was no further business, the chair declared the meeting adjourned at 1:23 p.m.


Chair


Clerk