HILLSDALE COUNTY ROAD COMMISSION
August 27, 2026
MINUTES

Meeting was called to order by the Chair, Robert Godfrey, on Thursday, August 27, 2026, at 10:00 a.m. at the Road Commission Office.

Members Present:	Bob Godfrey, Gary Leininger, Mark Kline, Kathy Schmitt, and Mike Parney (10:35a.m.).
Staff Present:	Bob Griffis, Manager. Heather Boyd, Assistant Manager. Katie Kirkpatrick, Clerk. Kwinn Leva, Administrative Assistant.
Visitors Present:	Ken Todd, Allen Township. Jeremiah Williams, St. Regis Culvert.

Pledge of Allegiance

APPROVAL OF AGENDA

#26-128 Kathy Schmitt moved, Mark Kline seconded, to approve the agenda for August 27, 2026.

Motion Carried.

APPROVAL OF MINUTES

#26-129 Mark Kline moved, Kathy Schmitt supported, to approve the minutes for August 13, 2026, regular meeting.

Motion Carried.

CONFIRMATION OF ACCOUNTS PAYABLE AS AUTHORIZED FOR PAYMENT BY THE STAFF

#26-130 Mark Kline moved, Gary Leininger seconded, to approve the following:

Bills in the amount of $353,092.17 and electronic funds transfer in the amount of $190.25 for the total of $353,282.42 per Regular Accounts Payable Register dated August 20, 2026, as authorized by the manager and clerk.

Motion Carried.

CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF

#25-131 Mark Parney moved, Gary Leininger seconded, to approve the following:

Regular payroll in the amount of $148,694.81 per Payroll Check Register dated August 27, 2026, as authorized by the assistant manager and clerk.

Motion Carried.

TREASURER'S REPORT PRESENTED

The treasurer's report was presented by the clerk as follows:

Beginning Balance-Cash & Investments	$ 2,522,474.29
Receipts	$ 232,428.04
Disbursements	($ 501,977.23)
Ending Cash & Investments Balance	$ 2,252,925.10
Less: CD Reserved for 2 trucks	($ 712,186.20)
Ending Available Fund Balance	$ 1,540,738.90

Note: Outstanding Accounts Payable = $17,242.52

As there were no questions or comments regarding the report, the chair declared the report to stand approved as read.

LIMITED PUBLIC COMMENT

At 10:08 A.M., the chair opened the meeting to limited public comment.

Doug Ingles stated the Board of Commissioners approved the resolution to abandon Pond 1 and a portion of Pond 2 Drive at Lewis Emery Park and the process is moving forward.

Standing Order

HARDENED GRADER BLADE BID AWARDED – MACALLISTER-CAT MACHINERY

#26-132 Gary Leininger moved, Mark Kline supported, to award the bid for hardened grader blades to MacAllister-Cat Machinery for $88,095.00 for single blades and $80,251.00 for double blades. Copy of bid tabulation attached.

Motion Carried.

Manager's Comments

The resolution for abandoning Pond 1 Drive and a portion of Pond 2 Drive, is back at the township to get the signatures validated and notarized.
Dirt and Drainage work on Harmon Road east of S. Hillsdale Road is done and plan to pave it this fall.
Switching the stop signs at the intersection of Pittsford Road and Hartley Road due to the bridges being closed on both sides.
Contractor will return Friday to correct issues from the 2026 Safety Project.
2026 Small Urban Project and 2026 Various Roads Project have been completed.
NEPA application for the 2027 Federal Aid Project was submitted.
2028 Safety Project with upgrade guardrail on Territorial Road in 8 locations.
Thatch will perform ADA compliance issues with the website.
Fog sealing should be finished today.
Started the second cut of roadside mowing.
Chop is currently working on our list of trees.
Still have 1,500 tons of crushed stone for Amboy Township and 1,500 tons of gravel for Litchfield Township to be hauled.
Second application of brine should be completed today.
Reviewing application of the Administrative Services Specialist.
Will be paver patching in Somerset Township and Wheatland Township.
Samsara will be sending GPS units and cameras for us to try for 30 days.
Had a video chat with Substrata, will use Perma-Zyme on Waldron Road between US12 and Sutfin Road.
Purchasing a crash attenuator from Gregory Highway for $24,995.00.

Old Business

Board discussed board members and manager driving around the county to various roads. Board discussed several road and tree conditions throughout the county.

LIMITED PUBLIC COMMENT

At 11:02 A.M., the chair opened the meeting to limited public comment.

Ken Todd addressed the board regarding where limestone was dumped and several road conditions in Allen Township.

Jeremiah Williams from St. Regis Culvert discussed grader blades.

Meeting Adjourned– 11:12 A.M

As there was no further business, the chair declared the meeting adjourned at 11:12 a.m.

Chair

~~Administrative Assistant~~ Clerk

HILLSDALE COUNTY ROAD COMMISSION

BID TABULATION FOR GRADER BLADES

AUGUST 27, 2026

10:15AM

COMPANY NAME	3/4" X 8" X 6' HARDENED SBC 3,000' HILLSDALE CO		3/4" X 8" X 7' HARDENED SBC 350' HILLSDALE CO		3/4" X 6" X 6' HARDENED SBC 300' HILLSDALE CITY		GRAND TOTAL	
	SINGLE	DOUBLE	SINGLE	DOUBLE	SINGLE	DOUBLE	SINGLE	DOUBLE
MacAllister-Cat Machinery John Buckler 19500 Dix Toledo Rd Brownstown Charter Twp. MI 48183	24.45 PER FOOT SUB-TOTAL 73,350.00	22.45 PER FOOT SUB-TOTAL 67,350.00	25.29 PER FOOT SUB-TOTAL 8,851.50	22.28 PER FOOT SUB-TOTAL 7,798.00	19.70 PER FOOT SUB-TOTAL 5,910.00	17.07 PER FOOT SUB-TOTAL 5,121.00	88,111.50	80,269.00
Shults Equipment INC Joe Vernon PO Box 127 Ithaca, MI 48847	32.60 PER FOOT SUB-TOTAL 97,800.00	NO BID	32.60 PER FOOT SUB-TOTAL 11,410.00	NO BID	26.50 PER FOOT SUB-TOTAL 7,950.00	NO BID	117,160.00	NO BID
Winter Equipment Company 1900 Joseph Lloyd Parkway Willoughby, OH 44094	35.68 PER FOOT SUB-TOTAL 107,040.00	NO BID	35.68 PER FOOT SUB-TOTAL 12,488.00	NO BID	NO BID	18.31 PER FOOT SUB-TOTAL 5,493.00	119,528.00	5,493.00
Truck & Trailer Specialties Jon Luea 6726 Hanna Lake Rd SE Dutton, MI 49316	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID
St. Regis Culvert Brian Caldwell 202 Morrell Street Charlotte, MI 48813-0069	24.95 PER FOOT SUB-TOTAL 74,850.00	NO BID	24.95 PER FOOT SUB-TOTAL 8,732.50	NO BID	24.90 PER FOOT SUB-TOTAL 7,470.00	NO BID	91,052.50	NO BID
DMC Wear Parts 623 Laurel Ave 3C Saint Paul, MN 55104 kody@dmcwearparts.com	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID

Bid Awarded to : MacAllister Machinery (CAT) by the Board of County Road Commissioners on: August 27, 2026.