

HILLSDALE COUNTY ROAD COMMISSION

August 14, 2025

MINUTES

Meeting was called to order by the Vice Chair, Gary Leininger, on Thursday, August 14, 2025, at 10:00 a.m. at the road commission office.

Members Present: Gary Leininger, Mike Parney, and Mark Kline.

Members Absent: Bob Godfrey and Kathy Schmitt.

Staff Present: Bob Griffis, Manager.
Kathryn Kirkpatrick, Clerk.
Kwinn Leva, Administrative Assistant.

Visitors Present: Doug Ingles – Hillsdale County Commissioner.

Pledge of Allegiance

APPROVAL OF AGENDA

#25-106 Mark Kline moved, Mike Parney supported, to approve the agenda, with two additions, for August 14, 2025.

Motion Carried.

APPROVAL OF MINUTES

#25-107 Mark Kline moved, Mike Parney supported, to approve the minutes for July 31, 2025.

Motion Carried.

CONFIRMATION OF ACCOUNTS PAYABLE AS AUTHORIZED FOR PAYMENT BY THE STAFF

#25-108 Mark Kline moved, Mike Parney supported, to approve the following:

Bills in the amount of \$561,860.09 and electronic funds transfer in the amount of \$112,872.68, for a total of \$674,732.77 per regular Accounts Payable Register dated 8/7/2025, as authorized by the manager and clerk.

Motion Carried.

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CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF

#25-109 Mike Parney moved, Mark Kline supported, to confirm the following:

Regular payroll in the amount of \$136,025.78 per Payroll Check Register dated August 14, 2025, as authorized by the manager and clerk.

Motion Carried.

TREASURER'S REPORT PRESENTED

The treasurer's report was presented by the clerk as follows:

Beginning Balance-Cash & Investments	\$ 2,659,348.15
Receipts	\$ 832,132.30
Disbursements	(\$ 816,008.55)
Ending Cash & Investments Balance	\$ 2,675,471.90
Less: Bonds in Escrow	(\$ 0.00)
CD Reserved for 2 trucks	(\$ 684,954.91)
Ending Available Fund Balance	\$ 1,990,516.99

Note: Outstanding Accounts Payable = \$ 20,451.13

As there were no questions or comments regarding the report, the chair declared the report to stand approved as read.

LIMITED PUBLIC COMMENT

At 10:10 A.M., the chair opened the meeting to limited public comment.

No comment.

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Manager's Comment

Riker Road is done except for hydroseeding.

Currently working on Hakes Road.

Paving will resume after chip seal.

All first brine applications are done.

Chip seal started Monday, August 11, 2025.

Crews are working on the second round of mowing on state roads.

Few crews out cold patching every day.

Wright and Moscow Townships are the only two left for limestone and gravel patching.

Millings have been applied to Cox Drive.

Brush spray will start next week in the northeast quadrant.

Waiting on EGLE to review permit for Elm Road Bridge.

CEI is working on design and engineering for the Buckeye Road west of Bird Lake Road Culvert and the Somerset Road north of Stewart Road Structure.

2025 Federal Aid Projects are still ongoing.

Albright Contractors are currently working on bridge repairs.

Monte Carlo residents are working on getting signatures for a petition for paving.

Working on an estimate for paving on Lenore Drive.

Pavement markings should start later this month.

Submitted forms and documents to EGLE to work with the Drain Commission on Day Road east of Kelso Road.

We-Chop should wrap up this month.

Second round of contracted mowing has started.

Work is planned to start August 18, 2025 on the Stump Drain.

Extreme Milling and Pulverizing will be milling M-49 at US-12, and US127 between M-34 and the State Line.

Extreme Milling and Pulverizing will be pulverizing on Lake Pleasant Road and Tamarack Road.

Old Business

Board discussed the Harmon Road and Frontier Road intersection.

Board discussed the tree canopies.

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New Business

FUEL SYSTEM UPGRADE BID AWARDED

Bids were opened at 10:15 a.m. for a Fuel System Upgrade. Two bids were received.

- #25-110** Mark Kline moved, Mike Parney supported, to award the bid for a Fuel System Upgrade to R. W. Mercer Company. Copy of bid tabulation attached.
Motion Carried.

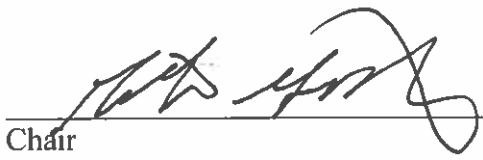
LIMITED PUBLIC COMMENT

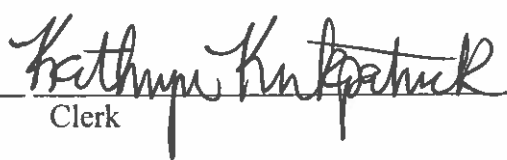
At 11:13 A.M., the chair opened the meeting to limited public comment.

No comment.

MEETING ADJOURNED 11:13 A.M.

- #25-111** Mike Parney moved, Mark Kline supported, to adjourn the meeting at 11:13 A.M.


Chair


Clerk

