

HILLSDALE COUNTY ROAD COMMISSION

August 27, 2025

MINUTES

Meeting was called to order by the Chair, Bob Godfrey, on Wednesday, August 27, 2025, at 10:00 a.m. at the road commission office.

Members Present: Bob Godfrey, Gary Leininger (11:14a.m.), Mike Parney, Kathy Schmitt and Mark Kline.

Staff Present: Bob Griffis, Manager.
Kathryn Kirkpatrick, Clerk.
Kwinn Leva, Administrative Assistant.

Visitors Present: Doug Ingles – Hillsdale County Commissioner.

Pledge of Allegiance

APPROVAL OF AGENDA

#25-112 Mark Kline moved, Kathy Schmitt supported, to approve the agenda, with two additions, for August 27, 2025.

Motion Carried.

APPROVAL OF MINUTES

#25-113 Kathy Schmitt moved, Mark Kline supported, to approve the minutes for August 14, 2025.

Motion Carried.

CONFIRMATION OF ACCOUNTS PAYABLE AS AUTHORIZED FOR PAYMENT BY THE STAFF

#25-114 Mark Kline moved, Kathy Schmitt supported, to approve the following:

Bills in the amount of \$405,269.17 per regular Accounts Payable Register dated 8/21/2025, as authorized by the manager and clerk.

Motion Carried.

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CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF

#25-115 Kathy Schmitt moved, Mark Kline supported, to confirm the following:

Regular payroll in the amount of \$135,693.02 per Payroll Check Register dated August 27, 2025, as authorized by the manager and clerk.

Motion Carried.

TREASURER'S REPORT PRESENTED

The treasurer's report was presented by the clerk as follows:

Beginning Balance-Cash & Investments	\$ 2,675,471.90
Receipts	\$ 226,651.83
Disbursements	(\$ 517,878.61)
Ending Cash & Investments Balance	\$ 2,384,245.12
Less: Bonds in Escrow	(\$ 0.00)
CD Reserved for 2 trucks	(\$ 684,954.91)
Ending Available Fund Balance	\$ 1,699,290.21

Note: Outstanding Accounts Payable = \$ 13,528.45

As there were no questions or comments regarding the report, the chair declared the report to stand approved as read.

LIMITED PUBLIC COMMENT

At 10:08 A.M., the chair opened the meeting to limited public comment.

No comment.

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Manager's Comment

Riker Road is done except for hydroseeding.

Hakes Road work is ongoing.

Burt Road is the only local road left for paving.

Scraping and the second application of brine was started.

Sealcoating started August 11, 2025, fog seal will follow.

State crews are working on the second round of mowing.

Moscow Township is the only township left for limestone and gravel patching.

Millings have been applied to Cox Drive.

Brush spray is starting next week in the northeast quadrant.

The permit has been approved for the Elm Road Bridge.

CEI is working on the design and engineering for the Buckeye Road west of Bird Lake Road Culvert and the Somerset Road north of Stewart Road Structure.

EGLE gave us approval to work with the Drain Commission on Day Road east of Kelso Road.

Frontier Road south of Burt Road Culvert, Tamarack Road east of M99 Culvert, and the Bacon Road east of Rumsey Road Culvert are on county drains and will get with the Drain

Commissioner to coordinate with him to replace these.

2025 Federal Aid Projects have been completed.

Albright Contractors are still working on bridge structures.

Worked on estimate for residents on Monte Carlo Drive and Rapallo Court for gravel build up and paving.

Extreme Milling and Pulverizing will profile mill M49 at US12 and spots on US127 between M34 and the state line.

Extreme Milling and Pulverizing will pulverize parts of Lake Pleasant Road and Tamarack Road.

We-Chop should wrap up this month.

Mowing Contractors started the second mowing August 11, 2025.

Discussed revising the order of potential federal aid jobs.

New Business

ANNUAL CERTIFICATION FOR MEDICAL BENEFITS APPROVED

- #25-116** Mark Kline moved, Mike Parney supported, to recommend authorizing the chairman and clerk to sign the annual certification that medical benefits offered to employees are in compliance with PA152 pr 2011.

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Motion Carried.

CLOSED SESSION RE: LABOR CONTRACT NEGOTIATIONS

#25-117 At 10:42 a.m., Kathy Schmitt moved, Mark Kline supported to go into closed session to conduct labor negotiations with the manager.

Motion Carried.

RECONVENE REGULAR SESSION

#25-118 At 11:50 a.m. Kathy Schmitt moved, Gary Leininger seconded, to reconvene regular session.

Motion Carried.

LIMITED PUBLIC COMMENT

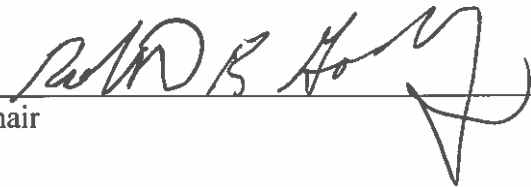
At 11:51 A.M., the chair opened the meeting to limited public comment.

No comment.

MEETING ADJOURNED 11:13 A.M.

#25-119 Gary Leininger moved, Kathy Schmitt supported, to adjourn the meeting at 11:51 A.M.

Motion Carried


Chair


Administrative Assistant