

HILLSDALE COUNTY ROAD COMMISSION
July 28, 2022
MINUTES

Meeting was called to order by Chair Bob Godfrey on Thursday, July 28, 2022, at 10:00 a.m. at the road commission office.

Members present: Bob Godfrey, Mike Parney, & Gary Leininger.

Staff present: Kathryn Kirkpatrick, Clerk & Joe Cramer, Garage Forman.

Visitors present: Doug Ingles, County Commissioner.
Allan Andrews.
Jodi Dahlberg.
Carol Wright.
Nicholas Bentley.
Kelley Mapes.
Don Hobbs.
Chris Myer.
Doug Tripp.
Annette Helmuth.

Agenda Approved

Having reviewed the agenda for this date, the chair requested 2 additions to the agenda. The chair declared the agenda to stand approved as revised.

Limited Public Comment

At 10:05 a.m., the chair opened the meeting to limited public comment.

Jodi Dahlberg, head of Lake Somerset Association addressed the board regarding the poor conditions of the roads at Lake Somerset.

Allen Andrew addressed the board regarding if there are any criteria for dirt roads and complimented the conditions of the roads.

Doug Tripp addressed and updated the board that Hillsdale County Road Commission were out addressing the straw mats.

Don Hobbs addressed the board regarding Annette Helmuth and suggested again about possibly giving her a gas card to compensate for her time and updated about the Association contract.

Chris Myers addressed the board regarding on how to maintain the life of the roads and wanted the board to explain Act 51.

Kelley Mapes addressed the board regarding the other half of Shilling Rd and when it was going to be addressed.

Nick Bentley addressed the board regarding deberming Crawford Rd. Also wondering where things are at with hiring a new manager.

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Minutes Approved

Having reviewed the minutes of the June 14, 2022, regular meeting, there were no additions, deletions or corrections noted. The chair declared the minutes to stand approved as presented.

CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF

#22-096 Gary Leininger moved, Mike Parney seconded, to confirm the payroll in the amount of \$108,912.30 per Payroll Check Registers dated 7/21/2022, as authorized by the clerk and payroll clerk. Motion carried.

CONFIRMATION OF ACCOUNTS PAYABLE AS AUTHORIZED FOR PAYMENT BY THE STAFF

#22-097 Mike Parney moved, Gary Leininger supported, to confirm the bills in the amount of \$224,929.13 per Accounts Payable Check Registers dated 7/27/2022 as authorized by the clerk and accounts payable clerk. Motion carried.

Treasurer's Report Presented

The treasurer's report was presented by the clerk as follows:

Beginning Balance-Cash & Investments	\$2,314,934.11
Disbursements:	(\$ 333,866.43)
Ending Cash & Investments Balance	\$ 2,874,245.62
Less: Bonds in Escrow	(\$ 14,250.00)
CD reserved for 2 trucks	(\$ 601,973.37)
Ending Available Fund Balance	\$2,258,022.25
Note: Outstanding Accounts Payable = \$ 93,454.20	

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As there were no questions or comments regarding the report, the chair declared the report to stand approved as read.

Discussion Followed on Various Subjects

Montgomery Road Bridge – Completely finished June 28.
Territorial Road Bridges – Permits.
Camden road- Permits are in process.
Beecher Road culvert will require a permit due to size. Permit is in process.
Denning Road culvert will require a permit due to size. Permit is in process.
Roadside mowing.
Pavement marking- in process of doing specs.
Discussed condition of culverts on Montgomery Road.
Federal fund buyout explained.
In the process of getting quotes for 1 ton truck.
Discussed condition of Prattville rd. at both ends of bridge.
Seasonal employees.
Presented with a petition from Jefferson Township Board regarding Nickols Road Paving.

Federal Aid Projects

Montgomery Rd- Up to date.
Camden Rd- Should be up to request for obligation this week.
Territorial Bridge- In process of getting design finalized and detour route needed.
Suggested completion dates be for 2023.

APPROVAL FOR NEW GENERATORS FROM HEATH ELECTRIC

#22-098 Mike Parney moved, Gary Leininger seconded, to purchase generators from Heath Electric for the total of \$103,366.55. Carried.

DESIGNATE NEW OFFICE MANAGER- KATHRYN KIRKPATRICK EFFECTIVLY IMMEDIATLY

#22-099 Mike Parney moved, Mike Gary Leininger supported, to appoint Kathryn Kirkpatrick as the new office manager for HCRC. Carried

APPROVAL OF OFFICE MANAGERS WAGES

#22-100 Mike Parney moved, Gary Leininger supported, that the office manager will start at \$26.15 per hour next pay period beginning 8/1/2022 and once done training then will be reevaluated.

APPROVAL OF 2 BACKHOES AND A LOADER FROM AIS EQUIPMENT

#22-101 Gary Leininger moved, Mike Parney seconded, to purchase 1 backhoe at the price of \$113,570.00, minus \$2,500.00 trade-in, 1 backhoe at the price of \$113,570.00 minus ditching bucket and \$2,500.00 trade-in and a loader at the price of \$312,644.00.

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from AIS Equipment. Carried.

APPROVAL OF A NEW TIRE MACHINE FROM PERFORMANCE AUTOMOTIVE

#22-102 Gary Leininger moved, Mike Parney seconded, to purchase a new tire machine at the price of \$2,875.00, from Performance Automotive. Carried.

APPROVAL OF 2 NEW TANDEM TRUCKS FROM WOLVERINE FREIGHTLINER

#22-103 Gary Leininger moved, Mike Parney seconded, to purchase 2 new dump trucks at the price of \$223,934.00 each and \$120,000.00 for the build from Wolverine Freightliner. Carried.

Hillsdale County Road Commission Cell Phone Updates

Quote to update company cell phones is to be presented at next board meeting.

Limestone For Townships

Discussed different ways, possible limit quantity and starting earlier in the year to haul.

Brine For 2023 Season

Possibly hire more than one company to brine to help get brine down in a timely manner.

CRASIF Election Ballot

The board reviewed the candidates for current position is as follows: (3) Trustees.

Mike Parney moved, Gary Leininger supported, to submit the ballot with their 3 choices. Carried.

MERS Annual Meeting Scheduled for September 26-27, 2022

The MERS Annual Meeting will be held at the Grand Traverse Resort, Acme, MI. Mark Stemen will attend as the Employee Delegate.

APPROVAL FOR CHANGE IN HCRC CHECKING ACCOUNT SIGNATORIES

#22-104 Gary Leininger moved, Mike Parney Supported, to adopt and sign a resolution for "Approval for change in HCRC Checking Account Signatories" adding Kathryn Kirkpatrick and Robert Godfrey for Hillsdale

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County National Bank. Carried.

Roll call vote: Yeas, Godfrey, Parney, Leininger. Nays, none.

Limited Public Comment

Doug Tripp addressed the board about if there has been an update on moving the stones off the side of Ridge Dr.

Chris Meyers addressed the board regarding mower damage could be due to gauge outs on the road and could be a safety issue.

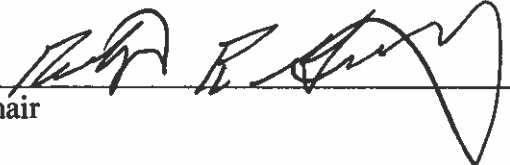
Don Hobbs addressed the board regarding sign truck cell phone.

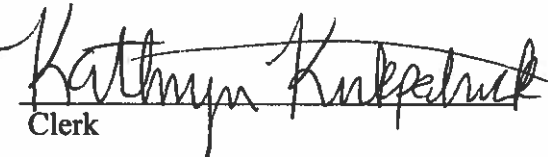
Kelley Mapes addressed the board regarding concerns of safety issues in Adams and Wheatland Township.

Doug Ingles addressed the board regarding courthouse cupola possible replacement or repair and updated the board that a firm has put an offer on the Annex building. Also encouraged the board attendees to vote.

Meeting Adjourned – 12:10 P.M.

As there was no further business, the chair declared the meeting adjourned at 12:10 P.M.


Chair


Clerk