

# HILLSDALE COUNTY ROAD COMMISSION

June 8, 2017

## MINUTES

Meeting was called to order by Chair Bill Watkins on Thursday, June 8, 2017, at 10:00 a.m. at the road commission office.

Members present: Bill Watkins, Bob Godfrey & Mike Parney.

Staff present: John Sanders, Manager & Marilyn Kilpatrick, Clerk.

Visitors present: Julie Games, County Commissioner.  
Andy Barrand, Hillsdale Daily News.  
Nate Balderman, Rehmann Robson.

### **Agenda Approved**

Having reviewed the agenda for this date, three additions were requested. The chair declared the agenda to stand approved as revised.

### **Limited public comment – Rehmann Robson – 2016 Financial Audit**

At 10:05 a.m., Nate Balderman with Rehmann Robson presented the 2016 Financial Audit for the road commission. He confirmed the road commission ended 2016 with an operating deficit for the fiscal year of \$151,331. The auditing firm rendered an unmodified opinion for the road commission. Mr. Balderman briefly went over the highlights of the report. Mr. Balderman reported on the Performance Audit, which is a new requirement for all road commissions. He also reviewed the pension plan and spoke about pension liability. The board thanked Mr. Balderman for the good report and he left the meeting at 10:35 a.m.

### **Minutes Approved**

Having reviewed the minutes of the May 25, 2017 regular meeting, there were no additions, deletions or corrections to be noted. The chair declared the minutes to stand approved as presented.

### **CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF**

#17-075 Bob Godfrey moved, Mike Parney seconded, to confirm the payment of the regular payroll in the amount of \$72,418.64 per payroll Check Register dated 6/1/2017 as authorized by the manager and the clerk. Motion carried.

### **APPROVAL OF ACCOUNTS PAYABLE**

#17-076 Bills in the amount of \$56,027.78 per Accounts Payable Check Register dated 6/8/17 and the electronic funds transfer in the amount of \$59,634.38 for a total amount of \$115,662.16 were presented for board approval. Mike Parney moved, Bill Watkins seconded, that these bills be allowed and orders drawn for the same. Motion carried.

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**Treasurer's Report Presented**

The treasurer's report was presented by the clerk as follows:

Beginning Balance-Cash & Investments	\$1,935,455.24
Receipts	\$ 510,246.40
Disbursements:	(\$ 188,080.80)
Ending Cash & Investments Balance	\$ 2,257,620.84
Less: Bonds in Escrow	(\$ 18,250.00)
Less: Reserved CD SMBT	(\$ 300,296.40)
Ending Available Fund Balance	\$ 1,939,074.44

Note: Outstanding Accounts Payable=\$93,031.16

As there were no questions or comments regarding the report, the chair declared the report to stand approved as read.

**Update on brining**

Mr. Sanders gave the board on update on brining. Gravel roads are being prepared for brine, with only three township's left to complete.

**MDOT ENGINEERING REIMBURSEMENT 7/01/16 - 6/30/17 APPROVED**

#16-077 Mike Parney moved, Bob Godfrey seconded, to approve and sign the MDOT Engineering Reimbursement form in the amount of \$10,000 for the employment of a licensed professional engineer from July 1, 2016 through June 30, 2017. Carried. Copy attached.

**Agreement with City of Reading TIFA**

Discussion followed on the agreement with the City of Reading TIFA for Enterprise Drive.

**CLOSED SESSION**

#17-078 At 11:13 a.m., Mike Parney moved, Bob Godfrey seconded, to go into closed session. Roll call vote: Yeas, Watkins, Godfrey and Parney. Nays, none. Carried.

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**Meeting Reconvened – 11:40 a.m.**

The chairman reconvened the regular session at 11:40 a.m.

**AUTHORIZATION TO HIRE UP TO FIVE FULL TIME EMPLOYEES**

#17-079 Bob Godfrey moved, Bill Watkins seconded, to authorize the manager to hire up to five full time employees per his discretion. Carried.

**TOWNSHIP AGREEMENTS APPROVED**

The following township agreements were presented for board approval:

<u>Township</u>	<u>Work Type</u>	<u>Est. Cost</u>	<u>Twp. Share</u>
Somerset	Limestone patch	\$ 22,500.00	\$ 15,250.00
Somerset	Oil field brine – JLM – once	\$ 16,770.00	\$ 12,470.00

#17-080 Mike Parney moved, Bob Godfrey seconded, that the township agreements be approved and signed pending third signature. Carried.


**Construction –Maintenance Update**

The manager updated the board on the status of the HCRC's construction and maintenance as follows:

- Gravel patching
- Paver patching

**Meeting Adjourned – 11:50 a.m.**

As there was no further business, the chair declared the meeting adjourned at 11:50 a.m.

  
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Chair  
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Clerk