

HILLSDALE COUNTY ROAD COMMISSION

July 10, 2025

MINUTES

Meeting was called to order by the Vice Chair, Gary Leininger, on Thursday, July 10, 2025, at 10:00 a.m. at the road commission office.

Members Present: Gary Leininger, Mike Parney, Mark Kline, and Kathy Schmitt.

Members Absent: Bob Godfrey.

Staff Present: Bob Griffis, Manager.
Kathryn Kirkpatrick, Clerk.
Kwinn Leva, Administrative Assistant.

Visitors Present: Doug Ingles – Hillsdale County Commissioner.
Kris Dewey, Branch, Hillsdale, St. Joseph Community Health Agency.
Jim Koers.
John Ireland.

Pledge of Allegiance

APPROVAL OF AGENDA

#25-093 Mark Kline moved, Kathy Schmitt supported, to approve the agenda, with two additions, for July 10, 2025.

Motion Carried.

APPROVAL OF MINUTES

#25-094 Mark Kline moved, Mike Parney supported, to approve the minutes for June 26, 2025.

Motion Carried.

CONFIRMATION OF ACCOUNTS PAYABLE AS AUTHORIZED FOR PAYMENT BY THE STAFF

#25-095 Mark Kline moved, Kathy Schmitt supported, to approve the following:

Bills in the amount of \$241,099.08 and electronic funds transfer in the amount of \$78,934.91 for a total of \$320,033.99 per regular Accounts Payable Register dated 7/10/2025, as authorized by the manager and clerk.

Motion Carried.

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CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF

#25-096 Mike Parney moved, Kathy Schmitt supported, to confirm the following:

Regular payroll in the amount of \$128,894.93 per Payroll Check Register dated July 2, 2025, as authorized by the manager and clerk.

Motion Carried.

TREASURER'S REPORT PRESENTED

The treasurer's report was presented by the clerk as follows:

Beginning Balance-Cash & Investments	\$ 2,536,189.08
Receipts	\$ 764,780.61
Disbursements	(\$ 448,928.92)
Ending Cash & Investments Balance	\$ 2,852,040.77
Less: Bonds in Escrow	(\$ 10,250.00)
CD Reserved for 2 trucks	(\$ 682,515.86)
Ending Available Fund Balance	\$ 2,159,274.91

Note: Outstanding Accounts Payable = \$-1,401.65

As there were no questions or comments regarding the report, the chair declared the report to stand approved as read.

LIMITED PUBLIC COMMENT

At 10:08 A.M., the chair opened the meeting to limited public comment.

Jim Koers discussed the collective bargaining agreement.

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Standing Order

Office of Highway Safety Grant

Kris Dewey, from the Branch Hillsdale St. Joseph Community Health Agency, presented information on the Office of Highway Safety Planning Vulnerable Roadway Users Grant.

Manager's Comment

No new updates on the Elm Road Bridge, the Buckeye Road west of Bird Lake Road Culvert, or the Somerset Road north of Stewart Road Structure.

Proposal for the Frontier Road south of Bird Lake Road Culvert, the Tamarack Road east of M99 Culvert, and the Bacon Road east of Rumsey Road Culvert will be sent out for design and engineering in the future.

2025 Federal Aid Projects are scheduled to start July 14th.

Albright Contractors have completed repairs on two of the nine bridge structures.

Sent a draft letter to the township reference paving on Monte Carlo.

Mowing contractor has completed the first round of mowing.

M-99 closure for the Stump Drain will potentially be at the end of July.

Herring Drain work is being planned for the first part of August.

Camden Road is complete.

Presented sample maps for updated map purchase in the future.

Currently paving.

Ransom Township inquired about spreading their payment for Burt Road over three years.

Territorial Road Culvert was completed and will be paver patched in.

Scraping is complete.

Brine should be complete today or tomorrow.

Fuel pump bids went out today.

Bibbins Road is officially abandoned.

Will participate in Touch a Truck.

Nothing new with the contract.

Purchased a 40 foot box to store items for the hydroseeder.

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Old Business

Board discussed the railroad lights and gate on McCallum Street.

Board discussed Camden Township Board wanting McCallum paved.

Board discussed Territorial Road.

Board discussed Cambria Township being pleased with the limestone on Bear Lake Road.

Board discussed Bacon Road west of Spring Street.

Board discussed Milnes Road caution sign lights.

APPROVAL OF SOLID WASTE DUMPSTER BID

#25-097 Mark Kline moved, Kathy Schmitt supported, to accept the bid from Steven's Disposal for the 20 cyd roll-off dumpster for a \$100 delivery fee, monthly maintenance fee of \$95, and trucking at \$230.00 per haul, and the 8 cyd dumpster for \$253.00 per month. Pending MDOT approval. Copy of bid tabulation attached.

Motion Carried.

New Business

RESCHEDULE JULY 24, 2025 BOARD MEETING

#25-098 Mark Kline moved, Kathy Schmitt supported, to change the regular board meeting scheduled for July 24, 2025, to July 31, 2025.

Motion Carried.

LIMITED PUBLIC COMMENT

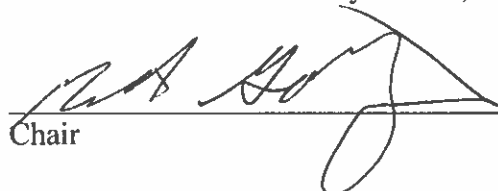
At 11:29 A.M., the chair opened the meeting to limited public comment.

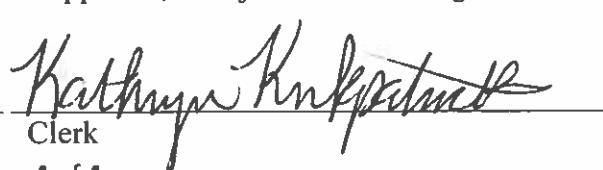
Jim Koers discussed the collective bargaining agreement.

John Irelan discussed ditching and trees on Miner Road.

MEETING ADJOURNED 11:37 A.M.

#25-099 Mike Parney moved, Mark Kline supported, to adjourn the meeting at 11:37 A.M.


Chair


Clerk

Hillsdale County Road Commission
1919 Hudson Rd
Hillsdale, MI 49242

SOLID WASTE DUMPSTER BIDS
BID TABULATION

JUNE 26, 2025
10:15AM

ONE (1) 20 CYD ROLL-OFF FOR ROADSIDE
CLEAN-UP

ONE (1) 8 CYD
DUMPSTER FOR
COUNTY GARAGE
EMPTIED WEEKLY

CONTRACTOR

DATE TO
START

MISCELLANEOUS

REPUBLIC WASTE SERVICE				
LRS				
STEVEN'S DISPOSAL & RECYCLING	Delivery Fee \$100.00 Monthly Maintenance Fee \$95.00/mo Trucking \$230.00/haul	\$253.00/mo		

BID AWARDED TO: STEVEN'S DISPOSAL & RECYCLING BY THE BOARD OF COUNTY ROAD
COMMISSIONERS ON JULY 10, 2025.
WITH MDOT APPROVAL