

HILLSDALE COUNTY ROAD COMMISSION

August 10, 2023

MINUTES

Meeting was called to order by Chair Bob Godfrey on Thursday, August 10, 2023, at 10:00 a.m. at the road commission office.

Members Present: Bob Godfrey, Gary Leininger Mike Parney, Kathy Schmitt, and Mark Kline.

Members Absent: None.

Staff Present: Bob Griffis, Manager.  
Kathryn Kirkpatrick, Clerk.

Visitors Present: Doug Ingles.  
Allan Andrews.  
Linda Burcewicz.  
Doug Tripp.  
Chris Wingate.  
Chris Meyers.  
Don Hobbs.  
Nick Bentley.  
Kelly Mapes.

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA**

# 23-111 Kathy Schmitt moved, Mark Kline supported, to approve the agenda for August 10, 2023 with 2 additions to the agenda. Motion Carried.

**APPROVAL OF MINUTES**

#23-112 Mike Parney moved, Kathy Schmitt supported, to approve the minutes for July 27, 2023 for the regular meeting. Motion carried.

**LIMITED PUBLIC COMMENT**

At 10:10 a.m., the chair opened the meeting to limited public comment.

Allan Andrews addressed the board regarding road conditions in Reading Township and discussed Montgomery Road.

Chris Myers addressed the board regarding what the Hillsdale County Road Commission should strive for regarding the road conditions.

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Chris Wingate addressed the board regarding the state flaggers.

Doug Tripp brought to the board’s attention of the condition of the catch basins at Ridge Dr.

Don Hobbs addressed the board regarding the detail that is put on the accounts payable register.

Kelly Mapes addressed the board regarding the road conditions at Bernard Rd and East Bacon and requested a time line regarding M-49 project at Arkansas Rd.

**APPROVAL OF ACCOUNTS PAYABLE**

#23-113 Kathy Schmitt moved, Mark Kline supported, to approve the bills in the amount of \$150,207.41 and electronic funds transfer in the amount of \$ \$1.94 for the total of \$150,209.35 per Accounts Payable Check Register dated 8/10/2023. Motion Carried.

**CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF**

#23-114 Mark Kline moved, Kathy Schmitt supported, to confirm the regular payroll in the amount of \$109,399.99 per Payroll Check Registers dated 8/3/2023 authorized by manager and clerk. Motion Carried.

**TREASURER’S REPORT PRESENTED**

The treasurer’s report was presented by the clerk as follows:

Beginning Balance-Cash & Investments	\$4,299,594.09
Receipts	\$ 777,505.63
Disbursements	(\$ 259,609.34)
Ending Cash & Investments Balance	\$4,817,490.38
Less: Bonds in Escrow	(\$ 10,250.00)
CD Reserved for 2 trucks	(\$ 621,414.92)
Ending Available Fund Balance	\$ 4,185,825.46
Note: Outstanding Accounts Payable = \$106,721.90	

As there were no questions or comments regarding the report, the chair declared the report to stand approved as read.

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**ANNUAL CERTIFICATION FOR MEDICAL BENEFITS APPROVED**

- #23-115 Mike Parney moved, Gary Leininger seconded, to recommend authorizing the chairman and clerk to sign the annual certification that medical benefits offered to employees are in compliance with PA152 of 2011. Motion Carried.

**MCRCSIP 2023 Liability Refund**

Informed the board that HCRC received a liability refund from MCRCSIP for \$30,310.00 for 2023.

**MERS Health Savings Program**

Hillsdale County Road Commissioners are interested in setting up a meeting with MERS to come in to present the MERS Health Savings Program to possibly offer this benefit to employees.

**September 14, 2023 Board Meeting**

Discussed possibly moving the September 14, 2023, board meeting to a different date.

**2023 Commissioners Seminar**

The 2023 Commissioners Seminar will be held at the Comfort Inn & Suites in Mt Pleasant.

**3.5" HMA OVERLAY MONTGOMERY RD FROM M-49 TO ABBOTT RD MATERIALS**

- #23-116 Gary Leininger moved, Mark Kline supported, to do a 3.5" HMA Overlay on Montgomery Rd from M-49 to Abbott Rd for \$250,000 for materials.

Yeas: Bob Godfrey, Gary Leininger, Mike Parney, and Mark Kline.  
Nays: Kathy Schmitt.

Motion carried.

**FINAL AUDIT TO MUNICIPALITIES**

- #23-117 Kathy Schmitt moved, Mark Kline supported, to supply the final audit to other municipalities once the Act 51 is approved by MDOT. Motion carried.

**Managers Comment**

Starting second round of brine.

Discussed MERS form 5572

Received DSTR regarding railroad crossing in Camden.

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Camden Road Bridge is open.  
Going to be starting Denning Rd culvert then Mead Rd culvert.  
Going to do about 50 miles of chip seal.  
Camden Rd paving has base issues.  
Discussed letter from Michigan Treasury regarding audit.  
MCRSIP reviewing permit for solar farms.  
Discussed MDOT projects regarding detours routes.

**LIMITED PUBLIC COMMENT**

At 11:15 a.m., the chair opened the meeting to limited public comment.

Chris Meyers addressed the board regarding roads being scraped and questioned why he was denied going on the Township ride along.  
Don Hobbs addressed the board regarding the commissioner's emails on the website.  
Nick Bentley addressed the board regarding his concern with the complications with Camden Rd project affecting Montgomery Rd starting date.  
Kelly Mapes addressed the board of the conditions at Weston Rd. and Sand Lake Rd. Requested board meetings to be recorded. Also asked who prepares the budget and requested a timeline for pavement marking.  
Chris Wingate addressed the board regarding the road conditions at M-99 and Doty Rd.

**Meeting Adjourned – 11:40 A.M.**

As there was no further business, the chair declared the meeting adjourned at 11:40 A.M.

  
Chair

  
Clerk