

HILLSDALE COUNTY ROAD COMMISSION
January 7, 2021
MINUTES

Meeting was called to order by chair Bob Godfrey on Thursday, January 7, 2021, at 10:00 a.m. at the maintenance garage/truck storage building.

Members present: Bob Godfrey, Mike Parney & Gary Leininger.

Staff present: John Sanders, Manager & Marilyn Kilpatrick, Clerk.

Visitors present: None.

Agenda Approved

Having reviewed the agenda for this date, there were no additions or deletions. The chair declared the agenda to stand approved as presented.

OFFICERS & STAFF APPOINTED FOR 2020

#21-001 Mike Parney moved, Gary Leininger supported, that the following officers and staff be appointed and retained for 2021, namely the following:

Chairman:	Robert R. Godfrey
Vice-Chairman:	Michael A. Parney
Member:	Gary A. Leininger
Manager:	H. John Sanders
Clerk:	Marilyn Kilpatrick

Motion carried.

Minutes Approved

Having reviewed the minutes of the December 10, 2020 regular meeting, there were no additions, deletions or corrections to be noted. The chair declared the minutes to stand approved as presented.

CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF

#21-002 Mike Parney moved, Gary Leininger supported, to confirm the payment of the regular payroll in the amount of \$86,745.19 per Payroll Check Register dated 12/24/20, the comp time payroll in the amount of \$4,074.34 per Payroll Check Register dated 12/25/20 and the regular payroll in the amount of \$92,885.27 per Payroll Check dated 01/07/21 as authorized by the manager and the clerk. Motion carried.

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CONFIRMATION OF ACCOUNTS PAYABLE AS AUTHORIZED BY THE STAFF

#21-003 Mike Parney moved, Gary Leininger supported, to confirm the payment of bills in the amount of \$221,505.55 and the electronic funds transfer in the amount of \$54,590.76 for a total amount of \$276,096.31 per Accounts Payable Check Registers dated 12/17/20 and bills in the amount of \$124,544.37 per Accounts Payable Check Registers dated 12/30/20 as authorized by the manager and the clerk. Motion carried.

Annual Highway Conference in Lansing

The manager discussed with the board the Annual Highway Conference at the Lansing Center in Lansing that will be held March 9 -11, 2021. Three rooms are being held for each county due to Covid-19. The maximum staff members to attend this year is 3 per county.

Treasurer's Report Presented

The treasurer's report was presented by the clerk as follows:

Beginning Balance-Cash & Investments	\$3,924,883.49
Receipts	\$ 57,537.96
Disbursements:	(\$ 584,442.02)
Ending Cash & Investments Balance	\$3,397,979.43
Less: Bonds in Escrow	(\$ 14,250.00)
CD reserved for 2 trucks	(\$ 600,000.00)
Reserved for gradall, office remodel, furnaces	(\$ 480,000.00)
Ending Available Fund Balance	\$2,303,729.43

Note: Outstanding Accounts Payable = \$ 6,297.73

As there were no questions or comments regarding the report, the chair declared the report to stand approved as read.

QUOTE APPROVED FOR NEW FURNACES IN OFFICE BUILDING – GRIFFITHS MECHANICAL

The manager discussed with the board that two quotes that were received for replacement of the furnaces in the office building.

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- #21-004** Mike Parney moved, Gary Leininger supported, to award Griffiths Mechanical quote of \$18,800.00 for the replacement of the furnaces in the office building. Carried.

APPROVAL TO SIGN ACKNOWLEDGMENT OF INTENT TO JOIN AMICUS BRIEF

The manager reviewed with the board the information sent by Dorothy Pohl regarding MCRCSIP. This case involves claims brought by Ingham, Jackson and Calhoun counties after they dissolved their road commissions.

- #21-005** Mike Parney moved, Gary Leininger supported, to sign the acknowledgment of intent to join AMICUS Brief in Ingham County, ET. AL Versus MCRCSIP. Carried.

Discussion on Several Issues from Commissioner Leininger

Commissioner Leininger addressed the board and manager on concerns he has on several bridge and roads issues.

Meeting Adjourned – 11:30 a.m.

As there was no further business, the chair declared the meeting adjourned at 11:30 a.m.


Chair


Clerk