

HILLSDALE COUNTY ROAD COMMISSION

April 11, 2024

MINUTES

Meeting was called to order by the Chair, Bob Godfrey, on Thursday, April 11, 2024, at 10:00 a.m. at the road commission office.

Members present: Bob Godfrey, Gary Leininger, Mike Parney, Kathy Schmitt and Mark Kline.

Staff Present: Bob Griffis, Manager.
Kathryn Kirkpatrick, Clerk.

Visitors Present: Doug Ingles, Hillsdale County Commissioner.
Allan Andrews.
Linda Burcewicz
Chris Wingate.
Glenn Fobel.
Travis Foley.
Madison Powacia.

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

24-046 Mark Kline moved, Kathy Schmitt supported, to approve the agenda for April 11, 2024, with 2 additions to the agenda.

Motion Carried.

APPROVAL OF MINUTES

#24-047 Kathy Schmitt moved, Gary Leininger seconded, to approve the minutes for March 28, 2024, for the regular meeting.

Motion Carried.

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CONFIRMATION OF ACCOUNTS PAYABLE AS AUTHORIZED FOR PAYMENT BY THE STAFF

#24-048 Kathy Schmitt moved, Gary Leininger seconded, to approve the following:

Bills in the amount of \$253,105.96 and electronic funds transfer in the amount of \$72,293.76 for the total of \$325,399.72 per Regular Accounts Payable Check Register dated 04/04/2024, as authorized by the clerk and the manager.

Motion Carried.

CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF

#24-049 Mark Kline moved, Gary Leininger seconded, to confirm the following:

Regular payroll in the amount of \$114,693.29 per Payroll Check Registers dated 03/28/2024, as authorized by the manager and clerk.

Motion Carried.

TREASURER REPORT PRESENTED

The treasurer's report was presented by the clerk as follows:

Beginning Balance-Cash & Investments	\$ 3,308,078.12
Receipts	\$ 896,641.08
Disbursements	(\$ 440,094.01)
Ending Cash & Investments Balance	\$ 3,764,625.19
Less: Bonds in Escrow	(\$ 10,250.00)
CD Reserved for 2 trucks	(\$ 637,452.86)
Ending Available Fund Balance	\$ 3,116,922.33

Note: Outstanding Accounts Payable = \$ 14,496.29

As there were no questions or comments regarding the report, the chair declared the report to stand approved as read.

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LIMITED PUBLIC COMMENT

At 10:10 A.M., the chair opened the meeting to limited public comment.

Allen Andrews addressed the board regarding comments from Reading Township board meeting involving Kelly Dr. and Ridge Dr.

Glen Frobels addressed the board regarding the conditions on Bunn Rd.

Manager's Comments

Act 51 certified mileage has been submitted to MDOT.

Southeast Conference is on May 6, 2024 at Lewis Emery Park.

Frugal Five is on April 29, 2024 in Kalamazoo.

Safety Day is on April 19, 2024.

Four 10 hour days will start April 22, 2024.

The last township ride along is scheduled for April 12th.

Provided County Parks with an estimate for Lewis Emery Park roads.

Somerset Lake Association possibly interested in doing a special assessment.

Territorial Road Bridges completion is looking to be around the end of June.

Culvert on Territorial Road east of Bird Lake Rd. is failing, currently working with EGLE about replacing.

Old Business

None.

New Business

CATCH BASIN CLEANING BID AWARD – ROGUE INDUSTRIAL SERVICES

At 10:15 a.m. bids were opened and read out loud for the state and county catch basin cleaning. Six bids were received.

#24-050 Gary Leininger moved, Mike Parney supported, to award for state and county catch basin cleaning to Rouge Industrial Services, at \$134.00 per basin, and to refer the bids to MDOT for confirmation of the approval on the state portion. Bid tabulation attached.

Motion carried.

APPROVE AND SIGN WELL BRINE BID EXTENSION FOR 2024

#24-051 Mike Parney moved, Gary Leininger seconded, to approved and extend 2023 prices for the 2024 season at the price of .185 per gallon.

Motion carried.

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APPROVE TO PAY 2024 MCRSIP INVOICE

#24-052 Kathy Schmitt moved, Mark Kline supported, to pay 2024 MCRSIP invoice in the amount of \$193,249.00.

Motion carried.

AUTHORIZE CLERK TO TRANSFER MONEY FROM PRIMARY TO LOCAL

#24-053 Mike Parney moved, Gary Leininger seconded, to authorize clerk to transfer \$1,726,837.23 from Primary to Local fund.

Motion carried.

AUTHORIZED CLERK TO POST MANAGER POSITION

#24-054 Gary Leininger moved, Mark Kline supported, to authorize clerk to post the manager position.

Motion carried.

TOWNSHIP AGREEMENTS APPROVED

The following township agreements were presented for board approval:

<u>Township</u>	<u>Work Type</u>	<u>Est. Cost</u>	<u>Twp. Share</u>
Cambria	Limestone Patch– 1,500 Tons	\$ 66,750.00	\$ 39,750.00
	*Bankers Lake Rd – Bankers Rd to End Gravel, Haul, Spread	\$ 4,620.00	\$ 2,100.00
	*Edgewood Dr – Lake Wilson to End Gravel, Haul, Spread	\$ 16,500.00	\$ 7,500.00
	*Gilmore Rd – Lilac Rd to Reading Rd Ditch/Berm, Haul, and Limestone	\$ 107,000.00	\$ 26,750.00
Hillsdale	Gravel Patch – 500 cyds	\$ 16,500.00	\$ 7,500.00
	Road Stabilization – 4 miles 2 applications	\$ 4,560.00	\$ 2,280.00
Jefferson	*Peterson Rd – Lk Pleasant Rd/Doty Rd Replace 42”x50’ Culvert	\$ 18,692.00	\$ 9,346.00
	*Nichols Rd – Bird Lake Rd to Tripp Rd Ditch/Berm, Haul, and Limestone	\$ 76,160.00	\$ 38,080.00

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	*Nichols Rd - Bird Lake Rd to Tripp Rd Tree Removal from ROW	\$ 27,300.00	\$ 13,650.00
	*Blackbridge Rd – Beecher Rd/Peterson Rd Spread Limestone (Ditch/Berm finished in 2023)	\$ 20,000.00	\$ 10,000.00
Scipio	Gravel – 1,500 cyd	\$ 49,500.00	\$ 22,500.00
	Road Stabilization – 31 Miles 1 Application	\$ 17,670.00	\$ 8,835.00
	*Cranberry Lk Rd – M-99 to Sterling Rd Sealcoat/Fogseal/Shoulders/Pavement Marking	\$ 91,235.90	\$ 45,617.95
Wheatland	Limestone Patch – 1,500 Tons	\$ 66,750.00	\$ 39,750.00
	Road Stabilization – 44 Miles 1 Application	\$ 25,080.00	\$ 12,540.00
	*Somerset Rd – Culbert to Stewart Rd Tree Removal from ROW	\$ 17,500.00	\$ 8,750.00
	*Somerset Rd – Culbert to Stewart Rd Ditch/Berm, Haul, and Limestone	\$ 59,250.00	\$ 29,625.00
Adams	Limestone Patch – 1,500 Tons	\$ 66,750.00	\$ 39,750.00
	Road Stabilization – 33 Miles 2 Application	\$ 37,620.00	\$ 18,810.00
	*Peterson Rd – Lake Pleasant Rd to Doty Replace 42”x 50’ Culvert	\$ 18,692.00	\$ 9,346.00
	*Bird Lake Rd – Twp line to Bacon Rd Tree Removal from ROW	\$ 35,350.00	\$ 17,675.00
	*Blackbridge Rd – Peterson Rd to Bacon Rd Tree Removal from ROW	\$ 35,350.00	\$ 17,675.00
	*Blackbridge Rd – Peterson Rd to Bacon Rd Ditch/Berm, Haul, and Limestone	\$ 119,685.00	\$ 59,842.50
Pittsford	Gravel Patching – 1,500 cyd	\$ 49,500.00	\$ 22,500.0

*Contingent on availability of schedule

#24-055 Gary Leininger moved, Mark Kline supported, that the township agreements, contingent on prioritization, be approved and signed.

Motion Carried.

LIMITED PUBLIC COMMENT

At 11:30 A.M., the chair opened the meeting to limited public comment.

Allan Andrews addressed the board regarding HCRC tree cutting process and seasonal duties.

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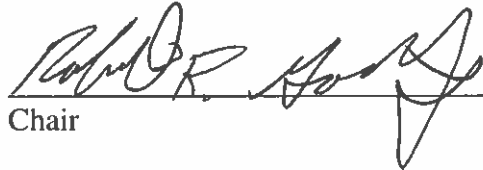
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Also brought up the condition of Kercher Rd.

Doug Ingles addressed the board on how to submit a tree form.

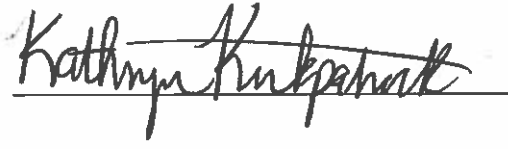
Meeting Adjourned – 11:40 A.M.

As there was no further business, the chair declared the meeting adjourned at 11:40 A.M.



Chair

Clerk



CONTRACTOR	STATE QUANTITY	STATE UNIT PRICE	STATE TOTAL PRICE	COUNTY QUANTITY	COUNTY UNIT PRICE	COUNTY TOTAL PRICE	TOTAL COST
Greenscape General Contracting 836 W Ludington Dr. PO Box133 Lake, MI 48632	426	\$ 150.00	\$ 63,900.00	34	\$ 150.00	\$ 5,100.00	\$ 69,000.00
Pipeline Management Co. 2673 E Maple Rd Milford, MI 48381	426	\$ 300.00	\$ 127,800.00	34	\$ 300.00	\$ 10,200.00	\$ 138,000.00
Duke's Root Control, Inc. Matt Fishbune 400 Airport Road Suite E Elgin, IL 60123	426	\$ 275.00	\$ 117,150.00	34	\$ 275.00	\$ 9,350.00	\$ 126,500.00
Progressive Sweeping 12564 N. Inkster Rd Redford, MI 48239-2562	DID NOT BID 426	\$ -	\$ -	DID NOT BID 34			\$ -
M & K Jetting and Televising 3201 W. Michigan Ave Jackson, MI	426	\$ 200.00	\$ 85,200.00	34	\$ 200.00	\$ 6,800.00	\$ 92,000.00
Rogue Industrial Service 1250 Fox Chase Road Bloomfield Hills, MI	426	\$ 134.00	\$ 57,084.00	34	\$ 134.00	\$ 4,556.00	\$ 61,640.00

Bid Awarded to: Rogue Industrial Service
(Contingent on MDOT approval)

by the Board of County Road Commissioners on April 11, 2024