

HILLSDALE COUNTY ROAD COMMISSION

August 8, 2024

MINUTES

Meeting was called to order by the Chair, Bob Godfrey, on Thursday, August 8, 2024, at 10:00 a.m. at the road commission office.

Members Present: Bob Godfrey, Mike Parney, Gary Leininger, Mark Kline, and Kathy Schmitt.

Staff Present: Kevin Sanders, Superintendent.
Heather Boyd, Project Manager.
Kathryn Kirkpatrick, Clerk.
Kwinn Leva, Administrative Assistant.

Visitors Present: Doug Ingles – Hillsdale County Commissioner.
Ken Todd.
Allan Andrews.

Pledge of Allegiance

Approval of Agenda

Having reviewed the agenda for August 8, 2024, regular meeting, there were two additions. The chair declared the agenda to stand approved as presented.

Approval of Minutes

Having reviewed the minutes for July 25, 2024, regular meeting, there were no additions, deletions or corrections noted. The chair declared the minutes to stand approved as presented.

CONFIRMATION OF ACCOUNTS PAYABLE AS AUTHORIZED FOR PAYMENT BY THE STAFF

#24-102 Kathy Schmitt moved, Mark Kline supported, to approve the following:

Bills in the amount of \$575,912.71 and electronic funds transfer in the amount of \$77,326.21 for a total of \$653,238.92 per Regular Accounts Payable Check Register dated 08/08/2024, as authorized by the clerk and accounts payable clerk.

Motion Carried.

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CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF

#24-103 Mark Kline moved, Gary Leininger supported, to confirm the following:

Regular payroll in the amount of \$136,227.62 per Payroll Check Registers dated 08/01/2024, as authorized by the clerk and payroll clerk.

Motion Carried.

TREASURER'S REPORT PRESENTED

The treasurer's report was presented by the clerk as follows:

Beginning Balance-Cash & Investments	\$ 2,339,762.17
Receipts	\$ 842,131.79
Disbursements	(\$ 789,466.54)
Ending Cash & Investments Balance	\$ 2,392,427.42
Less: Bonds in Escrow	(\$ 10,250.00)
CD Reserved for 2 trucks	(\$ 651,282.82)
Ending Available Fund Balance	\$ 1,730,894.60

Note: Outstanding Accounts Payable = \$53,739.36

As there were no questions or comments regarding the report, the chair declared the report to stand approved as read.

LIMITED PUBLIC COMMENT

Allen Andrews addressed the board stating he is pleased with all of the road commission trucks on Bankers Road.

HOG CREEK TIMBER BRIDGE PILING & DECK INSTALLATION BID AWARDED

Bids opened at 10:15 a.m. for Hog Creek Timber Bridge Piling and Deck Installation. Three bids were received.

#24-104 Mike Parney moved, Mark Kline supported, to award the bid for the Hog Creek Timber Bridge Piling and Deck Installation to ET MacKenzie. Copy of bid tabulation attached.

Motion Carried.

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101 H-24 MINERAL AGGREGATE BID POSTPONED

Bids opened at 10:30 a.m., for 101 H-24 Mineral Aggregate. Three bids were received.

#24-105 Mike Parney moved, Mark Kline supported, to accept any and all bids.

Motion Carried

It was further decided that not all bids were received by possible interested parties.

#24-106 Mark Kline moved, Gary Leininger seconded, to rescind the vote to approve any and all bids.

Motion Carried.

#24-107 Kathy Schmitt moved, Gary Leininger seconded, to rebid the 101 H-24 Mineral Aggregate bid at a later date.

Motion Carried.

Superintendent's Comment

Paving projects are done.

Gravel and limestone patching has been completed.

The first round of scraping is complete.

Ditching on Sterling Rd. is complete and now hauling gravel.

The first application of brine will be complete this week.

Reading Rd. still has a mile left to crack seal, it may be stopped for the chip seal projects.

Shoulders will be finished on Bankers Rd. today.

Plan to start chip seal in two weeks.

Asphalt Materials will calibrate the chip sealer and the truck.

Chip sealing on Montgomery Rd. and North Adams Rd. will be next year.

Bankers Rd. will be chip sealed this year.

Rusdic Dr. catch basin has been changed.

Project Manager's Comments

Pavement markings on the HUB have started.

Territorial Rd. east of Bird Lake Rd., the survey has been sent to EGLE for review.

Bacon Rd. east of Rumsey Rd. will need a stream bed survey.

Elm Rd. Bridge, still waiting on the hydraulic study.

Territorial Rd. bridges, the open to traffic date is the end of August.

W. Sauk Trail, the asphalt base was completed and it will be a couple weeks before paving the top coat.

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Old Business

Genesee Rd. has been debermed, just ditching is remaining.

New Business

2024 CRASIF – Board of Trustees Election

The board decided to take the manager's recommendation.

MCRCSIP 2024 Liability Refund

Informed the board that HCRC received a liability refund from MCRCSIP for \$92,815.00 for 2024.

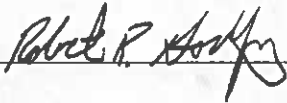
LIMITED PUBLIC COMMENT

Ken Todd addressed the board regarding the timeline of the Hog Creek Bridge.

Meeting Adjourned – 11:16 A.M.

As there was no further business, the chair declared the meeting adjourned at 11:16.

Chair



Administrative Assistant



520 LF 16 Piles

Company Name	Driving Timber Piles	Set the Deck	Mobilization (Optional)	Total
Milbocker & Sons Inc. 1256 29th Street Allegan, MI 49010			Lump Sum \$75,750.00	
Toledo Caisson Corporation 5648 St. Anthony Rd Ottawa Lake, MI 49267	\$ 3,500.00 EA	Total \$ 6,000.00 Lump Sum \$	Lump Sum \$ 5,000.00	Lump Sum \$ 67,000.00
E.T. MacKenzie Company 4248 W. Saginaw Grand Ledge, MI 48837				\$68,785.00
Adams Marine Construction 8956 N Oceana Dr. Pentwater, MI 49449	\$ 100.00 Per LF	Total \$ 15,000.00 Lump Sum \$	Lump Sum \$ 26,000.00	Lump Sum \$93,000.00