

HILLSDALE COUNTY ROAD COMMISSION

May 20, 2021

MINUTES

Meeting was called to order by Chair Bob Godfrey on Thursday, May 20, 2021, at 10:00 a.m. at the road commission office.

Members present: Bob Godfrey, Mike Parney & Gary Leininger

Staff present: John Sanders, Manager & Marilyn Kilpatrick, Clerk.

Visitors present: Doug Ingles, County Commissioner.  
Jim Koers, HCRC Association President.  
Jack Mosley, 2436 Ash-te-Wette Beach Drive.  
Doug Tripp.  
Allan Andrews, Reading Township.  
Rick Gripman.

**Agenda Approved**

Having reviewed the agenda for this date, four additions were requested. The chair declared the agenda to stand approved as revised.

**Limited Public Comment**

At 10:05 a.m., the chair opened the meeting to limited public comment. Allan Andrews, Reading Township inquired about the tube that is to be put in on Ridge Drive. The manager advised Mr. Andrews that it has been ordered and will be delivered at the end of the month.

Doug Tripp asked how to get a road fixed. The manager discussed how we are funded through the Michigan Transportation Fund. The primary and local road policy was also discussed.

Commissioner Ingles inquired on how to answer questions at township meetings on gravel roads and deburning questions. The manager advised that we don't deburn gravel roads unless the township puts gravel back down.

Rick Gripman asked what the Michigan Transportation was based on. Mr. Sanders discussed how the funding is distributed.

Jack Mosley asked of the status of the driveway easement on Ash-te-Wette. Discussion followed on the attorney's advice. Mr. Sanders will reach out to the other resident involved to attend the next board meeting. A decision will be made at the next meeting on June 3<sup>rd</sup>.

**Minutes Approved**

Having reviewed the minutes of the May 6, 2021 regular meeting, there were no additions, deletions or corrections to be noted. The chair declared the minutes to stand approved as presented.

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**CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF**

**#21-052** Gary Leininger moved, Mike Parney seconded, to confirm the regular payroll in the amount of \$89,016.09 per Payroll Check Registers dated 5/13/21 as authorized by the manager and the clerk. Motion carried.

**APPROVAL OF ACCOUNTS PAYABLE**

**#21-053** Bills in the amount of \$113,221.73 and the electronic funds transfer in the amount of \$16,415.63 for a total amount of \$129,637.36 per Accounts Payable Check Register dated 5/20/21 were presented for board approval. Mike Parney moved, Gary Leininger supported, that these bills be allowed and orders drawn for the same. Motion carried.

**Treasurer's Report Presented**

The treasurer's report was presented by the clerk as follows:

Beginning Balance-Cash & Investments	\$4,538,222.20
Receipts	\$ 23,970.97
Disbursements:	(\$ 218,653.45)
Ending Cash & Investments Balance	\$4,343,539.72
Less: Bonds in Escrow	(\$ 14,250.00)
CD reserved for 2 trucks	(\$ 600,000.00)
Ending Available Fund Balance	\$3,729,289.72
Note: Outstanding Accounts Payable = \$ 2,645.01	

As there were no questions or comments regarding the report, the chair declared the report to stand approved as read.

**TOWNSHIP AGREEMENTS APPROVED**

The following township agreements were presented for board approval:

<u>Township</u>	<u>Work Type</u>	<u>Est. Cost</u>	<u>Twsp. Share</u>
Hillsdale	Road Stabilization - once	\$ 2,160.00	\$ 864.00
Hillsdale	Gravel Patch – 500 cyd	\$ 10,000.00	\$ 5,000.00
Wright	Road Stabilization – once	\$ 21,600.00	\$ 8,640.00
Wright	Limestone – 3,000 ton	\$ 87,750.00	\$ 55,000.00

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#21-054 Mike Parney moved, Gary Leininger supported, that the township agreements be approved and signed. Carried.

**AWARD BID TO CLEAR HEIGHTS CONSTRUCTION, LLC FOR THE CONSTRUCTION OF THE SAND/SALT STORAGE STRUCTURE**

The manager reviewed the only bid received for the construction of the sand/salt storage structure.

#21-055 Gary Leininger moved, Mike Parney seconded, to award the sand/salt storage structure to Clear Heights Construction, LLC. for a total cost of \$664,788.00. Carried.

**Limited Public Comment**

Jim Koers, HCRC Association President thanked the board and manager for the new equipment. Mr. Koers advised the board that maintenance is lacking because of the old equipment that we have.

**Discussion Followed on Road and Bridge Projects**

Discussion followed on the progress of Burt, Waldron and Union Roads and Camden Road Bridge. The manager updated the board on the status of each of the projects.

**Meeting Adjourned – 11:07 a.m.**

As there was no further business, the chair declared the meeting adjourned at 11:07 a.m.

  
Chair

  
Clerk