

HILLSDALE COUNTY ROAD COMMISSION

September 12, 2024

MINUTES

Meeting was called to order by the Chair, Bob Godfrey, on Thursday, September 12, 2024, at 10:00 a.m. at the road commission office.

Members Present: Bob Godfrey, Mike Parney, Gary Leininger, Mark Kline, and Kathy Schmitt.

Staff Present: Kathryn Kirkpatrick, Clerk.  
Heather Boyd, Project Manager.  
John Reed, Safety Director.  
Kwinn Leva, Administrative Assistant.

Staff Absent: Robert Griffis, Manager.

Visitors Present: Doug Ingles – Hillsdale County Commissioner.  
Allan Andrews.  
Kathy Mikolajczyk.  
Maureen Miller.  
Linda Burcewicz.  
Ken Todd.  
Brock Chambers.  
Amy Winner.

**Pledge of Allegiance**

**Approval of Agenda**

Having reviewed the agenda for September 12, 2024, regular meeting, there were two additions. The chair declared the agenda to stand approved as presented with two additions.

**Approval of Minutes**

Having reviewed the minutes for August 22, 2024, regular meeting, there were two amendments. The chair declared the minutes to stand approved with two amendments.

**CONFIRMATION OF ACCOUNTS PAYABLE AS AUTHORIZED FOR PAYMENT BY THE STAFF**

#24-113 Kathy Schmitt moved, Mark Kline supported, to approve the following:

Bills in the amount of \$280,879.14 and electronic funds transfer in the amount of \$15,711.01 for a total of \$296,590.15 per Regular Accounts Payable Register dated September 5, 2024, as authorized by the manager and accounts payable clerk.

Motion Carried.

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**CONFIRMATION OF PAYROLLS AUTHORIZED FOR PAYMENT BY THE STAFF**

#24-114 Mark Kline moved, Gary Leininger seconded, to confirm the following:

Regular payroll in the amount of \$140,234.39 per Payroll Check Register dated 08/28/2024, as authorized by the manager and clerk.

Regular payroll in the amount of \$133,140.58 per Payroll Check Register dated 9/12/2024, as authorized by the manager and clerk.

Motion Carried.

**TREASURER'S REPORT PRESENTED**

The treasurer's report was presented by the clerk as follows:

Beginning Balance-Cash & Investments	\$ 2,090,862.74
Receipts	\$ 794,871.77
Disbursements	(\$ 569,965.12)
Ending Cash & Investments Balance	\$ 2,315,769.39
Less: Bonds in Escrow	(\$ 10,250.00)
CD Reserved for 2 trucks	(\$ 656,873.00)
Ending Available Fund Balance	\$ 1,648,646.39

Note: Outstanding Accounts Payable = \$66,624.33

As there were no questions or comments regarding the report, the chair declared the report to stand approved as read.

**LIMITED PUBLIC COMMENT**

At 10:10 A. M., the chair opened the meeting to limited public comment.

Ken Todd addressed the board regarding trees on Hog Creek Road.

Linda Burcewicz addressed the board regarding brine.

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**STANDING ORDER**

**101 H-24 MINERAL AGGREGATE BID**

Mineral aggregate bids were opened at 10:15am on September 12, 2024. Six bids were received; Shannon Excavating, Stoneco, Carr Brothers and Sons Gravel Excavating, Becker and Scrivens Concrete Products, VanBrunt Trucking, and Gerkin Materials.

#24-115 Mark Kline moved, Kathy Schmitt supported, to approve all bids to use whichever is economically convenient for HCRC. Copy of bid tabulation attached.

Motion Carried.

**Project Manager's Comment**

MIOSHA responded to the Road Commission Office regarding bat dropping complaints.  
Updated board regarding repair estimate for sign truck.  
Mannik & Smith Group submitted a change order for fees on the Territorial Road bridges.  
TAMC Plan has been submitted and reviewed.  
The 2<sup>nd</sup> application of brine will be finished this week and the third application in Fayette Township will take place later in the month.  
Shoulders on Bankers Road have been completed.  
Crack seal is going to be held off until fall.  
The crane and hammer for the Hog Creek Bridge are being delivered this week.  
Restoration on Sterling Road from Cronk Road to Rainey Road will be finished this week.  
Sealcoating will be finished this week.  
Fog seal will begin next week and will advise residents with door hangers.  
Genesee Road from Bunn Road to M-99 has been held off until after fog seal is done.  
Grader Training is scheduled for Monday.  
The Drain Commission has rebid the M-99 culvert replacement between Burt Road and Camden Road.  
Railroad projects will not take place until 2025.  
Quotes are being assembled for the tree at the corner of Strait Road and Mosherville Road.  
County wide pavement markings have started.  
Additional design requests were made for the Territorial Road east of Bird Lake Road culvert.  
The Elm Road Bridge requires an additional study.  
Territorial Road Bridges will open to traffic tomorrow.  
2024 Safety Project has started.  
Continuing to plan 2025 Federal Aid Project(s).

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**Old Business**

Board discussed brine.

Board discussed road conditions on McCallum Road.

Gary Leininger discussed flashing stop signs.

**New Business**

Heather Boyd discussed a road commission employee putting out a house fire.

**APPROVE FOR MANAGER TO EXECUTE PESTWAY CONTRACT**

#24-116 Mark Kline moved, Gary Leininger seconded, to approve for the manager to execute the Pestway contract. Copy of bid tabulation attached.

Motion Carried.

**APPROVE \$32,420.00 INCREASE FOR MANNIK & SMITH TERRITORIAL BRIDGES**

#24-117 Mike Parney moved, Gary Leininger seconded, to approve the \$32,420.00 increase for Mannik & Smith Territorial Road Bridges.

Motion Carried.

**MANNIK & SMITH CHANGE ORDER NO. 1 – AUTHORIZE MANAGER TO SIGN**

#24-118 Mike Parney moved, Kathy Schmitt supported, to approve manger to sign Mannick & Smith change order No. 1.

Motion Carried.

**APPROVE TITLE VI ANNUAL FORM – AUTHORIZE MANAGER TO SIGN**

#24-119 Gary Leininger moved, Mark Kline supported, to approve manager to sign Title VI annual form.

Motion Carried.

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**2024 Township Contracts**

After discussion Township Contracts will be tabled so the Manager can review contracts.

**LIMITED PUBLIC COMMENT**

At 11:08 A. M. the chair opened the meeting to limited public comment.

Ken Todd addressed the board regarding flashing stop signs.

Allan Andrews addressed the board regarding fog seal and rumble strips.

**Meeting Adjourned 11:19 A.M.**

As there was no further business, the chair declared the meeting adjourned at 11:19 A.M.

  
Chair

  
Clerk

**TABULATION FOR RFB#101H-24 MINERAL AGGREGATE**

**Thursday, September 12, 2024 10:15 AM**

**Pricing Per Ton**

<b>HILLSDALE GARAGE</b>	<b>Stoneco</b>	<b>Shannon</b>	<b>Carr Bros</b>	<b>Gerken</b>	<b>VanBrunt</b>	<b>Becker Scrivens</b>
4x8 riprap	\$33.25		\$43.05	N/A	\$35.74	\$33.25
6A washed	\$26.50		\$25.20	\$26.50	\$28.49	\$24.50
22A Road Gravel	\$12.40		16.77/yd	\$26.00	\$13.55	\$24.00
23A Road Gravel	\$12.55		18.68/yd	\$26.00	\$13.90	\$24.00
23A limestone	\$24.75		N/A	N/A	\$23.43	\$24.00
21AA Crushed Stone	\$26.00		\$27.30	N/A	\$23.43	N/A
Asphalt Millings	N/A		30.75/YD	N/A	\$30.00	N/A
Class II sand	\$10.10		\$7.61	N/A	\$11.78	\$16.50
2NS Sand	\$16.55		\$15.75	\$19.25	\$20.00	\$17.50
3/8X#4 Crushed Natural	N/A		N/A	\$31.50	N/A	\$29.50
H-1 limestone	N/A		N/A	N/A	N/A	N/A
Ohio 9 Double Washed	\$32.25		N/A	N/A	\$29.25	\$30.50
Pea stone	\$22.25		\$26.78	\$25.50	\$21.00	\$23.50
Screened Topsoil	N/A		41.57/YD	N/A	\$31.50	N/A
21AA Concrete Gravel	N/A		\$27.83	N/A	N/A	\$20.50
18"-16" Limestone Riprap	\$65.00		N/A	N/A	\$47.00	N/A
3/8X#4 Blast Furnace Slag	N/A		N/A	N/A	N/A	\$14.30
34 CS-M Natural	N/A		\$38.33	N/A	N/A	N/A
<b>USSEO PIT</b>	<b>Stoneco</b>	<b>Shannon</b>	<b>Carr Bros</b>	<b>Gerken</b>	<b>VanBrunt</b>	<b>Becker Scrivens</b>
4x8 riprap	\$33.25		\$44.10	N/A	\$35.00	\$33.25
6A washed	\$26.50		\$26.25	\$26.50	\$28.00	\$24.50
22A Road Gravel	\$12.40		18.15/YD	\$26.00	\$13.55	\$24.00
23A Road Gravel	\$12.55		20.08/YD	\$26.00	\$13.90	\$24.00
23A limestone	\$24.75		N/A	N/A	\$23.39	\$24.00
21AA Crushed Stone	\$26.00		\$28.35	N/A	\$23.39	N/A
Asphalt Millings	N/A		32.15/YD	N/A	\$29.50	N/A
Class II sand	\$10.10		\$8.66	N/A	\$11.78	\$16.50
2NS Sand	\$16.55		\$16.80	\$19.25	\$20.00	\$17.50
3/8X#4 Crushed Natural	N/A		N/A	\$31.50	N/A	\$29.50
H-1 limestone	N/A		N/A	N/A	N/A	N/A
Ohio 9 Double Washed	\$32.25		N/A	N/A	\$29.25	\$30.50
Pea stone	\$22.25		\$27.83	\$25.50	\$20.75	\$23.50
Screened Topsoil	N/A		42.95/YD	N/A	\$31.50	N/A
21AA Concrete Gravel	N/A		\$28.88	N/A	N/A	\$20.50
18"-16" Limestone Riprap	\$65.00		N/A	N/A	\$47.00	N/A
3/8X#4 Blast Furnace Slag	N/A		N/A	N/A	N/A	\$14.30
34 CS-M Natural	N/A		\$39.38	N/A	N/A	N/A

<b>WATKINS PIT</b>	<b>Stoneco</b>	<b>Shannon</b>	<b>Carr Bros</b>	<b>Gerken</b>	<b>VanBrunt</b>	<b>Becker Scrivens</b>
4x8 riprap	\$34.95		\$43.05	N/A	\$36.25	\$34.50
6A washed	\$24.65		\$25.20	\$27.35	\$28.91	\$24.50
22A Road Gravel	\$12.25		16.77/YD	\$26.85	\$13.55	\$24.00
23A Road Gravel	\$12.40		18.68/YD	\$26.85	\$13.90	\$24.00
23A limestone	\$26.45		N/A	N/A	\$24.27	\$25.50
21AA Crushed Stone	\$25.75		\$27.30	N/A	\$24.27	N/A
Asphalt Millings	N/A		30.75/YD	N/A	\$31.00	N/A
Class II sand	\$9.85		\$7.61	N/A	\$10.40	\$16.50
2NS Sand	\$16.40		\$15.75	\$20.10	\$20.40	\$17.50
3/8X#4 Crushed Natural	N/A		N/A	\$32.35	N/A	\$29.50
H-1 limestone	N/A		N/A	N/A	N/A	N/A
Ohio 9 Double Washed	\$33.95		N/A	N/A	\$30.25	\$31.75
Pea stone	\$20.40		\$26.78	\$26.35	\$21.60	\$23.80
Screened Topsoil	N/A		41.57/YD	N/A	\$32.50	N/A
21AA Concrete Gravel	N/A		\$27.83	N/A	N/A	\$20.50
18"-16" Limestone Riprap	\$67.00		N/A	N/A	\$51.00	N/A
3/8X#4 Blast Furnace Slag	N/A		N/A	N/A	N/A	\$16.30
34 CS-M Natural	N/A		\$38.33	N/A	N/A	N/A
<b>STEVENS PIT</b>	<b>Stoneco</b>	<b>Shannon</b>	<b>Carr Bros</b>	<b>Gerken</b>	<b>VanBrunt</b>	<b>Becker Scrivens</b>
4x8 riprap	\$32.75		\$43.05	N/A	\$35.00	\$33.25
6A washed	\$27.50		\$25.20	\$26.50	\$28.00	\$24.50
22A Road Gravel	\$10.75		16.77/YD	\$26.00	\$13.05	\$24.00
23A Road Gravel	\$10.90		18.68/YD	\$26.00	\$13.40	\$24.00
23A limestone	\$24.25		N/A	N/A	\$23.22	\$24.00
21AA Crushed Stone	\$25.80		\$27.30	N/A	\$23.22	N/A
Asphalt Millings	N/A		30.75/YD	N/A	\$29.00	N/A
Class II sand	\$9.90		\$7.61	N/A	\$11.25	\$16.50
2NS Sand	\$14.90		\$15.75	\$19.25	\$20.00	\$17.50
3/8X#4 Crushed Natural	N/A		N/A	\$31.50	N/A	\$29.50
H-1 limestone	N/A		N/A	N/A	N/A	N/A
Ohio 9 Double Washed	\$31.75		N/A	N/A	\$29.10	\$30.50
Pea stone	\$23.25		\$26.78	\$25.50	\$21.35	\$23.50
Screened Topsoil	N/A		41.57/YD	N/A	\$31.25	N/A
21AA Concrete Gravel	N/A		\$27.83	N/A	N/A	\$20.50
18"-16" Limestone Riprap	\$64.00		N/A	N/A	\$48.00	N/A
3/8X#4 Blast Furnace Slag	N/A		N/A	N/A	N/A	\$14.30
34 CS-M Natural	N/A		\$38.33	N/A	N/A	N/A

<b>PITTSFORD PIT</b>	<b>Stoneco</b>	<b>Shannon</b>	<b>Carr Bros</b>	<b>Gerken</b>	<b>VanBrunt</b>	<b>Becker Scrivens</b>
3/8 riprap	\$32.75		\$45.15	N/A	\$35.74	\$33.25
3/8 washed	\$27.10		\$27.30	\$27.20	\$28.49	\$24.50
22A Road Gravel	\$13.95		19.55/YD	\$26.70	\$14.05	\$24.00
23A Road Gravel	\$14.10		21.46/YD	\$26.70	\$14.40	\$24.00
23A limestone	\$24.25		N/A	N/A	\$23.39	\$24.00
21AA Crushed Stone	\$28.00		\$29.40	N/A	\$23.39	N/A
Asphalt Millings	N/A		33.54/YD	N/A	\$30.00	N/A
Class II sand	\$12.10		\$9.71	N/A	\$12.50	\$16.50
2NS Sand	\$18.10		\$17.85	\$19.95	\$20.25	\$17.50
3/8X#4 Crushed Natural	N/A		N/A	\$32.20	N/A	\$29.50
H-1 limestone	N/A		N/A	N/A	N/A	N/A
Ohio 9 Double Washed	\$31.75		N/A	N/A	\$29.35	\$30.50
Pea stone	\$22.85		\$28.88	\$26.20	\$21.82	\$23.50
Screened Topsoil	N/A		44.35/YD	N/A	\$31.50	N/A
21AA Concrete Gravel	N/A		\$29.93	N/A	N/A	\$20.50
18"-16" Limestone Riprap	\$64.00		N/A	N/A	\$49.00	N/A
3/8X#4 Blast Furnace Slag	N/A		N/A	N/A	N/A	\$14.30
34 CS-M Natural	N/A		\$40.43	N/A	N/A	N/A
<b>McCLELLAN PIT</b>	<b>Stoneco</b>	<b>Shannon</b>	<b>Carr Bros</b>	<b>Gerken</b>	<b>VanBrunt</b>	<b>Becker Scrivens</b>
3/8 riprap	\$34.95		\$43.05	N/A	\$36.95	N/A
3/8 washed	\$26.30		\$25.20	\$27.55	\$29.40	N/A
22A Road Gravel	\$13.95		16.77/yd	\$27.05	\$14.10	N/A
23A Road Gravel	\$14.10		18.68/yd	\$27.05	\$14.45	N/A
23A limestone	\$26.45		N/A	N/A	\$25.10	\$26.50
21AA Crushed Stone	\$27.00		\$27.30	N/A	\$25.10	N/A
Asphalt Millings	N/A		30.75/yd	N/A	\$32.00	N/A
Class II sand	\$11.10		\$7.61	N/A	\$12.20	N/A
2NS Sand	\$18.10		\$15.75	\$20.30	\$20.75	N/A
3/8X#4 Crushed Natural	N/A		N/A	\$32.55	N/A	N/A
H-1 limestone	N/A		N/A	N/A	N/A	N/A
Ohio 9 Double Washed	\$33.95		N/A	N/A	\$31.20	N/A
Pea stone	\$22.05		\$26.78	\$26.55	\$22.25	N/A
Screened Topsoil	N/A		41.57/yd	N/A	\$33.00	N/A
21AA Concrete Gravel	N/A		\$27.83	N/A	N/A	\$21.50
18"-16" Limestone Riprap	\$67.00		N/A	N/A	\$53.00	N/A
3/8X#4 Blast Furnace Slag	N/A		N/A	N/A	N/A	N/A
34 CS-M Natural	N/A		\$38.33	N/A	N/A	N/A



<b>PICKED UP</b>	<b>Stoneco</b>	<b>Shannon</b>	<b>Carr Bros</b>	<b>Gerken</b>	<b>VanBrunt</b>	<b>Becker Scrivens</b>
3/8 riprap	\$23.75		34.65 Elm	N/A		N/A
3/8 washed	\$17.50		16.80 Elm	\$19.00		\$24.50
22A Road Gravel	\$7.15		12.60/yd Leaders	\$18.50		N/A
23A Road Gravel	\$7.30		13.13/yd Beck	\$18.50		N/A
23A limestone	\$15.25		N/A	N/A		N/A
21AA Crushed Stone	\$19.00		18.90 Elm	N/A		N/A
Asphalt Millings	N/A		25.20 Beck	N/A		N/A
Class II sand	\$3.10	7.00/yd	4.46 Leaders	N/A		N/A
2NS Sand	\$11.30		7.35 Elm	\$11.75		\$17.50
3/8X#4 Crushed Natural	N/A		N/A	\$24.00		N/A
H-1 limestone	N/A		N/A	N/A		N/A
Ohio 9 Double Washed	\$22.75		N/A	N/A		N/A
Pea stone	\$13.25		18.38 Elm	\$18.00		N/A
Screened Topsoil	N/A		30.45/yd Elm	N/A		N/A
21AA Concrete Gravel	N/A		19.43 Elm	N/A		\$15.00
18"-16" Limestone Riprap	\$50.00		N/A	N/A		N/A
3/8X#4 Blast Furnace Slag	N/A		N/A	N/A		N/A
34 CS-M Natural	N/A		29.93 Elm	N/A		N/A
Screened Road Gravel		8.00/yd				
3/8"-1" Stone - 1" minus		12.00/yd				
1 1/2" -3" Stone		11.00/yd				
3"-6" Stone		15.00/yd				
6"-18" Stone		58.00/yd				
Bank Run Gravel		6.00/yd				
Top Soil Screened		23.00/yd				
Top Soil Unscreened		12.00/yd				
Fill Dirt		6.00/yd				

Awarded to All Bidders to purchase in the best interest of the County 9/12/2024.

CONTRACTOR	LITCHFIELD	CAMDEN	JEROME	WALDRON	TOTAL
MICHIGAN WILDLIFE SOLUTIONS 2416 GRANGE HALL FENTON, MI 48430 248-636-4160	N/A	N/A	N/A	N/A	
DRIVING ME BATTY 4019 E BALDWIN RD HOLLY, MI 48442 855-900-2287	N/A	N/A	N/A	N/A	
T'D PROWASH 1313 BUCKINGHAM CT ADRIAN, MI 1-877-263-9274	N/A	N/A	N/A	N/A	
CERTIFIED MAINTENANCE 371 MURPHY STREET JONESVILLE, MI 49250 517-439-4361	N/A	N/A	N/A	N/A	
PESTWAY 34133 Schoolcraft Rd. Livonia, MI 48150 1-855-669-4535	SEAL AROUND SIGN, CHIMNEY CAP, SPOT CLEAN & DISINFECT \$1,199.00	BAT EXCUSION DOOR/VALVE, GENERAL BAT EXCUSION, CHIMNEY CAP, SPOT CLEAN & DISINFECT, SEAL WHERE ALL MEETS CEILING \$3,328.00	SEAL AROUND SIGN, CHIMNEY CAP, SPOT CLEAN & DISINFECT \$1,199.00	BAT EXCUSION DOOR/VALVE, GENERAL BAT EXCUSION, CHIMNEY CAP, SPOT CLEAN & DISINFECT, SEAL WHERE ALL MEETS CEILING \$3,328.00	\$9,054.00

Quote was awarded by: The Board of County Road Commissioner on September 12, 2024