

HILLSDALE COUNTY ROAD COMMISSION

September 10, 2020

MINUTES

Meeting was called to order by chair Bob Godfrey on Thursday, September 10, 2020, at 10:00 a.m. at the road commission office.

Members present: Bob Godfrey, Mike Parney & Bill Watkins.

Staff present: John Sanders, Manager & Marilyn Kilpatrick, Clerk.

Visitors present: Julie Games, Hillsdale County Commissioner.
John Ireland, 9863 Miner Road Pittsford, MI.

Agenda Approved

Having reviewed the agenda for this date, two additions were requested. The chair declared the agenda to stand approved as revised.

Limited Public Comment

At 10:05 a.m., the chair opened the meeting to limited public comment. John Ireland of 9863 Miner Road addressed the manager and board regarding his ongoing issues with his driveway. Commissioner Games discussed the brining of the roads where equipment is traveling to bring in the windmills. The memorandum of understanding between Hillsdale County Road Commission and the Ohio Department of Transportation was discussed at the last county commission meeting.

Minutes Approved

Having reviewed the minutes of the August 27, 2020 regular meeting, there were no additions, deletions or corrections to be noted. The chair declared the minutes to stand approved as presented.

CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF

#20-064 Bill Watkins moved, Mike Parney seconded, to confirm the payment of the regular payroll in the amount of \$96,945.71 per Payroll Check Register dated 9/2/20 as authorized by the manager and the clerk. Motion carried.

APPROVAL OF ACCOUNTS PAYABLE

#20-065 Bills in the amount of \$538,497.82 and the electronic funds transfer in the amount of \$55,786.26 for a total amount of \$594,284.08 per Accounts Payable Check Registers dated 9/10/20 were presented for board approval. Bill Watkins moved, Mike Parney seconded, that these bills be allowed and orders drawn for the same. Motion carried.

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Treasurer's Report Presented

The treasurer's report was presented by the clerk as follows:

Beginning Balance-Cash & Investments	\$2,777,288.41
Receipts	\$ 644,524.52
Disbursements:	(\$ 691,229.79)
Ending Cash & Investments Balance	\$2,730,583.14
Less: Bonds in Escrow	(\$ 14,250.00)
Ending Available Fund Balance	\$2,716,333.14

Note: Outstanding Accounts Payable = \$ 56,560.83

As there were no questions or comments regarding the report, the chair declared the report to stand approved as read.

Amboy Township Meeting

The chair attended the Amboy Township Meeting last night. Discussion followed on concerns of road issues that were addressed at the meeting.

ANNUAL CERTIFICATION FOR MEDICAL BENEFITS APPROVED

#20-066 Mike Parney moved, Bill Watkins seconded, to recommend authorizing the chairman and clerk to sign the annual certification that medical benefits offered to employees are in compliance with PA152 of 2011. Carried.

Status of Paving Project at Lake Diane

Mr. Sanders met with Mr. Wittler and the engineer for the paving project at Lake Diane. All of the signatures needed to proceed have been collected. The petition was presented to Amboy Township at their meeting last night. The next step is to verify the signatures.

Correspondence from Darlene Kittle/Payroll & AP Clerk Regarding Retirement

The manager received correspondence from Darlene Kittle/Payroll & AP Clerk addressed to the commissioners, manager and office manager. She has advised them that she will retire on December 14, 2021.

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Effective May 12, 2021 she will begin drawing her PTO and assist as needed. This will allow time for her replacement and the office staff to assume her job duties. Discussion followed on the time frame for her replacement.

Construction Update

The manager updated the board on the status of the HCRC's construction as follows:

- Fog Seal – rain delayed will start next Monday
- Asphalt Paving – Wedging left over top of culverts
- Camden Road Paving Project – Replacing 2 culverts starting on September 21st

Meeting Adjourned – 11.06 a.m.

As there was no further business, the chair declared the meeting adjourned at 11.06 a.m.


Chair


Clerk