

HILLSDALE COUNTY ROAD COMMISSION
October 21, 2021
MINUTES

Meeting was called to order by Chair Bob Godfrey on Thursday, October 21, 2021, at 10:00 a.m. at the road commission office.

Members present: Bob Godfrey, Mike Parney & Gary Leininger.

Staff present: John Sanders, Manager & Marilyn Kilpatrick, Clerk.

Visitors present: Doug Ingles, County Commissioner.
Allan Andrews.
Doug Tripp.
Brittney Broich, 11660 Sauk Trail Jerome, MI.
Jason Smith.
Todd Rutledge.
James Littley.
Don Figiel, Somerset Township Zoning Administrator.
Jack Mosley.
Amy Wenner.
Lucas Sparks.

Agenda Approved

Having reviewed the agenda for this date, two additions were requested. The chair declared the agenda to stand approved as revised.

Limited Public Comment

At 10:05 a.m., the chair opened the meeting to limited public comment. Allan Andrews addressed the board and manager regarding Ridge Drive. Miss Dig has not come back out and a resident has placed stones which is stopping the water. The manager will reach out to Miss Dig and find out where they are at with locating the maps they needs to stake the area.

James Littley addressed the manager and board regarding the various accidents on Squawfield Road west of Steamburg Road. HCRC is going to paver patch and smooth out the area of concern.

Jack Mosley asked for an update on the surveyor on Ash-Te-Wette. The manager advised he has reached out to a surveyor in Jackson and is waiting for a cost and the time frame. The board asked Mr. Mosley if it would be agreeable to move the stones 12 inches back from the asphalt and place double A Limestone from the mailbox to the corner. Mr. Mosley agreed with the board. Mr. Litten will be advised if the stones are moved back, HCRC will remove them permanently.

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Minutes Approved

Having reviewed the minutes of the October 7, 2021 regular meeting, there were no additions, deletions or corrections to be noted. The chair declared the minutes to stand approved as presented.

CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF

#21-085 Gary Leininger moved, Mike Parney seconded, to confirm the regular payroll in the amount of \$95,499.53 per Payroll Check Registers dated 10/14/21 as authorized by the manager and the clerk. Motion carried.

APPROVAL OF ACCOUNTS PAYABLE

#21-086 Bills in the amount of \$212,178.63 and electronic funds transfer in the amount of \$15,550.00 for a total amount of \$227,728.63 per Accounts Payable Check Registers dated 10/21/21 were presented for board approval. Mike Parney moved, Gary Leininger supported, that these bills be allowed and orders drawn for the same. Motion carried.

Treasurer's Report Presented

The treasurer's report was presented by the clerk as follows:

Beginning Balance-Cash & Investments	\$3,045,372.66
Receipts	\$ 179,186.59
Disbursements:	(\$ 323,228.16)
Ending Cash & Investments Balance	\$2,901,331.09
Less: Bonds in Escrow	(\$ 14,250.00)
CD reserved for 2 trucks	(\$ 600,000.00)
Ending Available Fund Balance	\$2,287,081.09
Note: Outstanding Accounts Payable = \$ 26,024.39	

As there were no questions or comments regarding the report, the chair declared the report to stand approved as read.

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Discussion Followed on the Progress of Road and Bridge Projects

Blair Road - no heavy equipment just lots of traffic.
Territorial Road Bridges Easement – manager will reach out again.
Montgomery Road Bridge bidding – manager will get a date from MDOT.
Cooper Road Culvert – Rip Rap will be delivered tomorrow.
Union Road Driveway – manager will check with property owner.
Woodbridge Township – mowing and scraping of roads.
Hanging limbs – manager updated on the progress of trees and limbs.
Waldron Road Culvert signage.

Construction Update

The manager updated the board on the status of the HCRC's construction as follows:

- Sealcoat – complete and 95% of fog seal left to complete.
- Lake Diane Paving Project – start paving next Thursday.
- Camden Road – finishing shoulders complete by the end of next week.
- Ridge Drive Project – starting ditching waiting on Miss Dig to finish marking.

Update on Generators

The manager gave an update on purchasing generators and gave preliminary quotes. He should have more information by next board meeting.

Meeting Date Changed for the Board Meeting to be held on November 4, 2021

Due to a conflict of interest the meeting that was to be held on Thursday, November 4th will be changed to Wednesday, November 3, 2021.

SURVEY ISSUE ON LEANN BOULEVARD IN SOMERSET TOWNSHIP

Don Figiel, Somerset Township Zoning Administrator, Todd Rutledge and Brittney Broich addressed the manager and board regarding the right of way on Leann Boulevard. The right of way is 100 feet and both Mr. Figiel and Mr. Rutledge agreed that the right of way was only 66 feet. Construction is already in the process and a variance is being requested from the road commission.

#21-086 Mike Parney moved, and Gary Leininger supported, that if Somerset Township Zoning Board of Appeals approve the variance, the road commission will also approve the variance.

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ICE CONTROL SAND BIDS APPROVED

At 10:30 a.m. bids were opened for MDOT 2NS Ice Control Sand. Five bids were received.

#21-087 Mike Parney moved, Gary Leininger supported, to award the MDOT 2NS Ice Control Sand to Carr Brothers & Sons and Sparks and Sons Excavating through the 2021-2022 winter season.

Carried. Copy of bid tabulation attached.

GRADER BLADE BIDS TABLED

At 10:45 a.m. bids were opened and read aloud for grader blades. Four bids were received.

#21-088 Bill Watkins moved, Mike Parney seconded, that the grader blade bids be tabled for review until the next meeting. Carried.

WORK RULES REVISED CALL IN TIME

The manager and the association agreed upon changing the call in time from one hour to 15 minutes before the beginning of their regular shift.

#21-089 Mike Parney moved, Gary Leininger supported, to revise the call in time to 15 minutes before the beginning of their regular shift. Carried.

Update on Health Insurance

The manager updated the board on the 2022 health insurance rates. He will setup a meeting with the health insurance committee to discuss.

Limited Public Comment

Commissioner Ingles discussed the road commission coordinating the health insurance with the county. The manager advised that he and the clerk had met with the county and 44North to see if that would benefit either the road commission or the county.

AUTHORIZATION FOR MANAGER TO PURCHASE TRUCK FROM VILLAGE OF CONCORD

The manager received correspondence from the Village of Concord regarding taking sealed bids until October 25th on a 2001 International Plow Truck.

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#21-090 Gary Leininger moved, Mike Parney seconded, to authorize the manager to look at the truck and to use his own judgement to proceed with the bid. Carried.

Regular Session Recessed at 11:35 a.m.

At 11:35 a.m., the chair recessed the regular session.

CLOSED SESSION RE: LABOR CONTRACT NEGOTIATIONS

#21-091 At 11:35 a.m., Gary Leininger moved, Mike Parney seconded, to go into closed session to discuss labor negotiation strategies with the association committee, namely Don Hobbs, Nick Bentley, Shaun Stukey and Mark Stemen. Roll call vote: Yeas, Godfrey, Parney, Leininger. Nays, none. Carried.

Association bargaining committee left the meeting at 12:55 p.m. Management remained in closed session to discuss association requests.

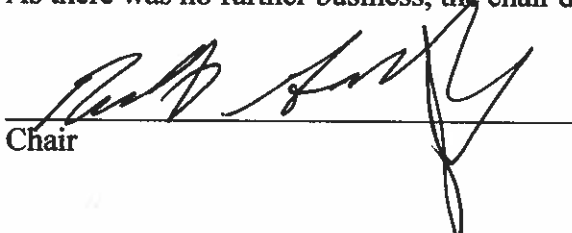
Regular Session Reconvened at 1:26 p.m.

At 1:26 p.m., the chair reconvened the regular session.

Meeting Adjourned – 1:26 p.m.

As there was no further business, the chair declared the meeting adjourned at 1:26 p.m.

Chair



Clerk

