

HILLSDALE COUNTY ROAD COMMISSION
MAY 11, 2023
MINUTES

Meeting was called to order by Chair Bob Godfrey on Thursday, May 11, 2023, at 10:00 a.m. at the road commission office.

Members Present: Bob Godfrey, Gary Leininger, Mike Parney, Mark Kline, and Kathy Schmitt.

Members Absent: None.

Staff Present: Bob Griffis, Manager.
Karen Winchell, Customer Service Representative Fill-In Clerk.

Visitors Present: Doug Ingles.
Allan Andrews.
Glen Frobel.
Charlie Briner.
Diana Carson.
Doug Tripp
Don Hobbs.
Nick Bentley.
Jack McClain.
Joseph Kormos.
Annette Holmluth

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

23-065 Kathy Schmitt moved, Mark Kline supported, to approve agenda as amended May 11, 2023. Motion Carried.

APPROVAL OF MINUTES

23-066 Mark Kline moved, Mike Parney supported, to accept the minutes from April 27, 2023. Motion Carried.

Limited Public Comment

At 10:11 a.m., the Chair opened the meeting to limited public comment.

Allan Andrews addressed the board regarding the M-49 shut down, catching everyone by surprise.

HILLSDALE COUNTY ROAD COMMISSION
MAY 11, 2023
MINUTES

Glen Frobel, Cambria Township addressed the board regarding Bunn Road berm issue. Carpenter Road and Card Rd south of stone house has some large potholes. Also brought up the trees cleanup.

Nick Bentley addressed the board regarding hanging tree limbs.

Doug Ingles addressed the board about getting info out for future road work.

Joseph Kormos, Lit Tech representatives presented to the board information on roads being built with Lith Tec material.

CONFIRMATION OF ACCOUNTS PAYABLE AS AUTHORIZED FOR PAYMENT BY THE STAFF

#23-067 Kathy Schmitt moved, Mike Parney supported, to confirm the bills in the amount of \$254,168,88 per the Accounts Payable Check Registers dated 5/5/2023 authorized by manager and clerk. Motion Carried.

CONFIRMATION OF ACCOUNTS PAYABLE AS AUTHORIZED FOR PAYMENT BY THE STAFF

#23-068 Kathy Schmitt moved, Mike Parney supported, to confirm the bills in the amount of \$31,633.29 per the Accounts Payable Check Registers dated 5/11/2023 authorized by manager and clerk. Motion Carried.

CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF

#23-069 Kathy Schmitt moved, Mark Kline supported, to confirm the regular payroll in the amount of \$98,871.19 per Payroll Check Registers dated 5/11/2023 authorized by manager and clerk. Motion Carried.

TEASURER'S REPORT PRESENTED

The treasurer's report was presented by the clerk as follows:

Beginning Balance-Cash & Investments	\$4,821,023.80
Receipts	\$ 156,186.20
Disbursements	(\$ 384,737.29)
Ending Cash & Investments Balance	\$ 4,592,472.71

HILLSDALE COUNTY ROAD COMMISSION
MAY 11, 2023
MINUTES

Less: Bonds in Escrow	(\$ 10,250.00)
CD Reserved for 2 trucks	(\$ 614,194.72)
Ending Available Fund Balance	\$ 3,968,027.99
Note: Outstanding Accounts Payable = \$14,431.08	

Gary Leininger questioned the State MTFs payments to us? There were no other questions or comments regarding the report, the chair declared the report to stand approved as read.

Managers Comment

Updated on Township Contracts done and still waiting.
Updated on Trucks/Backhoes.
Updated on Force feed loader.
Updated on Camden Road project.
Updated on Montgomery Road.
Updated on M-99 temporary lights.

OLD BUSINESS

Charlie Briner – Update the board on Federal aid buy out projects.
Update on Territorial Bridges.

APPROVAL OF PILING FOR CAMDEN ROAD TIMBER BRIDGE

#23-070 Gary Leininger, moved Mike Parney, supported, to accept the bid form Milbocker & Sons for \$47,650.00. Work to be done on Camden Road Timber Bridge. Motion Carried.

APPROVAL OF REDUCTION OF AMBOY TOWNSHIP INVOICE

#23-071 Gary Leininger moved Mike Parney supported to reduce the Amboy Twp. Invoice from \$29,881.43 to \$20,000.00.
Yeas: Bob Godfrey, Gary Leininger, Mike Parney, Mark Kline
Nays: Kathy Schmitt.
Motion Carried.

AUTHORIZE CLERK TO TRANSFER MONEY PRIMARY TO LOCAL

#23-072 Mike Parney moved Mark Kline supported, to Authorize clerk to transfer \$1,714,797.27 from Primary to Local Fund. Motion Carried.

HILLSDALE COUNTY ROAD COMMISSION

MAY 11, 2023

MINUTES

AMEND MINUTES FROM JULY 28, 2022

#23-073 Mark Kline moved, Kathy Schmitt supported, to Amend minutes from July 28, 2022, to reflect the correct Backhoe trade-in amount that should have been \$25,000.00 each not \$2,500.00. Motion Carried

TOWNSHIP AGREEMENTS APPROVED

The following township agreements were presented for the board approval:

Township	Work Type	Est. Cost	Twp Share
Ransom	Road Stabilization – 32miles	\$ 14,400.00	\$ 5,000.00
Allen	Thompson Rd (VanWert/Jonesville)	\$ 57,750.00	\$ 26,250.00
Hillsdale	Pondbrooke Dr (Bunn/End	\$ 44,785.00	\$ 22,392.50
	Glen-Dor Dr	\$ 14,875.00	\$ 7,437.50

#23-074 Gary Leininger moved, Kathy Schmitt supported, to approve the above contracts as listed. Motion Carried.

Limited Public Comment

At 11:30 a.m., the Chair opened the meeting to limited public comment.

Allan Andrews addressed the board about the following: Lime Lake area has road signs that have been painted. Reading Township on M49 will be replacing the driveway approach. Brush on Long Lake Road not being cleaned up.

Don Hobbs addressed the board regarding Montgomery Road west of M-49 were patch was done.

Doug Ingles updated the board that Sandy from Michigan Works will be interested in helping to find seasonal work.

ADJOURNMENT

#23-075 Mark Kline moved, Kathy Schmitt supported, to adjourn the meeting. at 11:55 a.m. Motion Carried


Chair


Customer Service Representative

HILLSDALE COUNTY ROAD COMMISSION

TREASURER'S REPORT

05/24/2023

Beginning Cash & Investment Balance		4,592,472.71
Receipts:		
Date:		
05/24/2023 R.46758 - R. 46766	950.08	
05/24/2023 MTF/BMFS March	716,920.01	
05/24/2023 Oxcart Permits	1,075.00	
05/24/2023 State Maintance April	29,542.12	
05/23/2023 CNB Int NOW April	0.01	
05/23/2023 PBS Int April	8,113.21	
05/23/2023 SMBT Int April	69.38	
05/23/2023 CNBMMS Int April	474.07	
A1FCU int March		
GovDeals		
MDOT Overpaymnet		
CD Interest		
Total Receipts		757,143.88
Disbursements:		
Date:		
Payroll & Mat SS		
Less: MERS EFT Deductions		
Less: Den/Vis/Vol Life Prem Deductions		0.00
Payroll & Mat SS		
Less: MERS EFT Deductions		
Less: Den/Vis/Vol Life Prem Deductions		0.00
05/18/2023 Accounts Payable	\$123,965.37	
Special Accounts Payable		
05/24/2023 Payroll & Mat SS	105,503.84	
Less: MERS EFT Deductions	-5,644.61	
Less: Den/Vis/Vol Life Prem Deductions	-513.51	99,345.72
Accounts Payable		
Total Disbursements:		-223,311.09
Ending Cash & Investments Balance		5,126,305.50
Less:		
Bonds in Escrow		-10,250.00
CD Reserved for 2 trucks		-614,194.72
*ENDING AVAILABLE FUND BALANCE		4,501,860.78
*NOTE: Outstanding Accounts Payable =	-257.65	