

HILLSDALE COUNTY ROAD COMMISSION

August 24, 2023

MINUTES

Meeting was called to order by Chair Bob Godfrey on Thursday, August 24, 2023, at 10:00 a.m. at the road commission office.

Members Present: Bob Godfrey, Gary Leininger, Mike Parney, Kathy Schmitt, and Mark Kline.

Members Absent: None.

Staff Present: Bob Griffis, Manager.
Kathryn Kirkpatrick, Clerk.

Visitors Present: Doug Ingles.
Allan Andrews.
Linda Burcewicz.
Fred Bockelman.
Chris Wingate.
Chris Meyers.
Don Hobbs.
Nick Bentley.
Kelly Mapes.
Maureen Miller.
Bob Eichler.
Charlie Briner.

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

23-118 Kathy Schmitt moved, Mark Kline supported, to approve the agenda for August 10, 2023 with 2 additions to the agenda. Motion Carried.

APPROVAL OF MINUTES

#23-119 Kathy Schmitt moved, Gary Leininger seconded, to approve the minutes for August 10, 2023, for the regular meeting. Motion carried.

HILLSDALE COUNTY ROAD COMMISSION

August 24, 2023

MINUTES

LIMITED PUBLIC COMMENT

At 10:05 a.m., the chair opened the meeting to limited public comment.

Chris Myers addressed the board and thanked the manager for coming to the Scipio Township meeting and going on a ride along with him to be able to show the manager some problem areas. Allan Andrews addressed the board regarding Beach Dr. conditions and discussed pavement markings.

Maureen Miller addressed the board on the quick response from HCRC on fixing a problem area that she called in and wanted to give thanks.

Don Hobbs addressed the board regarding being able to record union meetings.

Chris Wingate addressed the board regarding the union being able to record meetings.

APPROVAL OF ACCOUNTS PAYABLE

#23-120 Kathy Schmitt moved, Mark Kline supported, to approve the bills in the amount of \$611,038.27 and electronic funds transfer in the amount of \$15,565.00 for the total of \$626,603.27 per Accounts Payable Check Register dated 8/24/2023. Motion Carried.

CONFIRMATION OF PAYROLL AS AUTHORIZED FOR PAYMENT BY THE STAFF

#23-121 Mark Kline moved, Gary Leininger, to confirm the regular payroll in the amount of \$110,551.20 per Payroll Check Registers dated 8/17/2023 authorized by manager and clerk. Motion Carried.

TREASURER'S REPORT PRESENTED

The treasurer's report was presented by the clerk as follows:

| | |
|--|-----------------|
| Beginning Balance-Cash & Investments | \$4,817,490.38 |
| Receipts | \$ 379,713.02 |
| Disbursements | (\$ 737,154.47) |
| Ending Cash & Investments Balance | \$4,460,048.93 |
| Less: Bonds in Escrow | (\$ 10,250.00) |
| CD Reserved for 2 trucks | (\$ 621,414.92) |
| Ending Available Fund Balance | \$ 3,828,384.01 |
| Note: Outstanding Accounts Payable = \$13,336.55 | |

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August 24, 2023

MINUTES

As there were no questions or comments regarding the report, the chair declared the report to stand approved as read.

Signed Pavement Marking Contract

The board signed the pavement marking contract with Michigan Pavement Marking, LLC to extend the contract from 2022 to 2023.

Managers Comment

Suggested in the future that Sarah Cook becomes the Deputy Clerk.

Working on a policy to when and how HCRC takes new roads into there system.

The second round of brine is almost done.

Elm Road Bridge is closed now.

Denning Road culvert should be done today then starting Mead Road culvert.

Pavement marking will hit all the roads that haven't been done in the last 3 years.

Brush spraying will be starting in the fall.

Going to be using some equipment from Jackson County and Jackson County is going to be using some of ours.

Processing gravel at Watkins pit and will be getting the gravel tested.

Going to start posting road closures on the website.

Looking into getting more informative maps printed.

Engineering Update from Charlie Briner

Everything for Territorial Bridges have been submitted, just waiting on the letting date.

Projects for the safety grant have been submitted.

Waiting for the final close out from MDOT on the federal aid projects.

The projects for the Federal Aid Buyout funds are Camden Rd from Pittsford Rd to Lickley and Montgomery Rd from Cambria Rd to South Hillsdale.

Working with EAGLE on Elm Rd Bridge and waiting for our options.

LIMITED PUBLIC COMMENT

At 11:05 a.m., the chair opened the meeting to limited public comment.

Allan Andrews addressed the board regarding the vegetation that is growing in the road on Long Lake Rd.

Chris Wingate addressed the board requesting to get the MSDS on the brine and brush control.

Chris Meyers addressed the board regarding the townships that are going to get the brush spray and the procedures the public needs to do if they don't want their property sprayed. Also asked about the ditch and deburming projects.

Kelly Mapes addressed the board regarding mowing and multiple road conditions.

Don Hobbs addressed the board regarding the MERS Health Saving Program.

HILLSDALE COUNTY ROAD COMMISSION

August 24, 2023

MINUTES

Nick Bentley addressed the board regarding policies and reported the condition of Brown Rd.

Meeting Adjourned – 11:25 A.M.

As there was no further business, the chair declared the meeting adjourned at 11:25 A.M.


Chair


Clerk